



DEPARTMENT OF THE NAVY  
UNITED STATES NAVAL ACADEMY  
121 BLAKE ROAD  
ANNAPOLIS, MARYLAND 21402-5000

USNAINST 1000.1F  
1/Comdt

AUG 26 2004

USNA INSTRUCTION 1000.1F

From: Superintendent

Subj: THE U.S. NAVAL ACADEMY BAND

Ref: (a) USNA Regulations 130201.3  
(b) NAVPERSCOMINST 5400.2A (Operating Procedures for Navy Music Program Activities)  
(c) SECNAVINST 5420.44A (Dept of Navy Public Policy and Regulations)  
(d) MILPERSMAN 1300-050 (Naval Military Personnel Manual Detail of Official U.S. Navy Bands)

1. Purpose. To issue instructions for use of Naval Academy Band assets.
2. Cancellation. USNA Instruction 1000.1E. This is a complete revision and should be reviewed in its entirety.
3. Background. The U.S. Naval Academy Band is a component element of the U.S. Navy Band with its personnel assets under the claimancy of the Chief of Naval Personnel. The Band is assigned to the Superintendent, U.S. Naval Academy, for operational control, and by reference (a), is an organizational responsibility of the Commandant of Midshipmen.
4. Discussion. Operating procedures for all Navy bands are contained in reference (b). Accordingly, the primary mission of the U.S. Naval Academy Band is to provide musical support for official functions of the Superintendent and the Commandant of Midshipmen, and to support the Brigade of Midshipmen by performing at appropriate functions involving the Brigade. Band services are also available to Navy Recruiting, as well as other military commands/activities and civilian sponsors within the band's area of geographic responsibility as defined in reference (b) as operational commitments permit. Requests for performances outside the band's geographical area will be considered on a case-by-case basis. The U.S. Naval Academy Band will perform to its fullest potential in support of official functions, ceremonies, community relations, recruiting, and other events where performances will enhance morale, esprit de corps, and the Navy's image.
5. Policy
  - a. Use of the U.S. Naval Academy Band will be per the provisions of this instruction and references (b), (c), and (d).

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b. Musician personnel will not normally be assigned to non-musical duties of any nature except as the Superintendent may direct.

c. Musician personnel or band units will not be detailed for private parties of individuals or groups who lack the official sanction of the command.

d. Band engagements in support of official functions for the Superintendent or Commandant of Midshipmen take priority over all others, and as a result it may be necessary to cancel some engagements scheduled outside the Naval Academy. A previously scheduled event will not be canceled without notification and every effort will be made to satisfactorily resolve the conflict or provide music from an alternate source.

6. Action. Procedures for requesting band services are as follows:

a. Commands, activities, or civilian sponsors desiring the services of the U.S. Naval Academy Band should submit requests in writing as soon as known but no later than two weeks before the desired date to: Director, U.S. Naval Academy Band, 101 Buchanan Road, Annapolis, MD 21402-5080. Approved requests will be confirmed in writing. Requests should contain the type of event (ceremonial, dance, concert), the date, time, and place of event, including alternate dates and times if possible, and the name and telephone number (DSN and/or commercial) of the event point of contact.

b. Military and civilian sponsors outside the Naval Academy Complex requesting band services must provide transportation, berthing, and messing as appropriate.

c. Military organizations under the direct control of the Superintendent requiring musical support for official ceremonies may direct their requests by telephone to extension 31257 no later than two weeks before the event.



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USNA Band Leader