



DEPARTMENT OF THE NAVY  
UNITED STATES NAVAL ACADEMY  
ANNAPOLIS, MARYLAND 21402-5000

USNA/AACINST 5530.1A  
4/SecOfcr

6 MAR 1992

USNA/AAC INSTRUCTION 5530.1A

From: Superintendent, U.S. Naval Academy/Annapolis Area Coordinator

Subj: ESTABLISHMENT OF THE PHYSICAL SECURITY REVIEW COMMITTEE (PSRC)/PHYSICAL SECURITY REVIEW BOARD (PSRB)

Ref: (a) OPAVINST 5530.14B  
(b) USNA/AACINST 5530.2  
(c) USNA/AACINST 5500.9  
(d) USNA/AACINST 5500.8

1. Purpose. To establish the Physical Security Review Committee and Physical Security Review Board to oversee USNA physical security and loss prevention policies and procedures per references (a), (b), (c), and (d).

2. Cancellation. USNA/AACINST 5530.1.

3. Information. This directive is a complete revision and should be reviewed in its entirety; no special markings appear because revisions are extensive.

4. Scope. This instruction and the applicable sections of references (a) through (d) contain guidelines for administering the physical security and loss prevention programs at the Naval Academy and Annapolis Area Complex.

5. Background. Reference (a), "The Physical Security and Loss Prevention Manual," requires the Superintendent to designate, in writing, a PSRC/PSRB to advise and assist in applying the standards and starting the program for physical security and loss prevention.

6. Responsibilities

a. The PSRC will:

(1) Assist in determining requirements for and evaluating security afforded areas of the Naval Academy and its tenant activities.

(2) Advise on establishment of restricted areas.

(3) Review draft physical security and loss prevention plans or recommended changes thereto, prior to submission to the Superintendent.

(4) Review reports of significant losses or breaches of security and, based on analysis of such instances, recommend improvements.

b. The PSRB functions are similar to that of the PSRC, and specifically will;

(1) Coordinate mutually supportive physical security and loss prevention practices.

(2) Review tenant physical security plans.

(3) Determine what assets tenant commands have and how those assets are protected.

(4) List host/tenant agreements detailing support.

7. Meetings and minutes

a. The PSRC will meet quarterly as per paragraph 9c of this instruction. Minutes of the meetings will be made a matter of record and such records will be retained until completion of the Inspector General's command inspection cycle, or three years, whichever is greater.

b. The PSRB will meet annually as determined by the Assistant Chief of Staff (ACOS) Operations. Minutes of the meeting will be made a matter of record and such records will be retained until completion of the Inspector General's command inspection cycle, or three years, whichever is greater.

8. Loss Prevention Sub-Committee. The PSRC Chairperson will appoint a Loss Prevention Sub-Committee (LPS) consisting of, as a minimum, the Physical Security Specialist, Assistant Supply Officer, Management Control and Review Officer, and senior Command Investigator. The LPS will meet at least quarterly to review and

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tabulate losses and corrective action taken or pending. Specific responsibilities of the LPS are contained in Appendix E to reference (b). Meeting summaries will be appended to the PSRC quarterly minutes.

9. Action

a. The following departments and activities of the Annapolis area complex are designated members of the PSRC and will designate representatives:

- (1) Security Officer (Chairperson)
- (2) Comptroller
- (3) Public Works Officer
- (4) Supply Officer
- (5) Staff Judge Advocate
- (6) Naval Investigative Service Resident Agent
- (7) Assistant Security Manager
- (8) Deputy Commandant of Midshipmen
- (9) Commanding Officer, Naval Medical Clinic
- (10) Commanding Officer, Marine Barracks
- (11) Management Control and Review Officer
- (12) Head, Physical Education Department
- (13) Physical Security Specialist
- (14) Assistant Dean for Faculty
- (15) Chief of Police
- (16) Crime Prevention Coordinator

b. The membership of the PSRB will consist of the following:

- (1) ACOS Operations (Chairperson)
- (2) Security Officer
- (3) Comptroller
- (4) Public Works Officer
- (5) Staff Judge Advocate
- (6) Commandant of Midshipmen
- (7) Commanding Officer, Naval Medical Clinic
- (8) Commanding Officer, Marine Barracks
- (9) Management Control and Review Officer
- (10) Assistant Dean for Faculty

c. The PSRC will meet in building 257 Conference Room the second Tuesday in January, April, July, and October at 1330.



M. J. EVANS  
Chief of Staff

Distribution:  
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