

EE320 INTRODUCTION TO ELECTRICAL ENGINEERING II COURSE POLICY

Fall 2009

I. Contact and Schedule

Section 3311, 3511, 3512

Lecture MW 3, Ri-24

Laboratory T34 or T56, Ma-19

Section 1111, 1112, 1311

Lecture MW 1, Ri-24

Laboratory T12 or T34, Ma-19

INSTRUCTOR INFO

Prof. John Ciezki (Chess-Key)

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PH: (410) 293-6171

Home: (443) 949-9054 (call before 2100)

II. Final Grade Distribution

Exam 1 (Mon Sep 28, 2009)	15%
Exam 2 (Mon Nov 2, 2009)	15%
Exam 3 (Fri Nov 26, 2008)	15%
Lab Exam #1 (Tue Sep 29, 2009)	06%
Lab Exam #2 (Tue Nov 17, 2009)	06%
Final (TBD, cumulative)	20%
Homework (~22)	10%
Laboratory Assignments	10%
Quizzes	03%

Grades are assigned based on the breakpoints (A>89.9, 89.9>B>79.9, 79.9>C>69.9, 69.9>D>59.9, F<59.9). The instructor reserves the right to alter your grade based on overall assessment of your performance, including class participation and missed assignments. He also reserves the right to re-allocate the above quiz percentage if desired.

III. Classroom Procedure

The section leader will present the class and record absentees at the beginning of each period. If the instructor is more than 10 minutes late, the section leader will instruct the class to work homework problems and will contact the EE main office (Mrs. Jarrell at x36150). Should the instructor fail to arrive by the end of the period, the section leader will collect any homework due and deliver it to the EE main office (Maury 327). Food and drink are permitted in the lecture area only— make sure that they do not become a distraction and that the classroom remains clean. **Sleeping is never permitted** – you may stand in the rear of the classroom if this helps you stay awake. You are directed to wake anyone that you notice is sleeping. *Always have your calculator with you* in case of quizzes or in-class assignments. Notebook computers are not required as all notes will be recorded on distributed packets. **These computers should not be out during lecture.**

IV. Exams

Exams are closed book, closed notes, and calculators are not to be used to store equations. A partial formula sheet will generally be provided for the exam and for exam preparation. All other equations should be memorized or derived. You must notify your instructor **well in advance** if you will be absent for any exam.

V. Homework/Reading Quizzes

Homework is assigned each lecture period (posted on the Syllabus page of the EE320 web site: www.usna.edu/EE/ee320) and will be collected the following lecture period. Solutions will be posted on the course web site typically the day that it is collected. Submittals will be assigned a “score” of 3 (100%), 2 (80%), 1 (60%), or zero (0%) based on the level of effort and achievement (all problems may not be graded). No late homework will be accepted. If you are Sick In Room, then mark **SIR** on your assignment and hand it in the following period. If you are on a movement order, then have a classmate turn in your assignment timely. Homework should be completed neatly, with the problems numbered, the pages stapled consecutively, the work done on green engineering paper in pencil (only on the front side), the steps displayed in a thoughtful organized manner, and the solution (to 3 significant digits) boxed. Students are encouraged to discuss problem-solving approaches in “study groups;” however, **direct duplication is never authorized.** Reference any work done by others. You may be asked to present your work at the beginning of class. Your overall course grade can be reduced by one letter grade if homework is consistently missed (your company officer will be notified if this becomes an issue). *You are expected to complete the assigned reading before the lecture.* “Reading quizzes” may be periodically given at the beginning of class to insure that the reading is completed timely. Notes prepared from the reading may be used to assist you (and only you) on the quiz.

VI. Laboratories

Laboratory assignments will both exercise your ability to verify lecture concepts and engage in basic circuit design. The work product can be a completed handout or a formal report. You are required to maintain a lab binder that contains all material that you are working on or have completed. Your instructor will let you know if labs are to be completed individually or in small groups. All students are required to finish each lab prior to the beginning of the next lab. No eating or drinking is allowed around the lab equipment!

VII. Textbooks, Calculators and Computers

We will utilize the following textbook for this term:

1. *Fundamentals of Electric Circuits*, 4th Edition, by C. K. Alexander and M. N. O. Sadiku

In addition, you are required to have MULTISIM and the student edition of MATLAB on your home computer. You are further required to have a working calculator in class at all times. The calculator must be able to manipulate complex numbers and solve simultaneous equations. Sharing of calculators is not permitted on exams or quizzes. You are encouraged to have backup batteries or a backup calculator for exams. MATLAB (or excel) is to be used for plotting on all homework, lab reports and design exercises. MULTISIM will be used for some homework assignments and lab exercises.

VIII. Quizzes

Quizzes will be announced and periodically given during lecture and laboratory times. The quiz problems are designed to reinforce key concepts that will be tested on subsequent exams.

IX. Extra Instruction

Generally, this course is EI intensive. Please call, email or make an in-office appointment to see your instructor if any issues arise. Please do not wait for exam time to address problems with the material because at that point it might be too late. Evening EI sessions will also occasionally be available. If you make an appointment and cannot keep it, please call and/or email and let your instructor know.

Good luck and have a great semester!
Prof. Ciezki