



DEPARTMENT OF THE NAVY

UNITED STATES NAVAL ACADEMY

121 BLAKE ROAD

ANNAPOLIS, MARYLAND 21402-5000

USNA/AACINST 1752.1B

4/FFSC

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USNA/AAC INSTRUCTION 1752.1B

From: Superintendent, U.S. Naval Academy/Annapolis Area Coordinator

Subj: FAMILY ADVOCACY PROGRAM

Ref: (a) SECNAVINST 1752.3A  
(b) OPNAVINST 1752.2A

1. Purpose. To establish policies and procedures for the Annapolis Area Complex (AAC) Family Advocacy Program (FAP) established by references (a) and (b).

2. Cancellation. USNA/AACINST 1752.1A. This instruction is a complete revision and should be reviewed in its entirety. No special markings appear because changes are extensive.

3. Applicability. This instruction applies to all AAC commands, military personnel assigned (and their family members), and all personnel living in government quarters within the Complex.

4. Policy

a. Spouse and child abuse are wrong and can have a detrimental affect on mission accomplishment. FAP is a line-managed program which can help commanders deal with these issues effectively and return their focus to mission accomplishment. Many offenders are top performers who can remediate their behavior with effective intervention and remain positive assets to the Navy. Left unresolved, abuse of family members can negatively affect the mission, service members' careers, and needlessly result in serious harm or death of family members or military personnel. Thus, abuse of family members will not be tolerated. Commanding officers will undertake a continuous effort to reduce and eliminate child and spouse abuse at every level of the Command. While it is everyone's responsibility to report when suspected child or spouse abuse comes to the attention of the member's commanding officer, he or she will take prompt action, to include: referring the individuals involved to the Family Advocacy Representative (FAR) and holding perpetrators of abuse accountable for their actions, as appropriate. Additionally, commanding officers shall take measures to prevent further violence to the victim(s) and promote victim safety.

b. Domestic violence incidents can involve parties who are not married but who show a relationship pattern. This "intimate partner abuse" refers to couples who are living together or, if not living together, show a relationship pattern (e.g., living together "on and off" for a period of time, share a child together, recently divorced). In all cases of domestic violence, regardless of marital status, first responders (e.g., base security) will do a risk assessment and safety plan and refer the case to FAP. FAP staff will treat these referrals the same as alleged spouse abuse in terms of initial screening, safety assessment, required notifications, and other case processing. Noneligible victims may be interviewed for informational and safety planning purposes and will be referred to appropriate community services. Cases of intimate partner abuse that are assessed, using the Navy Risk Assessment Module, to be at moderate or higher risk will be presented to the Case Review Committee (CRC) for determination and recommendations.

5. Responsibilities. The FAP is a line-managed, multidisciplinary program wherein the Commanding Officer, Family Advocacy Officer (FAO), Family Advocacy Committee (FAC), FAR, and CRC have primary responsibility for the implementation and effectiveness of this program. Prevention of initial incidents

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through command education and early intervention, being the wisest and most cost effective, will be our primary approach. Subsequent to an incident of spouse or child abuse, effective intervention and safety of all victims becomes paramount. Commanding officers will closely monitor the rehabilitation\intervention strategies and results for all offenders.

a. The Deputy for Operations, on behalf of the Superintendent, shall appoint in writing the FAO, the FAR, the members of the FAC, and the members of the CRC and their alternates. The appointment of medical personnel shall be done in collaboration with the Commanding Officer, Naval Medical Clinic (NMCL), Annapolis.

(1) Family Advocacy Committee. This committee will meet quarterly and shall submit minutes of the meeting and recommendations for FAP policy changes to the Deputy for Operations for the Superintendent.

- (a) Chair, Line Officer O-4 or above
- (b) Co-Chair, Chair of the CRC
- (c) Director, Fleet and Family Support Center (FFSC)\FAO
- (d) Physician, NMCL
- (e) FAR, FFSC
- (f) Staff Judge Advocate (SJA), USNA
- (g) Dental Officer, Branch Dental Clinic
- (h) Security Officer, USNA
- (i) Command Chaplain, USNA
- (j) Special Agent, Naval Criminal Investigative Service (NCIS)
- (k) Director, Child Development Program
- (l) Counselor, Counseling and Assistance Center, NMCL
- (m) Representative for each command and major Division of the Naval Academy

(2) Case Review Committee. This committee will review and make determinations and recommendations on all incidents of child and spouse abuse brought before it by the FAR consistent with this instruction and reference (b). This committee will meet at least once per month. The five core members (designated below by an asterisk: \*), or their alternates, must be present for the CRC to meet. CRC recommendations will be issued by the Deputy for Operations via the sponsor's command.

- (a) Chair (Co-Chair of FAC) Mental Health Provider, NMCL\*
- (b) FAR, FFSC\*
- (c) Physician, NMCL\*

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- (d) SJA, Naval Station\*
- (e) Line Officer (O-4 or above)\*
- (f) Family Advocacy Social Worker, FFSC
- (g) Security Officer, USNA
- (h) Special Agent, NCIS (Nonvoting)

b. The FFSC, through its FAP component, will provide FAP prevention education for the AAC and within resource capabilities will provide treatment for personnel and families involved in FAP.

c. Commanding officers will designate a command point of contact to work with the FAR and monitor the status of each case. Further, commanding officers will ensure that all personnel receive FAP training, as prevention is our most cost effective approach.



M. E. McWATTERS  
Deputy for Operations

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