



Master
DEPARTMENT OF THE NAVY
UNITED STATES NAVAL ACADEMY
ANNAPOLIS, MARYLAND 21402

F. P. Gilboy, LT, USN
Administrative Officer
Office of the Commandant

COMDTMIDNINST 5370.1A
24 Apr 85

CH A1 - 4-10-85

COMDTMIDN INSTRUCTION 5370.1A

From: Commandant of Midshipmen

Subj: STANDARDS OF CONDUCT AND GOVERNMENT ETHICS

Ref: (a) USNAINST 5370.6
(b) SECNAVINST 5370.2H

Encl: (1) Bedrock Standards of Conduct for Department of the Navy Personnel
(2) Standards of Conduct Briefing Certificate
(3) Midshipmen First Class Briefing Verification
(4) Pre-commissioning Briefing Certificate for Midshipmen First Class

1. Purpose. Reference (a) establishes procedures to be utilized for the implementation of reference (b) at the Naval Academy. This instruction provides implementation procedures to be followed by all Naval Academy military personnel reporting to the Commandant of Midshipmen.

2. Cancellation. COMDTMIDNINST 5370.1

3. Background. Reference (b) established the required standards of ethical conduct governing all personnel of the Department of the Navy; amplified policies for the guidance of personnel in interpreting and executing the standards of conduct and related requirements; and set forth responsibilities for monitoring and enforcing compliance with the standards of conduct.

4. Action.

a. Annual Briefing

(1) Battalion Officers will ensure that they and all Company Officers and enlisted personnel under their cognizance are provided a copy of enclosure (1) and shall provide whatever other information is necessary to ensure familiarity and compliance with reference (b). Battalion Officers will indicate compliance by forwarding enclosure (2) to the Commandant (ATTN: Administrative Officer) prior to 15 November each year.

(2) Company Officers will ensure that:

(a) All second, third and fourth class midshipmen in their companies are provided a copy of enclosure (1) and shall provide whatever other information is necessary to ensure familiarity and compliance with reference (b). Company Officers will indicate compliance by forwarding enclosure (2) to the Commandant (ATTN: Administrative Officer) prior to 15 November each year, with copy to their respective Battalion Officer.

made available to them (Ch #1)

COMDTMIDNINST 5370.1A
24 Apr 85

(b) All first class midshipmen ^{have} are provided a copy of reference (b), including enclosure (1) and receive an oral briefing on the provisions thereof. All such midshipmen will attest in writing that they have attended the required briefing, that they have read reference (b), and that they understand the requirement imposed thereby, using enclosure (3) prior to 15 November of each year. Enclosure (3) shall then be filed under Tab H of the individual's performance jacket. The Company Officer will indicate completion by forwarding enclosure (4) to the Commandant (ATTN: Administrative Officer), with copy provided to their respective Battalion Officer. Prior to graduation, the Company Officer will ensure that this attestation is submitted with copy provided to their respective Battalion Officer, to the Midshipman Personnel Office and made a part of the Midshipman's Officer Service Record.

(3) Director of Professional Development, Head Physical Education Department, Senior Chaplain, Head Midshipman Supply Department and the Band Leader will ensure that they and all military personnel under their cognizance are provided a copy of enclosure (1) and shall provide whatever other information is necessary to ensure familiarity and compliance with reference (a). Cognizant officers will indicate compliance by forwarding enclosure (2) to the Commandant (ATTN: Administrative Officer) prior to 15 November of each year.

(4) Commandant's Legal Advisor will ensure that all military personnel on the Commandant's staff are provided a copy of enclosure (1) and shall provide whatever other information is necessary to ensure familiarity and compliance with reference (a). He will indicate compliance by forwarding enclosure (2) to the Commandant (ATTN: Administrative Officer) prior to 15 November of each year.

5. Violation. The italicized segments of the regulation prescribed in paragraph 6 of reference (b) are a general order upon which disciplinary or punitive proceedings may be based in appropriate cases. Noncompliance with other provisions of reference (b) and this instruction are expected to be corrected by timely and appropriate administrative measures.



STEPHEN K. CHADWICK

Distribution:
C-1

24 Apr 85

BEDROCK STANDARDS OF CONDUCT
FOR DEPARTMENT OF THE NAVY PERSONNEL

To maintain public confidence in the integrity of the Department of the Navy which is essential to the performance of its mission, all naval personnel shall comply with the following standards of conduct:

1. Avoid any action, whether or not specifically prohibited, which might result in or reasonably be expected to create the appearance of:
 - a. Using public office for private gain,
 - b. Giving preferential treatment to any person or entity,
 - c. Impeding government efficiency or economy,
 - d. Losing complete independence or impartiality,
 - e. Making a government decision outside official channels, or
 - f. Adversely affecting the confidence of the public in the integrity of the government.
2. Do not engage in any activity or acquire or retain any financial interest which results in a conflict between your private interest and the public interest of the United States related to your duties.
3. Do not engage in any activity that might result in or reasonably be expected to create the appearance of a conflict of interest.
4. Do not accept gratuities from defense contractors.*
5. Do not use your official position to influence any person to provide any private benefit.
6. Do not use inside information to further a private gain.
7. Do not use your rank, title, or position for commercial purposes.
8. Avoid outside employment or activity that is incompatible with your duties or may bring discredit to the Navy.
9. Never take or use government property or services for other than officially approved purposes.
10. Do not give gifts to your superiors or accept them from your subordinates.*

Enclosure (1)

11. Conduct no official business with persons whose participation in the transaction would be in violation of the law.

12. Seek ways to promote efficiency and economy in government operation and public confidence in its integrity.

*Consult paragraph 6 of SECNAVINST 5370.2H, dtd 24 Oct 84 for situations considered to fall outside this rule.

Enclosure (1)

COMDTMIDNINST 5370.1A
24 Apr 85

Date

From:

To: Commandant of Midshipmen (ATTN: Administrative Officer, Stop 3A)

Subj: ANNUAL DISSEMINATION OF INFORMATION ON THE STANDARDS OF CONDUCT AND
GOVERNMENT ETHICS

Ref: (a) COMDTMIDNINST 5370.1 (Series)
(b) SECNAVINST 5370.2H

1. A copy of the Bedrock Standards of Conduct for Department of the Navy Personnel has been provided to all military personnel required by reference (a). All personnel have been provided with sufficient information to ensure familiarity and compliance with reference (b).

Enclosure (2)

Date

From: Midshipman First Class _____
To: Commandant of Midshipmen _____
Via: _____ Company Officer

Subj: PRECOMMISSIONING BRIEFING ON THE STANDARDS OF CONDUCT AND GOVERNMENT ETHICS

Ref: (a) SECNAVINST 5370.2H

1. I attest that I have attended the oral briefing by my Company Officer on the Standards of Conduct and Government Ethics, and that I have been given a copy of reference (a), and read and understand the requirements imposed thereby.

Enclosure (3)

24 Apr 85

Date

From: _____ Company Officer
To: Commandant of Midshipmen (ATTN: Administrative Officer, Stop 3A)
Subj: PRECOMMISSIONING BRIEFING ON THE STANDARDS OF CONDUCT AND GOVERNMENT ETHICS
Ref: (a) SECNAVINST 5370.2H

1. All first class midshipmen within my company have been orally briefed by me on the Standards of Conduct and Government Ethics and provided a copy of reference (a). They attested in writing that they read and understand the requirements imposed thereby. The written attestations have been placed in Tab H of each individual midshipman's performance record.