

Course Policy Statement Addendum
USNA Department of Electrical Engineering
EE301: Electrical Fundamentals and Applications – Fall 2009

Section 4326: M4, WF34

Instructor: LCDR C. J. Flaherty (flaherty@usna.edu), Maury 317, (410) 293-6182

Office Hours: Open door policy and by appointment.

Homework: Friday and Monday assignments are due at the beginning of class on Wednesday. Wednesday assignments are due at the beginning of class on Friday. I will review the homework in class on the day that it is due. You are permitted (indeed, encouraged) to annotate your homework during the review although you must clearly differentiate your in-class corrections (if necessary) from your original work (by using a different color, for example). In general, you will receive **full credit** for homework if you *work all of the problems before they are due* and correct them (if necessary) during the homework review. One class day late = -50%; two class days late = 0%; 2nd consecutive late assignment = 0%. Homework is due regardless of your attendance unless you make arrangements with me beforehand. Group work is encouraged. Homework will be neat, on **one side of graph paper**, with final solutions clearly indicated. Frequent line-outs do not qualify as “neat.”

Comprehension: If you receive help for your homework, ensure that you understand it. If, after the solutions have been covered in class, you still do not understand it, make an appointment for EI or seek other additional help. Understanding the homework is the best way to ensure good exam performance.

Quizzes: You will have a quiz first thing most Mondays. The quizzes will be very similar to the homework.

Class Preparedness: I expect you to bring to class all materials that you will require during that class. If you are unable to participate fully because you did not bring a required tool, your grade will suffer. Examples of required equipment include calculator, text book, paper, pencil, and a copy of any PE's. If you are late, sneak into class rigged for ultra-quiet but do let the section leader know you are here.

Instructor Input to Final Grade: Your effort, as determined by your preparedness, participation, professionalism, and progress, will aid me in determining your final grade. I may adjust your calculated grade up or down by one letter as dictated by your effort. I will take a very dim view of anyone who obviously blows off the final exam.

Extra Instruction: If you require additional explanations or examples to reach a fuller understanding of the subject matter, or if you would like to know more about the life of a Naval Officer in general, Submariners in specific, or post-Navy life, I will gladly meet you outside of class. You may stop by my office, or call/email to make an appointment.

Christoph J. Flaherty
LCDR USN