



DEPARTMENT OF THE NAVY

UNITED STATES NAVAL ACADEMY
ANNAPOLIS, MARYLAND 21402-5000

USNAINST 5700.2A
4/SecOfcr

21 MAY 1992

USNA INSTRUCTION 5700.2A

From: Superintendent

Subj: VISITING REGULATIONS GOVERNING VIPS AND THE GENERAL PUBLIC

1. Purpose. To publish regulations governing visiting by the public and official guests to the U.S. Naval Academy (USNA).

2. Cancellation. USNA Instruction 5700.2.

3. Definitions. For the purpose of this instruction, the following definitions of terms are provided:

a. VIP - ANY flag officer, retired or active duty, or civilian equivalent (GS/GM-16 or higher), members of the President's Cabinet, current members of Congress (Senators or Representatives), high-ranking Congressional staff members, high-ranking Defense Department officials, high-ranking members of the Service Secretary's staffs, or foreign dignitaries.

b. General visitors - persons not assigned to, employed by, or residents of the Naval Academy or support facilities on the grounds of the Naval Academy or the Annapolis Area Complex.

c. Residents - persons living on Naval Academy property, including Bancroft Hall, Navy family housing units, Bachelor Officer Quarters, and Bachelor Enlisted Quarters.

d. Employee - any military or civilian person assigned to or employed by the Naval Academy or its support facilities.

e. Naval Academy - unless otherwise specified, includes only that Federal property clearly defined by boundary, wall, or fence; access to which is controlled by posted and/or mobile security personnel.

f. Eligible member - any spouse of a Naval Academy or Annapolis area active duty service member, retired military, civilian Federal employee or child, ward, or other family member designated by proper authority as eligible under such sponsorship to receive specific rights and benefits.

4. Visiting Regulations

a. VIP Visits

(1) When any VIP visits the Naval Academy, it is the responsibility of the host to inform the Superintendent's Protocol Officer as far in advance as possible at 267-2307. All invitations to VIPs other than family members visiting midshipmen should be forwarded via the chain of command to be signed by the Superintendent. VIPs can include any visitors to groups within the Naval Academy complex, guest speakers, relatives visiting midshipmen, etc. If in doubt, call.

(2) This procedure serves to keep the Superintendent informed of all VIP visits and ensures that a high degree of courtesy and professionalism is extended to each VIP.

b. General Visiting. General visitors may visit the Naval Academy during general visiting hours (0900 to sunset or 1700, whichever is later) Monday through Sunday. Visitors are required to observe all Naval Academy regulations. Children under the age of 16 are permitted to visit only in the company of an adult, a resident, or as a participant or spectator in a Naval Academy sponsored event. Children under the age of 16 visiting residents must be met at a gate by the resident.

c. Visiting after Hours. The following visitors will be allowed to enter the Naval Academy grounds after general visiting hours:

(1) Persons attending Naval Academy sponsored events open to the public may enter/depart the Naval Academy until one-half hour after completion of the last scheduled event.

(2) Parents, guardians, sponsors, and immediate family of a midshipman will be permitted to visit their midshipman at any time, day or night. The Officer of the Watch, Bancroft Hall will be contacted by the sentry personnel to arrange for proper reception.

(3) When midshipmen liberty has been granted to expire at 2400 or later, midshipmen guests who are not members of the midshipman's immediate family will be allowed to enter the Naval Academy for the purpose

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of visiting midshipmen. After 2400, the Officer of the Watch at Bancroft Hall will be contacted concerning access to the Naval Academy for any midshipmen guests. Modification of these procedures for the visiting of midshipmen may only be made by written notification from the Commandant of Midshipmen.

(4) Persons visiting Naval Academy residents after the expiration of general visiting hours will be granted access to the grounds only upon approval of resident being visited. Residents are requested to advise Police Headquarters (267-4444) in advance when visitors are expected to their quarters after general visiting hours. Otherwise, the sentry will detain such visitors until they have confirmed their authority to visit by phone with the resident.

(5) Employees may enter Naval Academy property anytime it is necessary in the performance of their official duties. They shall be prepared to show proper identification if requested by gate sentries.

(6) Exercisers - Jogging, cycling, and walking have become popular forms of exercise to promote physical fitness. The Naval Academy offers two highly attractive and important features to exercisers - scenic courses and safety. In recognition of these facts, exercisers in appropriate attire may pass through the Naval Academy between the hours of 0630 and sunset. Visiting joggers and bikers must enter and leave by Gates 1 and 8. Jogging and biking will be limited to the roads and sidewalks in the areas next to the seawall, Hospital Point, and Decatur Road from Alumni Hall to Gate 8. For the safety of other tourists and to maintain proper decorum in the Yard, other areas are off limits to visiting joggers and bikers. Furthermore, they must observe all Naval Academy regulations regarding dress in appropriate athletic attire. To enhance security, the roads behind quarters are off limits to visitors. Further, the following restrictions may apply:

(a) Bikers, joggers, and walkers may not wear headsets of any type.

(b) Roller skating, roller blading, and skateboarding are prohibited due to safety considerations.

(c) Bikers must wear helmets approved by American National Standard Institute or Snell while riding on government streets and roadways. This is a Navy-wide requirement.

d. Visitor Parking - Prior to 0900, Monday through Friday, except holidays, visitors are restricted to parking in visitor parking lots (north and south Field House lots and Hubbard Hall lot). After 0900, visitors may park in any parking area which is not reserved or designated as otherwise restricted. Handicapped and official vehicle (white curb) are designated parking areas and are not open parking areas.

5. Visitor Control. The USNA Police are tasked with maintaining good order and discipline on board Naval Academy property. Visitors committing misdemeanor offenses will be cited under the Federal Magistrate System. Repeated offenses or more serious offenses will be prosecuted in Federal District Court. A barring letter may also be issued/prohibiting entry to the Naval Academy including resident housing areas. Private vehicles may be subject to inspection or search, and entering the Naval Academy constitutes approval to do so.

6. Solicitation. House-to-house solicitors are prohibited from entering the Naval Academy or any of the assigned resident housing areas. The USNA Police should be notified (267-4444) if any soliciting is encountered.

A) 7. Control of Animals

a. Visitors exercising pets aboard the Naval Academy must enter and leave by Gate 1 or 8. Visitors exercising pets will be limited to the roads and sidewalks in the areas next to the seawall, Hospital Point, and Decatur Road from Alumni Hall to Gate 8. Pets will be kept on a leash at all times. At no time will pets be exercised on Worden Field or any midshipmen athletic field. Pets will not be brought to dress parades on Worden Field.

b. Animals will not be permitted to enter tennis courts, swimming enclosures, exchanges, commissaries, theaters, bowling lanes, barracks, galleys, clubs, or any other public facility where food or drink is served (Seeing Eye Dogs are excepted).

c. Owners and handlers are responsible for proper cleanup and disposal of droppings from their animals.


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