



## DEPARTMENT OF THE NAVY

COMMANDANT OF MIDSHIPMEN  
U.S. NAVAL ACADEMY  
101 BUCHANAN ROAD  
ANNAPOLIS, MARYLAND 21402-5100

COMDTMIDNINST 4064.1C  
NABSD  
22 Dec 10

### COMMANDANT OF MIDSHIPMEN INSTRUCTION 4064.1C

Subj: USE OF SELF-SERVE LAUNDROMAT IN 4<sup>TH</sup> AND 5<sup>TH</sup> WINGS OF  
BANCROFT HALL

1. Purpose. To promulgate instructions concerning the responsibilities, requirements, and procedures for the operation and use of the Laundromat facility in Bancroft Hall.

2. Cancellation. COMDTMIDNINST 4064.1B.

3. Background. The Laundromat in Bancroft Hall is for the sole use and benefit of the Brigade of Midshipmen. It is operating only to provide a service to the Brigade and is not intended to replace or supplant the laundry service provided by the Naval Academy Laundry.

#### 4. Responsibility

a. The Naval Academy Business Services Division (NABSD) is responsible for the negotiation and administration of the contract for the Laundromat facility.

b. The Public Works Department is responsible for the structural, electrical, and plumbing upkeep and maintenance of the facility.

c. The contractor is responsible for the maintenance and upkeep of all equipment to ensure proper working order at all times.

d. Midshipmen should conduct themselves in a responsible manner with regards to the facility, its equipment, and other Midshipmen using the facility.

5. Authorization. Midshipmen of all classes are authorized to use the Bancroft Hall Laundromat. The Laundromat will operate on a "first come, first served" basis. There will be no priority privilege by class.

a. Priority of Use. Laundromat use has no priority over other requirements such as formations, meals, study hour, and lights out.

b. Articles to be laundered. The Laundromat may be used by Midshipmen for personally owned and/or non-issued articles which include:

- (1) Under garments
- (2) Athletic clothing
- (3) Cap covers (washable)
- (4) Civilian clothing
- (5) Towels and bed linens (except linen exchange)

c. Unauthorized Items/Use

- (1) White Works
- (2) Khakis
- (3) Tropical Whites
- (4) Service Dress Whites, including White High Rise trousers/Dinner Dress White jacket
- (5) Uniform white shirts (Service Dress Blue/Dinner Dress)
- (6) Color dyeing of clothing or other articles
- (7) Washing of painted sheet signs

6. Hours of Operation. The Laundromat will operate daily from 0600 to 2400.

7. Points of Contact. Should problems arise with the Laundromat, contact the following:

COMDTMIDNINST 4064.1C  
22 Dec 10

- a. Equipment related (during working hours): NABSD Contracting Officer at X3807.
- b. Equipment related (after working hours): Bancroft Hall 1<sup>st</sup> Lieutenant at X7701.
- c. Structural/plumbing related (during and after working hours): Bancroft Hall 1<sup>st</sup> Lieutenant at X7701.

  
B. P. O'DONNELL  
By direction

Distribution:  
Non-Mids (Electronically)