



## DEPARTMENT OF THE NAVY

COMMANDANT OF MIDSHIPMEN  
U.S. NAVAL ACADEMY  
101 BUCHANAN ROAD  
ANNAPOLIS, MARYLAND 21402-5100

Canc: Aug 13

COMDTMIDNNOTE 3121

OPS

27 Sep 12

### COMMANDANT OF MIDSHIPMEN NOTICE 3121

Subj: MIDSHIPMEN PROCEDURES FOR THE 2012 FOOTBALL SEASON

Ref: COMDTMIDNINST 4653.1L

Encl: (1) Task Organization and Schedule of Brigade Attendance  
(2) Game Instructions  
(3) Coordination of Spirit Activities  
(4) Normal Home Game Routine  
(5) Practice March-Ons

1. Purpose. To issue procedures for Midshipmen attending home and away football games, participating in march-ons, duty section, watchstanding, and performing other duties in support of Navy football.

2. Background. The varsity football program is one of the most complex Midshipmen activities during the fall. To ensure successful interaction between the football team and Brigade of Midshipmen, a comprehensive plan is required.

3. Action. Midshipmen are instructed to read and be familiar with the contents of this notice. Amplifying information will be distributed by separate correspondence as information becomes available.

A handwritten signature in black ink, appearing to read "C. A. Carroll", is positioned above the typed name.

C. A. CARROLL  
By direction

Distribution:  
Non-Mids (Electronically)

TASK ORGANIZATION AND SCHEDULE OF BRIGADE ATTENDANCE

<u>DATE/TIME</u>	<u>GAME/LOCATION</u>	<u>DUTY BATT</u>	<u>PARTICIPANTS</u>
29SEP/1530	San Jose State/Annapolis, MD	3rd	A,B,C,D,G,H
06OCT/1130	Air Force/Colorado Springs, CO	2nd	C,E,F
12OCT/2000	Central Michigan/Mt Pleasant, MI	1st	C,E,F
20OCT/1530	Indiana/Annapolis, MD	4 <sup>th</sup>	A,B,C,D,G,H
27OCT/TBA	East Carolina/Greenville, NC	4th	C,E,F
03NOV/1530	Florida Atlantic/Annapolis, MD	5 <sup>th</sup>	A,B,C,D,G,H
10NOV/1530	Troy/Troy, AL	6th	C,E,F
17NOV/1530	Texas St./Annapolis, MD	2nd	A,B,C,D,G,H
08DEC/1500	Army/Philadelphia, PA	1 <sup>st</sup>	A,B,C,D,G,H

KEY

A-Brigade  
B-Drum and Bugle Corps  
C-Cheerleaders  
D-Cannoneers  
E-D&B Spirit Contingent  
F-Volunteers  
G-Color Guard  
H-Team Bill

GAME INSTRUCTIONS

1. Away Game Instructions

a. The Task Force will be comprised of a Task Force Commander, Executive Officer, and designated Midshipmen.

b. The Task Force Commander is responsible for task organization and assigned personnel from departure until return to USNA.

c. The Executive Officer will assist in executing orders, overseeing musters, formulating watch bills and verifying accountability.

d. Prior to all games, an organizational meeting will be held, during which the Task Force Commander will address itineraries, liberty, uniform policies, and Midshipmen responsibilities.

e. Upper class Midshipmen may volunteer to attend all away games. Any duty swaps needed in order to attend away games require chain of command approval. Midshipmen must be Movement Order (MO) eligible per reference (a) to participate. All Midshipmen must receive the permission of their instructors if class time will be missed. Prior to the first marking period of each semester, the previous semester's grades will determine eligibility for Midshipmen. For the Penn St. and East Carolina games, MWF will be providing bus transportation. Each Midshipman on all away game MOs will pay a \$10 administrative fee to MWF. For the Air Force game, MWF will partially reimburse Midshipmen who fly commercial air, and will again charge a \$10 dollar administrative fee.

f. Volunteers may sign-up for away games in the MWF Ticket Office. Payment options include cash, check, or credit card. Specific information for each away game will be posted on the Logistics website and will be provided from the Logistics Officer to the Midshipman chain of command.

g. Midshipmen on away game MOs are not charged weekends. Midshipmen will travel to and from the game in accordance with this notice. Midshipmen will only be allowed to provide their own transportation (POV) on designated MOs. POV Midshipmen on away game MOs will not be charged a weekend. They must; however, be present at the muster before the game to remain on the MO and receive their game ticket. Midshipmen wishing to deviate from the MO must submit a Company Officer approved special request chit to the Logistics Officer. The Logistics Officer will not provide game tickets to Midshipmen who travel independently to the game that are not on the MO.

h. Midshipmen must exercise good judgment and proper planning before signing up for away game MOs. MWF's no-refund policy is strictly enforced.

i. Midshipmen in designated Extracurricular Activities attending away games with outstanding tours or restriction for minor series offenses may attend the game with Company Officer approval. Midshipmen with outstanding tours or restriction for major series offenses will not be allowed to attend.

j. Midshipmen are in a duty status for the duration of the game and will conduct themselves accordingly. Midshipmen will be allowed to uncover, while in their designated seating areas, after the National Anthem. Midshipmen must be covered when leaving the seating area.

2. Away Game Schedules. The following times are for planning purposes only and are subject to change.

a. **Air Force**

Depart USNA 1200, 5 October 2012  
Arrive Colorado Springs, CO TBD 5 October 2012  
Depart Colorado Springs, CO TBD 8 October 2012  
Arrive USNA NLT 1800, 8 October 2012

b. **East Carolina:**

Depart USNA 1200, 26 October 2012  
Arrive Greenville, NC 1800, 26 October 2012  
Depart Greenville, NC 1200, 28 October 2012  
Arrive USNA NLT 1800, 28 October 2012

c. **Army:**

Depart USNA 0600, 8 December 2012  
Arrive Philadelphia, PA 1000, 8 December 2012

Options for return trip (tentative):

OPT 1: Return immediately after the game  
Depart Philadelphia, PA 1730-1930, 8 December 2012  
Arrive USNA 2100-2300, 8 December 2012

OPT 2: Return after liberty in Philadelphia  
Buses depart 2100-2300, 8 December 2012  
Last bus departs 2300, 8 December 2012  
Arrive USNA 0030-0230, 9 December 2012

\*Midshipmen signed up for Option 1 must depart with buses leaving Philadelphia immediately after game. Midshipmen signed up for Option 2 may choose to depart with buses leaving earlier if space is available on the last bus for that option.

3. Home Game Instructions

a. All Midshipmen, including duty section, will attend all home football games unless they are standing a designated watch, have a medical chit stating that they are Sick in Room (SIR), or are specifically excused by the Commandant of Midshipmen on Movement Order or Excusal.

b. All Midshipmen will march to the stadium unless standing a watch, on excused squad, movement order, or excusal. Midshipmen shall not use cell phones, wear sunglasses, or carry unauthorized gear or food during march-over. Company Officers and Company Commanders are responsible for proper appearance and conduct of companies.

c. Midshipmen with outstanding tours or in restricted status are required to return to USNA immediately after the game.

d. Following march-on, First Class Midshipmen holding tickets to sit with guests may leave the Brigade. First Class Midshipmen requesting season tickets must request seats located in sections 106-108. Midshipmen are not authorized to sit in end zone or grass seating.

e. Civilians are not permitted in Brigade seating area unless they are an official "Drag" of a Midshipman (e.g., candidate visitor, high school recruit, etc.). Only First Class Midshipmen dragging a guest are allowed to sit outside of the Brigade seating area. Company Officers may approve requests from 2/C, 3/C and 4/C to sit with guests on a case-by-case basis.

f. Midshipmen may uncover while seated subsequent to the National Anthem. Midshipmen must be covered when leaving the seating area.

g. Only Midshipmen with sideline passes are permitted on the field except when forming Spirit Tunnels or doing push-ups. Spirit Tunnel formation will be performed by Midshipmen 30<sup>th</sup> Company, while push-ups will be performed by the Plebes of 6<sup>th</sup> Battalion.

h. All Midshipmen are in a duty status for all home games, commencing with formation for march-on, and concluding with the last note of "Navy Blue and Gold." Midshipmen are reminded that they are representatives of the Naval Academy and will conduct themselves as officers. Under no circumstances will Midshipmen engage in "raids" across the field or interfere with the conduct of the game.

i. Midshipmen will not exit stands until the final note of "Navy Blue and Gold." Companies holding a post-game tailgater may dismiss two Midshipmen after march-on to set-up and provide security. Tailgate representatives are in a duty status and will remain in uniform and not consume alcohol until the last note of "Navy Blue and Gold." A Special Request Chit signed by the Company Officer denoting tailgate representatives must be presented to Duty Battalion watchstanders upon request.

j. Duty Section personnel will be allowed 60 minutes from the end of the game until mustering back in Bancroft Hall. CDOs will be required to take a duty section muster at that time to ensure accountability. The allotted hour will afford duty section personnel the opportunity for a brief stop at their company tailgater. Alcohol will not be consumed by duty section personnel.

k. Midshipmen on medical chits will be provided bus transportation to and from home games. Buses depart Glenn Warner Soccer Facility one hour prior to kick-off for each home game. Return buses depart Gate "D" on the west side of the stadium immediately following the game.

l. Task Force Midshipmen for each game will be designated in a Letter of Instruction (LOI) issued by the Task Force OIC. The Task Force will be responsible for the conduct of the Brigade from march-on until all USNA tailgaters have been secured (NLT 2100). Unit Commanders are responsible for conduct of their respective units during march-over and after the game until completion of all post-game activities.

#### 4. Army-Navy Game Special Instructions

a. The Operations Department is responsible for the movement of the Brigade to and from Philadelphia, PA, developing the schedule of events, and coordinating all spirit-related events.

b. The Task Force Commander is responsible for task organization and assigned personnel from departure until returning to the Naval Academy.

c. Midshipmen Duty Officers are responsible to the Task Force Commander for the appearance and general order of Midshipmen.

d. Midshipmen are reminded they are representatives of the Naval Academy and will conduct themselves as officers throughout the trip. No alcohol will be consumed prior to or during the game. Midshipmen will not enter the field from the stands with the exception of the "Spirit Tunnel," and under no circumstances engage in any "raids" across the field.

e. The Drill Officer is responsible for the march-on of the Brigade.

f. Midshipmen Food Services will coordinate meals for all Midshipmen.

g. Midshipmen involved in designated Extracurricular Activities will forward separate itineraries as appropriate.

h. Company guidons will be transported to the game on buses with the Guidon Bearers and returned to the D&B equipment truck by cheerleaders immediately after the game.

i. Transportation and weekend instructions:

(1) All Fourth Class Midshipmen will travel to the game in the bus convoy. Weekend eligible upperclass may elect to travel independently to the game. Those traveling independently to the game must take a chargeable weekend. Sign-up for transportation will be handled via computer, as directed by the Logistics Officer. All Midshipmen must complete the transportation form by Wednesday, 7 November 2012. **If Midshipmen do not complete the form by the deadline, they will ride the bus to the game and return by bus immediately following the game.** Midshipmen who are on duty or restriction must return to USNA immediately after the game using the buses provided. Bus tickets designating option choice will be issued for return transportation. Pre-game formation for march-on is mandatory for all Midshipmen except those traveling under a designated Extracurricular Activity movement order.

(2) The Logistics Officer will coordinate with the Service Academy Exchange Officer to ensure transportation is provided to the Army-Navy Game for exchange Midshipmen. Exchange Cadets from Air Force and Coast Guard will march-on with the Brigade. West Point Cadets will participate in the prisoner exchange ceremony prior to the game. Midshipmen attending West Point will travel on Corps of Cadets buses. Midshipmen attending Air Force will travel via commercial air to arrive at USNA Friday, 7 December 2012. Midshipmen attending Coast Guard will travel via government vehicle or commercial rental vehicle under official orders to arrive at Lincoln Financial Stadium no later than 1000, Saturday, 8 December 2012.

(3) Midshipmen may bring one small overnight bag. Upon arrival at the stadium, two buses, one for each regiment, will be staged at the front of the convoy for bag storage. Bags will not be left on any of the remaining buses. For 30 minutes immediately following the game, designated buses will be available for bag pickup. Midshipmen shall mark their bag plainly with name, alpha code and company number.

COORDINATION OF SPIRIT ACTIVITIES

1. Dates, times and locations of Pep Rallies:

<u>EVENT</u>	<u>DATE</u>	<u>TIME/PLACE</u>	<u>DUTY BATT</u>
Beat Air Force	3OCT2012	1800/Farragut Field	3 <sup>rd</sup> /4 <sup>th</sup>
Beat Indiana	18OCT2012	1900/T-Court	5 <sup>th</sup>
Beat Texas St.	14NOV2012	1900/T-Court	6 <sup>th</sup>
Beat Army	5DEC2012	1900/Farragut Field	1 <sup>st</sup> /2 <sup>nd</sup>
ADM/GEN	7DEC2012	TBD/Pentagon	N/A
Philadelphia	7DEC2012	1300/Mall in Philadelphia	N/A

2. The music for the Pep Rallies will be performed by a variety of organizations to include but not limited to the Electric Brigade, Drum and Bugle Corps, and WRNV.

3. The Admiral/General's Pep Rally at the Pentagon includes only the Cheerleaders, Mr. Bill (two-legged goat), and a Drum and Bugle Corps contingent. This Pep Rally is planned for the Army game only. The itinerary may require Midshipmen involved in these Extracurricular Activities to miss class and other military obligations.

4. Every effort will be made to have the entire football team and coaching staff in attendance at each Pep Rally.

5. In case of inclement weather, Pep Rallies scheduled to be outdoors will be held in King Hall or cancelled.

NORMAL HOME GAME ROUTINE

1. Schedule

Buffet Breakfast.....	0630-0900
Reveille.....	0700
Quarters Formation.....	0730
Saturday Morning Training (SMT).....	0730-1200
Noon Meal.....	1100-1300
Formation for march-over.....	1405
Step-off.....	1420
Depart Gate 8.....	1440
Arrive at Stadium.....	1450
Commence March-on.....	1510

March-Over Route

Stribling Walk to Maryland Avenue  
Maryland Avenue to Decatur Road  
Exit Gate #8  
Left on Annapolis Street/Rt-435  
Left on Taylor Avenue/Rt-435  
Proceed to South End Zone entrance at Stadium

**Note (1):** Unit commanders are responsible for the conduct of their respective units during march-over.

**Note (2):** Times listed for Normal Home Game Routine are an estimate for a typical game at Navy-Marine Corps Memorial Stadium and will not apply to the Army game. Check the Plan of the Day for exact times and locations.

2. Field Ceremonies

a. When the Brigade is formed on the field, a Battalion Drill Officer (located in the upper level of the stands) will signal "Present ARMS" to be executed by Staff Commanders, Unit Commanders and Guidon Bearers. The Color Guard will come to "Right Shoulder ARMS." The Brigade Commander will present the Brigade of Midshipmen to the assembled audience with the announcement, "Ladies and Gentlemen, the Brigade of Midshipmen." The Drill officer will then signal "Ready, TWO" then "About FACE."

b. The Drill Officer above the visitor's stands will signal:

(1) Cheers:

(a) San Jose State, S-J-S-U, Go Spartans, Fight

(b) Indiana, I-N-D-I-A-N-A, Go Hoosiers, Fight

(c) Florida Atlantic, F-A-U, Go Owls, Fight

(d) Texas State, T-X-S-T, Go Bobcats, Fight

(e) Army, A-R-M-Y, Go Black Knights, FIGHT

(2) "About FACE"

c. The Navy side Drill Officer will signal:

(1) "N-A-V-Y, GO NAVY, FIGHT!"

(2) Cannon blast

(3) The Brigade will march off the field and enter the stands upon signal from the drill officer. A series of four flag signals will be utilized: first series is for the Brigade and Regimental Staffs to step off, second is for 1<sup>st</sup> and 4<sup>th</sup> Battalion, third is for 2<sup>nd</sup> and 5<sup>th</sup> Battalion, and fourth is for 3<sup>rd</sup> and 6<sup>th</sup> Battalions. As units exit the field, guide-ons will be collected by the cheerleaders and returned to USNA.

(4) 30<sup>th</sup> Company Midshipmen will remain on the field following the march-on to form the "Spirit Tunnel" for all home games as well as the Army game.

### 3. Inclement Weather

a. The Brigade will march to the stadium as normal but will not stop or conduct cheers once on the field.

b. Foul weather march-over route.

Stribling Walk to Maryland Avenue  
Maryland Avenue to Decatur Road  
Exit Gate 8  
Left on Annapolis Street/Rt-435  
Left on Taylor Avenue/Rt-435  
Proceed to South End Zone entrance at Stadium  
March directly across the field  
Enter the stands without stopping on the field

### 4. National Anthem Ceremony (Foul Weather)

a. The Naval Academy band will perform the National Anthem prior to kick-off. Sequence is as follows:

a. 1515 - Color Guard forms in south end zone. Naval Academy Band forms behind Color Guard.

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b. 1522 - Color Guard marches to south end goal line, halts and presents arms.

c. 1524 - Announcement, "Ladies and Gentlemen, please stand for our National Anthem."

d. 1525 - Naval Academy Band plays National Anthem. Band will proceed up ladder past players' ramp at west side of stadium, and then to their seats. Color Guard will about-face, and proceed off south end of field and follow same route as the Band.

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PRACTICE MARCH-ONS

1. Practice march-ons will be conducted as follows:

<u>DATE</u>	<u>PARTICIPANTS</u>	<u>TIME</u>	<u>LOCATION</u>
4DEC	Brigade	1600	Farragut Astro

2. Formation for march-on practice will take place on Turner Joy Road starting at the field gate entrance and continuing around Farragut Field.

3. USNA Security is responsible for blocking traffic on Turner Joy Road and Bronson Road as needed from 1545 until the completion of the march-on practice.