

## Proposal Defense Evaluation

**Project:** \_\_\_\_\_

**Team Members:** \_\_\_\_\_

**Evaluator:** \_\_\_\_\_

Item	Score	Possible Points
<b>Team Speaking Ability</b> <ul style="list-style-type: none"> <li>• Used complete, grammatically correct sentences.</li> <li>• Made consistent eye contact with the audience.</li> <li>• Appeared comfortable with the audience.</li> <li>• Spoke clearly.</li> <li>• Responded well to questions.</li> </ul>		20
<b>Presentation Rating</b> <ul style="list-style-type: none"> <li>• Slides were clear and legible.</li> <li>• Did not exceed time limits.</li> <li>• Citations given for figures taken from other sources.</li> <li>• Good flow and logical order of slides.</li> <li>• Right depth of information provided.</li> <li>• All team members participated equally.</li> </ul>		20
<b>Technical Content</b> <ul style="list-style-type: none"> <li>• Problem was clearly stated.</li> <li>• Societal/global/environmental context for project addressed.</li> <li>• Objectives are clear and complete.</li> <li>• Metrics are reasonable</li> <li>• Project requirements were reasonable, verifiable and complete.</li> <li>• Project design overview is clear.</li> <li>• Project design detail is at sufficient depth for mid-year point</li> <li>• Safety issues sufficiently described</li> <li>• Project challenges properly identified and mitigation measures described</li> <li>• Milestones are reasonable and verifiable.</li> <li>• Work plan is complete, reasonable, and at a sufficient level of detail</li> <li>• Budget is complete, reasonable, and at a sufficient level of detail.</li> <li>• Team has made sufficient progress towards capstone completion</li> </ul>		60
<b>Total</b>		100

What are the strengths of this team (what things did they do well)?

What suggestions for improvement on TECHNICAL CONTENT do you have for the team?

What suggestions for improvement on their PRESENTATION ABILITY do you have for the team?

*Use back side of page for further commentary*