

EE301 Course Policy Addendum

Introduction: This policy **supplements** the EE301 Course Policy Statement.

Contact Information: Office: Maury 212
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Instructor Schedule: EE301 Sec 2112 M2, TR12 (Ri63)
EE301 Sec 3313 M3, TR34 (Ri63)
Office hours: Drop in after lunch or by appointment

Course Website: www.usna.edu/EE/ee301/ contains important documents for this class.

Blackboard: Used for posting lesson handouts, course admin documents, etc.

Binders: Every MID will have a three-ring binder tabbed for handouts, homework, quizzes, and exams.

Teamwork: Conduct business as you would in the fleet: self help; then buddy help; then senior's help.

Homework: Due at start of next class. Working together is allowed; copying work is not allowed. Using old solutions is cheating. Legible work on engr's paper with all steps shown and boxed solution earns max credit. Late work earns no credit. No work earns a grade reduction. Solutions posted each Monday.

Technology: Calculators (with spare batteries) required for every class. Computers are not allowed.

Quizzes: Given each Monday. Problems are derived from prior week's lectures and homework.

Exams: Two mid-terms and a final. Read the Course Policy Statement for more information.

Etiquette: Pay attention. Don't fall asleep. Don't talk when I'm talking. Professional reading or grade reductions will be issued to MIDS lacking professionalism. Uniform standards will be enforced.

PEs: Complete the PE during lab to receive credit. Schedule an appointment to make up missed PE's.

Attendance: Refer to your Table of Priorities: COMDTMIDNINST 5400.6H. Missing a graded event w/out prior coordination with me (except for medical/dental emergencies) constitutes failure.

Section Leader: Complete muster before class starts. Lead a full-period study session if I'm late or absent.

Grading: Final grades may be adjusted based on your attitude, effort, and professionalism. Your HW grade is a great gauge of all three and will be closely examined if you're "on the fence."

6-wk grade		12-wk grade		16-wk grade		Final Grade	
Exam 1	70%	Exam 1	35%	Exam 1	35%	Exam 1	20%
HW/Quizzes	25%	HW/Quizzes	20%	HW/Quizzes	17%	HW/Quizzes	17%
PE's	5%	PE's	5%	PE's	5%	PE	5%
		Exam 2	35%	Exam 2	35%	Exam 2	20%
		Lab Prac 1	5%	Lab Prac 1&2	8%	Lab Prac 1&2	8%
						Final Exam	30%

J.E. O'CONNOR
Captain USMC