



DEPARTMENT OF THE NAVY  
UNITED STATES NAVAL ACADEMY  
121 BLAKE ROAD  
ANNAPOLIS, MARYLAND 21402-5000

USNA/AACINST 5231.1B  
6/TSD  
25 JUN 1998

USNA/AAC INSTRUCTION 5231.1B

From: Superintendent

Subj: LIFE CYCLE MANAGEMENT POLICY FOR INFORMATION SYSTEM (IS) PROJECTS

Ref: (a) SECNAVINST 5000.2B

1. Purpose. To update Life Cycle Management (LCM) policy for the Naval Academy and those activities under the management control of the Superintendent.
2. Cancellation. USNA/AACINST 5231.1A. This directive is a complete revision and should be reviewed in its entirety.
3. Background. LCM is the standard discipline for acquiring and managing all Naval Academy IS projects throughout their entire life-cycle.
4. Policy

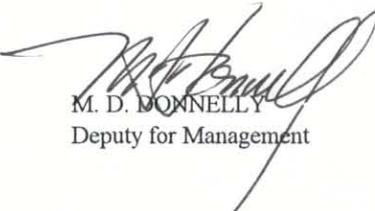
- a. The Naval Academy's basic LCM policy is that of reference (a).
- b. In consideration of the Naval Academy's unique environment, the following policy adaptations will be observed:

(1) The Deputy for Information Technology is delegated Milestone Decision Authority (MDA) for all IS initiatives at the Naval Academy and will ensure compliance with the provisions of reference (a) and related guidance. In executing this responsibility, the Deputy for Information Technology will serve as the Naval Academy's representative to external entities for all IS-related matters.

(2) An Abbreviated System Decision Paper (ASDP) will be prepared for all IS initiatives as the basis for acquiring information technology products and documenting functional requirements. ASDP format and content requirements will be promulgated by the Deputy for Information Technology. MDA approval of ASDPs is required prior to procurement of information technology resources.

(3) All requests by tenant or similar organizations for procurement or utilization of information technology resources within the Naval Academy Complex must be supported by appropriate approvals from their designated MDA as defined in and required by reference (a). The Deputy for Information Technology is responsible for certifying compliance with and enforcing this requirement.

(4) The Deputy for Information Technology will maintain an updated file of applicable information system instructions and directives. Local policy interpretations, deviations, and similar actions required in the opinion of the Deputy for Information Technology to address the provisions of such guidance will be appropriately annotated and included as a part of this file.

  
M. D. DONNELLY  
Deputy for Management

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AA