



DEPARTMENT OF THE NAVY

COMMANDANT OF MIDSHIPMEN
U.S. NAVAL ACADEMY
101 BUCHANAN ROAD
ANNAPOLIS, MARYLAND 21402-5100

COMDTMIDNINST 1601.7H
OPS
15 Sep 10

COMMANDANT OF MIDSHIPMEN INSTRUCTION 1601.7H

Subj: REQUESTS FOR MIDSHIPMEN ESCORTS

Ref: (a) COMDTMIDNINST 11100.2J

1. Purpose. To promulgate procedures for processing requests for Midshipmen escorts for educators, candidates, and other guests of the Brigade.

2. Cancellation. COMDTMIDNINST 1601.7G.

3. Responsibilities

a. The Midshipmen Activities Officer (MAO), Commandant's Operations Department, is responsible for the coordination of escort requirements. The MAO will task the Brigade Operations Officer to provide escorts as requested.

b. The Brigade Operations Officer will assign the Midshipmen chain of command to obtain the escorts and will provide a list of escorts to the Midshipmen Activities Officer prior to the event.

c. The Officer of the Watch, Main Office is responsible for obtaining escorts in short notice situations and when the MAO is not available after hours and on weekends.

d. All escorts are to be assigned via the Midshipmen Activities Officer with the exception of Naval Academy Athletic Association sponsored candidates. Escort assignments in those cases will be per reference (a).

4. Action

a. Divisions and Departments requesting Midshipmen escorts are responsible for contacting the Midshipmen Activities Officer via email at least two weeks in advance of the event.

b. The Commandant Operations Officer may refuse escort assignments should the request not be made two weeks in advance or be in alignment with the Naval Academy mission.

5. Review Responsibility. The Commandant's Operations Officer is responsible for the annual review of this instruction.


B. P. O'DONNELL
By direction

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