



DEPARTMENT OF THE NAVY  
UNITED STATES NAVAL ACADEMY  
121 BLAKE ROAD  
ANNAPOLIS MARYLAND 21402-1300

USNAINST 1000.1G  
1/COMDT

30 SEP 2011

USNA INSTRUCTION 1000.1G

From: Superintendent

Subj: THE U.S. NAVAL ACADEMY BAND

Ref: (a) BUPERSINST 5450.37C  
(b) BUPERSINST 5400.59  
(c) DODD 5410.18  
(d) SECNAVINST 5720.44B  
(e) MILPERSMAN 1300-50  
(f) MILPERSMAN 1306-976  
(g) DODINST 5410.19

1. Purpose. To issue instructions for use of the Naval Academy Band.
2. Cancellation. USNA Instruction 1000.1F. This is a complete revision and should be reviewed in its entirety.
3. Background. Per reference (a), the Naval Academy Band (the Band) is a field activity of Navy Personnel Command (PERS-4014). Operational control is exercised through the Superintendent, U.S. Naval Academy (USNA). PERS-4014 provides personnel detailing, oversight, and technical assistance. Funding (other than required from commands and organizations requesting services) is provided by the Superintendent, USNA. The Band is an organizational responsibility of the Commandant of Midshipmen, reports through the Brigade Operations Officer, and operates under the leadership of the Band Director. Per reference (b), the Director and Assistant Director report to COMNAVPERSCOM for duty, and are assigned to USNA in an additional duty (ADDU) status with NAVPERSCOM (PERS-40) as regular reporting senior for concurrent fitness report purposes.
4. Discussion. Per reference (b), the Naval Academy Band's mission is to provide musical support for official functions of USNA. When available and on a not to interfere basis, the Band may support local military commands, Navy recruiting, and community outreach events.
5. Policy
  - a. Use of the Band will be per the provisions of this instruction and references (a) through (g).
  - b. Official Naval Academy functions take priority over all external support. Cancellation of external events that result from this prioritization will be vetted at a minimum through the Commandant of Midshipmen, and every effort shall be made to provide the sponsor alternatives for musical support.
  - c. To foster enhanced Navy presence and recruit the highest caliber musicians, subject to Naval Academy budget constraints, the Band should strive to attend and perform at national music education conferences and clinics, especially those that are in support of USNA admissions recruiting events.
  - d. Reference (g) authorizes and provides guidance for "special bands," such as the Naval Academy Band, to produce recordings. Subject to Naval Academy budget constraints, the Naval Academy Band should pursue the production of recordings for distribution through compact discs, web streaming, or other emerging technologies.

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## 6. Procedures for Requesting Band Services

a. External organizations desiring the services of the Naval Academy Band should submit requests in writing no less than 90 days before the desired date to: Director, U.S. Naval Academy Band, 101 Buchanan Road, Annapolis, MD 21402-5080; or by contacting USNA Band Operations at (410) 293-1264 or via e-mail at [usna\\_band\\_ops@usna.edu](mailto:usna_band_ops@usna.edu). Approved requests will be confirmed in writing. Requests should contain the type of event (ceremonial, dance, concert, etc.), date, time, and location, possible alternate dates/times, point of contact, and contact information. All civilian requests must be submitted on a DD Form 2536 (Request for Armed Forces Participation in Public Events).

b. The Naval Academy Band is not funded for per diem, lodging, and in most cases transportation, for military and community outreach support throughout the National Capitol Region. Military and civilian sponsors requesting services must provide funding for per diem and lodging and be prepared to provide transportation.

c. Internal Naval Academy musical support requests can be made by calling Band Operations at (410) 293-1257 or via e-mail at [usna\\_band\\_ops@usna.edu](mailto:usna_band_ops@usna.edu), no later than 30 days before the event.

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S. S. VAHSEN  
Chief of Staff

Distribution:  
All Non-Mids (electronically)