



DEPARTMENT OF THE NAVY

UNITED STATES NAVAL ACADEMY  
121 BLAKE ROAD  
ANNAPOLIS, MARYLAND 21402-5000

USNA/AACINST 5350.3  
4/Pers & Admin

14 DEC 1993

USNA/AAC INSTRUCTION 5350.3

From: Superintendent, U.S. Naval Academy/Annapolis Area Coordinator

Subj: NAVY DRUG AND ALCOHOL ADVISORY COUNCIL

Ref: (a) OPNAVINST 5350.4B

1. Purpose. To establish the membership and meeting intervals of the USNA/AAC Navy Drug and Alcohol Advisory Council (NDAAC).

2. Background. Reference (a) requires the establishment of a base-level advisory council, similar to the regional NDAAC, to coordinate and monitor command and tenant activity alcohol and drug abuse control programs.

3. Membership. The local NDAAC will be chaired by the Naval Academy Personnel and Administrative Officer. Other required members at a minimum include:

a. Security Officer/Law Enforcement Representative (USNA and Naval Station)

b. Local area Drug and Alcohol Program Advisors (DAPA)

c. Staff Judge Advocate (USNA and Naval Station)

d. Local area Urinalysis Coordinators

e. Family Service Center Director

f. Command Chaplain (USNA and Naval Station)

g. Morale, Welfare and Recreation Club Manager(s)

h. Medical Clinic Representative(s)

i. Tenant Command Representatives

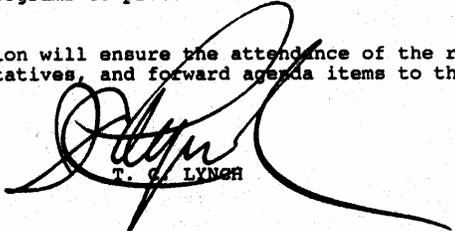
4. Meeting Frequency. The USNA/AAC NDAAC will meet at least quarterly in the conference room of the Navy Family Service Center.

5. Action

a. The NDAAC Chairperson, along with the USNA DAPA, will be responsible for preparing the meeting agenda and for maintaining all minutes.

b. The NDAAC will evaluate the nature and extent of alcohol and other drug abuse and provide coordination to local commands' efforts and use of countermeasure policies and programs to protect the mission and safety of persons and property.

c. Each command or division will ensure the attendance of the responsible parties or qualified representatives, and forward agenda items to the USNA DAPA prior to each meeting.

  
T. C. LYNCH

Distribution:  
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