



Nimitz Library

Annual Report

2005 - 2006

NIMITZ LIBRARY
UNITED STATES NAVAL ACADEMY

ANNUAL REPORT

FISCAL YEAR 2006

(October 1, 2005 – September 30, 2006)

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MISSION AND GOALS OF THE NIMITZ LIBRARY

1. Mission of the U.S. Naval Academy:

"To develop midshipmen morally, mentally, and physically and to imbue them with the highest ideals of duty, honor and loyalty in order to provide graduates who are dedicated to a career of naval service and have potential for future development in mind and character to assume the highest responsibilities of command, citizenship, and government."

2. Nimitz Library Mission Statement:

The United States Naval Academy is the undergraduate college of the Naval Service. The Nimitz Library exists to support the mission of the Naval Academy by providing excellent library service on behalf of teaching, research, and other scholarly activity. To this end the Library staff work closely with the faculty to achieve the Library's goals, specified below.

3. Goals of the Nimitz Library:

- a. Select, acquire, and make available the recorded knowledge and information that are required to meet the academic needs of midshipmen and faculty.
- b. Provide the best possible access to these materials, including appropriate use of the newest technologies.
- c. Provide the best possible reference service, including an instruction program, to enable users to find the information they need.
- d. Provide within the Library a suitable and inviting environment for research and study, and for the preservation of materials.

e. Provide the best possible access to relevant information located elsewhere – in electronic, paper, and other formats.

f. Maintain a collection of rare materials with emphasis on the naval history of the United States, as well as the official archives of the Naval Academy.

g. Provide for all Library staff a work environment that, within the context of mission orientation, encourages individual development, a thoughtful approach to problem solving, clear and open communication, mutual respect, initiative, cooperation, and the development of expertise.

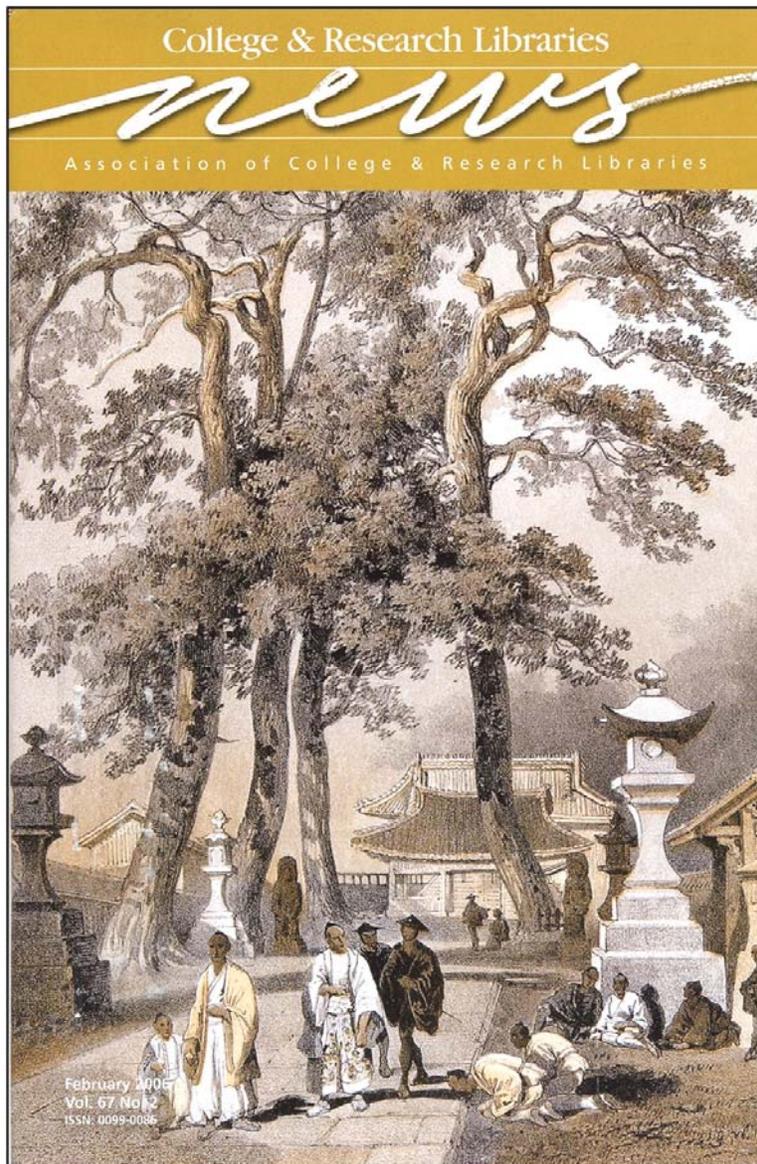
h. Provide and develop the resources, both human and material, that will enable the Library to accomplish its goals and hence its mission.

– September 1994;
revised October 2004
and January 2006

CONTENTS

I. Mission and Goals	iii
II. <i>College & Research Libraries News Excerpt</i>	vi
III. Reports	
Introduction	1
Collection Development	3
Acquisitions	6
Cataloging	8
Reference.....	10
Library Instruction	14
Circulation.....	18
Special Collections & Archives	21
Automation.....	27
Nimitz Library Building.....	30
Librarian’s Report	33
Transition	36
Federal Service Awards	38
Memorable Moments	39
III. Appendices	
A. Additions and Holdings Statistics	44
B. Circulation Statistics	45
C. Special Collections & Archives Gifts/Purchases	46
D. Acknowledgments.....	50
E. Continuing Education	51
F. Publications and Presentations by Library Staff	54
G. Other Professional Activities	56
H. Library Staff Listing.....	58
I. Working Groups and Committees.....	60
J. Library Subject Specialists.....	62
K. Faculty Library Liaisons	63
L. Task Force on Library of the Future	64
M. Organization Chart.....	65

Cover Photograph: Front entrance of the Nimitz Library and a midshipman entering the Library.



The cover illustration is a tinted lithograph from the three-volume *Narrative of the Expedition of an American Squadron to the China Seas and Japan* (Washington: A.O.P. Nicholson, 1856), the official report of Commodore Perry's expedition, held in the Special Collection and Archives Division of the U.S. Naval Academy's Nimitz Library. The Special Collections and Archives Division was established for the purpose of bringing together and preserving the rare books, manuscripts, photographs and other historically significant materials in the Naval Academy Library's collections and the official records of the U.S. Naval Academy. The division's Web site can be found at www.usna.edu/Library/Spec_col.htm.

The cover of the February 2006 issue of *College & Research Libraries News* displayed this picture of a Japanese temple, which was initially published in the official report of Commodore Matthew Perry's expedition to Japan in 1852-54. The report is held in the Nimitz Library's Special Collections & Archives Division. *C&RL News* is published 11 times annually by the Association of College & Research Libraries, the academic division of the American Library Association. (See also page 26.)

INTRODUCTION

by

Richard Hume Werking
Librarian/Associate Dean for Information

This annual report for 2005-2006 provides a synopsis of yet another year of achievement and activity for the Naval Academy's Nimitz Library. Among the most noteworthy developments of the year were the following, which are discussed in subsequent sections of this document:

- the continuing challenges in the areas of budget and staffing, leading to the reduction of hours for the Library as a whole, and to significantly reduced hours for Special Collections & Archives;
- the retirement of Mrs. Lillian Blake in January 2006, who had served 26 years as a member of the Library's staff, the last 20 of them as Head of the Circulation Department;
- the conclusion of the Task Force on the Library of the Future, and the continuation of its work by a new Library Building Committee, both of which have focused conversation on the increasingly necessary renovation and expansion of the Library;
- the visit to the Academy in February 2006 of an accreditation team from the Middle States Association of Colleges and Schools, which took a close look at the Library and commented extensively;
- a growing emphasis at the Naval Academy, including within the Library, on increasing significantly the opportunities for foreign language and regional studies education for the midshipmen;
- the pending retirement of Associate Librarian and Associate Professor John Cummings after almost 40 years of service to the Nimitz Library, and the establishment of a search committee to look for his successor.

Neither this brief list nor even the entire report can do justice to the many critical day-to-day activities that allowed the Naval Academy's students, faculty, and staff to obtain and use the Library resources necessary for their work. Those activities include the identification, selection, acquisition, cataloging, and circulation of books, journals, and other resources; the provision of reference service and instruction; the maintenance of both a growing physical collection and of a much more rapidly growing electronic collection; and the maintenance of good communication channels between the Library and the faculty.

I would like once again to express my sincere appreciation to the Nimitz Library staff for their positive and mission-oriented attitude during another especially challenging year, a year that nonetheless witnessed significant accomplishments. Thanks go as well to the authors of the various sections, to proofreader Patti Patterson for her sharp eye, and to Joan DeLong, Administrative Secretary, for her computer skills, perseverance, many excellent suggestions, good humor, and patience throughout many drafts.

COLLECTION DEVELOPMENT

by

Lawrence E. Clemens
Co-chair, Collection Development Group

and

Patricia R. Patterson
Co-chair, Collection Development Group

1. ORGANIZATION

The Collection Development Group (CDG) continues to be the mechanism for managing the Library's collection development program. Its membership comprises the Head of Reference and the Head of the Electronic Resources Program as co-chairs, the Librarian, the Head of Acquisitions, the reference-bibliographers, and the Electronic Access Librarian. Its members are listed in Appendix I.

2. MATERIALS BUDGET AND SUBSCRIPTIONS

a. For three years beginning in fiscal 2001, as part of the Naval Academy's Strategic Plan, our funding was generally sufficient to purchase most of the books, journals, and databases required by midshipmen and faculty for their academic work. However, Library funding for fiscal 2004 was at a lower level and has yet to recover, combining with significant subscription inflation rates to result in the purchase of fewer books.

b. In response to the new Department of Defense initiative directing the Naval Academy to expand midshipman education in the areas of regional studies and foreign languages, the Library received targeted funds in the amount of \$88,000. Professor Brannon Wheeler, Director of the Center for Middle East and Islamic Studies, was instrumental in providing lists of materials that would form the basis of this enhanced collection. He was assisted by faculty in the History, Language Studies and Political Science Departments. New subscriptions include *Encyclopedia of Islam*, *Encyclopedia of the Qur'an*, and *Index Islamicus*. We also subscribed to 29 new journal titles and some back issues. In addition to subscriptions, we purchased a large assortment of books relating to religion, language, culture, literature, history, and current events. One of our goals has been to obtain important reference and literature materials in Arabic as well as English. This project will be expanded to cover other critical foreign languages, and efforts are underway to purchase materials in support of Chinese and Russian.

c. The Collection Development Group reviewed Subscription Drop/Add recommendations in fall 2005. This effort resulted in adding new titles for Chemistry, English, Language Studies, Oceanography and Physics, while dropping titles of comparable value which were less essential.

d. CDG also implemented a policy whereby the reference-bibliographers could add relatively "low-cost" periodical titles under certain conditions without requiring that a comparably-priced title be canceled. The general guideline is that requests for adding low-cost periodicals are limited to \$150 per academic department per year.

e. The Library continued to work closely with several consortia to procure subscriptions. We procured titles in conjunction with the National Research Library Alliance (NRLA), the Consortium of Naval Libraries (CNL), and the Maryland Digital Library (MDL).

3. BOOKS

a. Working closely with the faculty, the reference-bibliographers continued to evaluate and select materials for the collection. This past year, the Library acquired some 8,057 books (compared with 9,640 the previous year), not including those in electronic form.

b. Some of the reference-bibliographers began using the "Blackwell's Online Manager" to select books. This electronic system provides more complete information about titles under consideration and provides a more efficient means for providing Acquisitions with requests.

c. The Midshipmen-Only Recreational Reading Collection was established in December 2004 as a way to provide our students with a greater variety and selection of books for non-academic, recreational reading purposes. The collection was launched in December 2004 with a selection of approximately 40 titles; it has grown to 307 titles as of June 2006. Only midshipmen are authorized to borrow them. They are encouraged to suggest titles for the collection and may do so at any time via the suggestion form provided or by contacting Michael Macan, Reference-Bibliographer for English, who coordinates this program. During the past year we have received more than 60 suggestions from midshipmen for adding books. The collection registered 1,487 circulations in 2005-06.

4. DE-SELECTION AND WITHDRAWAL

a. As part of our ongoing efforts to keep the Library's collections current and relevant, the reference-bibliographers reviewed the periodicals collection. Larry Clemens coordinated this effort by identifying some periodical backfiles in the collection that had been used five or fewer times since March 1996. Once the list was culled by the reference-bibliographers, the faculty was presented with a list of titles for review. Included among

these volumes were indexes and abstracts, as well as a few reels of microfilm. Ultimately, 3,172 volumes were withdrawn.

Every effort was made to dispose of these items by benefiting other institutions. Withdrawn books can be sent to the Library of Congress for distribution to other libraries; but since LC does not accept periodicals, other opportunities were explored, including distributing the list of identified titles to other libraries via listservs. We sent a few dozen volumes to other U.S. libraries, and quite recently we sent the remainder to the Philippine Military Academy through contacts at the U.S. Department of State.

b. Our efforts to remove unneeded items from the book collection focused on the National Bureau of Economic Research working paper series. Because the working papers are reliably available in electronic form from NBER, we withdrew the paper versions – 7,240 in all (and a large part of the reason we withdrew more book volumes than we added last year.) As always, faculty input was sought before any action was taken, and the Economics Department agreed that it was sufficient to acquire and retain these volumes only in electronic form.

5. AUDIOVISUALS

The Library continued to expand its audiovisuals collection with the acquisition of 498 new titles. Emphasis continued to be on building the DVD collection, which is the preferred format for video viewing.

6. GIFTS

a. On occasion, the Library accepts some noteworthy books as gifts for the collection. Last year we added 783 gift volumes to the general collection. Of particular note was a collection of Arabic language books donated by the government of Oman, a gift facilitated by Professor Brannon Wheeler, Director of the Center for Middle East and Islamic Studies.

b. Gift funds also bring books into the Library. We have endowment funds established in memory of RADM George Dyer, CDR Charles J. Hardesty, John C. Latham, and Professor William W. Jeffries, in addition to a general Nimitz Library Gift Fund and a Commander Charles J. Hardesty fund.

7. OTHER

Lexis/Nexis borrowed more than 400 of our U.S. Serial Set volumes, in order to digitize them and thus enhance their online Serial Set collection. We look forward to receiving many benefits from Lexis/Nexis in return.

ACQUISITIONS

by

Margaret J. Danchik
Head, Acquisitions Department

1. BUDGET

a. The Library's control number for "Operations and Maintenance" funds, which do not include salaries, totaled \$2,125,283. Included in this figure was \$88,000, received in August 2006 to purchase electronic resources, periodicals, and books to support the new Regional Studies program; also included was \$47,000 of end-of-year funds received in September 2006 to purchase books.

b. We also obligated \$24,257 from gift funds, which included expenditures for document delivery, interlibrary loan, two conservation projects, and student assistants from St. John's College.

2. BOOKS AND OTHER NON-SERIALS

We bought 7,900 books for \$389,000 at an average cost of \$49 per volume. We also received 382 books via subscriptions and standing orders. For the General Collection, 783 gift volumes were received and processed, including 27 titles purchased for us by the Gates Cambridge Trust. Our McNaughton Book Rental plan provided us with 157 volumes for \$6,360, at an average cost of \$41.

3. SUBSCRIPTIONS

a. Our expenditures for subscriptions (periodicals, indexes, newspapers, and standing orders) came to \$1,524,191. The Library's subscriptions include 1,505 in paper, 1,262 electronic, 3 CD-ROM, and 19 microform for a total of 2,789.

b. We spent \$6,018 on periodical single issues and backfiles.

c. Our new vendor for subscriptions was Basch, which in January 2006 was awarded a contract for one year plus four option years.

d. The Current Subscriptions Database is now closed, after information was entered into our Innovative periodical order records.

4. GOVERNMENT DOCUMENTS AND TECHNICAL REPORTS

a. We received U.S. Government Documents in three formats: 2,270 paper items, 3,115 microfiche sheets, and 79 CD-ROMs. We received 489 more items than in FY05.

b. We received 16 technical reports from the National Technical Information Service and the Defense Technical Information Center.

5. RESOURCE SHARING

Chiefly from other libraries we received 2,948 books and articles (1,164 books and 1,784 articles) for our users, an increase of 576 from last year. Of these, 19 were from commercial document-delivery services, for which we paid \$345, an average of \$18 apiece. We sent 3,834 books and articles to other libraries (2,667 books and 1,167 articles), a decrease of 392 items from the previous year. We nonetheless remain a net sender in our resource-sharing with other libraries by almost 40%, sending 905 more items than we received.

6. PRESERVATION AND BINDING

a. Our binding contract for 2005-2006 was with Mid-Atlantic Bookbindery for \$25,000.

b. There was no preservation copying and binding of books from the general collection or Special Collections this fiscal year.

CATALOGING

by

Laura R. Nauta
Head, Cataloging Department

1. OVERVIEW

a. During 2005-06, we added 7,049 volumes of books, while withdrawing 9,228. Of these withdrawals, 7,240 were the paper NBER volumes noted in the Collection Development segment of this annual report.

b. The year also saw the impact in Cataloging of the first part of the bound periodicals project, in which 1,749 of these volumes were withdrawn. The project will continue into the coming year for final disposition of the remaining withdrawn volumes.

c. The most significant impact on the Cataloging Department during 2005-06 was the loss of another two staff members. The monographs cataloger left in July 2006 and the monographic cataloging technician left in December 2005. These departures reduced the staffing of the department to its lowest level in many years, probably many decades: the department head and a serials technician who is shared by Acquisitions and Cataloging for serials duties. Since the cataloger's departure, there has been a growing backlog of purchased books, audiovisuals, and electronic titles to be cataloged, as well as government documents records to be added to the catalog. It has also been a challenge to make progress on any work other than processing "rush" and other high-priority books and audiovisuals.

Another impact of loss of staff has been the large amount of time spent on recruiting. The position description for the cataloger was changed from 100% cataloging-related duties to include 20% reference duties. At the end of fiscal 2006, recruiting for this cataloger/reference librarian was ongoing.

2. ELECTRONIC RESOURCES

As of the end of the year, there were 32,827 bibliographic records that have at least one link to the Internet for a full-text version of the title, 4,808 more than the year before. These records include books and conference proceedings as well as periodicals, electronic journals and databases. They also increasingly include government documents.

3. OTHER

a. Due to the reduction of staff in Cataloging, new workflows were initiated in July 2006 in order to reduce the cataloging backlog. All of these new workflows resulted in

increased amount of copy cataloging that Acquisitions staff members were now able to complete. Linda Braun and Janice Rice have been the two Acquisitions staff most impacted by these changes.

The result has been that, since the changes were implemented, Acquisitions staff are now cataloging 85% of all books cataloged, compared with 35% last year. Cataloging staff have done the quality control on all books and resolved problems. They also have focused on cataloging of periodical titles, rush audiovisuals and rush books, and the more complex cataloging (including Arabic script books and their related contracts with vendors).

b. Edith Lomax, serials technician, began doing copy cataloging of the periodical titles being added to the catalog. She also handled the majority of maintenance of the Serials Solutions and SFX databases.

c. The first outsourcing of cataloging was begun in August 2006 with the acquisition of Arabic script books, purchased in support of the newly created Arabic language major. No one on the Library staff can read Arabic script, so two vendors were employed to provide the cataloging for these titles. Writing the specifications and processing the results of the contracts (e.g., getting the books ready to be sent to the vendors, exporting the resulting bibliographic records into the catalog, etc.) provided a learning experience for the Head of Cataloging.

d. The approximately 1,700 electronic periodical records in the catalog were reviewed in order to add, change, or delete the International Serials Standard Number (ISSN). This was done as part of the implementation of the SFX database for improved access to electronic journals and their articles. Edith Lomax and Bernie Bautista completed this in Nov 2005.

4. CONTRIBUTIONS FROM OTHER DEPARTMENTS

a. From January to July 2006, Circulation staff assisted with various aspects of the government documents processing. They double-checked the microfiche drawers to see if the NASA fiche had been received as well as double-checking for paper copies as questions arose. Once the staffing in Circulation shrank due to staff departures, that department could no longer sustain this support.

b. The Head of Cataloging trained the Circulation staff in barcoding government documents as these items are checked out and returned. This has been a big help.

c. The Head of Cataloging also trained Circulation staff to create and add a bound periodical volume item record to the periodical bibliographic record. This has also been a big help. Quality control is done by the Head of the Cataloging Department.

REFERENCE

by

Patricia R. Patterson
Head, Reference Department

1. REFERENCE SERVICE

a. The Reference Desk remains the primary point of contact for patrons seeking assistance with their library research.

The following table shows the totals of recorded requests for assistance at the Reference Desk over the past five years. There had been a steady decline in the number of reference questions until the past few years when they have leveled off. The reference questions remain fairly complex in nature. For instance, primary source material is regularly assigned to history students, and requests for assistance with locating these resources are frequent.

<u>Questions</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Reference	7,769	7,104	6,044	6,270	6,270
Directional	3,931	3,513	3,223	3,156	3,910
Computer Technology	<u>1,320</u>	<u>1,439</u>	<u>1,484</u>	<u>956</u>	<u>767</u>
Total	13,020	12,056	10,751	10,382	10,947

b. This is the fifth year that we have tracked computer technology questions. This past year these comprised approximately 7% of all questions and include requests for assistance with printing, software, hardware, network access, etc. The decline in the number of questions the last 2 years could be attributed to improved computer set-up for the patrons with more standardized approach on all workstations.

c. Many faculty and midshipmen contact directly the reference-bibliographers assigned to their academic department, bypassing the Reference Desk. This includes email requests for research assistance received via "AskRef" which is accessible from the Library's web site. The following shows the activity over the past five years for reference requests via e-mail, phone appointments, or "walk-ins".

<u>Questions</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Reference	1,076	1,354	1,151	1,452	1,460

d. Donna Hurley provided orientation to Circulation staff again this year. This is an opportunity to update them on changes in policies and services.

e. Several changes were made in the Reference area to improve patron service. More of the Reference computers were converted from simply web-browsing machines to include the standard suite of capabilities that allow for access to the Microsoft products and email. Two scanners were also made available in Reference for patron use, providing yet another way in which midshipmen can utilize resources. In addition, the height of the Reference Desk counter was adjusted to permit better communication between reference librarians and patrons.

2. ELECTRONIC SERVICES

a. Access to the Library's electronic resources is provided from both the Library's web site and the catalog. The most comprehensive access to electronic journals has been via the A-Z list of electronic titles. In fall 2005, article-linking software was implemented to improve access to many of the Library's electronic resources. The "SFX" technology allows for efficient linking from a periodical citation to the full text of the cited article.

b. In order for the reference librarians to maintain familiarity with the numerous electronic resources, Larry Clemens, Head of the Electronic Resources Program, regularly arranges for vendors to demonstrate their databases. In addition, Larry and Andy Wheeler, the new Electronic Access Librarian, provided updates on various resources which are under consideration for acquisition.

c. The Web Team continues to oversee the Library's web site. This past year much of the focus was on distributing responsibility for making changes to the site. "Contribute" software was tested by Web Team chair, Michael Macan, and fellow team members Jennifer Bryan and Doug McGee. They were able to revise and update certain portions of the web site. As a result, the Web Team developed guidelines for use of "Contribute" by others.

d. Several pages were featured in "News and Events": Constitution Day observance, electronic resources news, faculty and midshipman newsletters, Washington's birthday celebration, periodicals review project, re-carpeting project, and an updated "Nimitz Library in the News".

3. FACULTY CONTACT

a. The reference-bibliographers regularly interact with the faculty in their assigned academic departments by various means. We also regularly meet with new faculty at the New Faculty Orientation each August and January as well as contacting them directly. Of particular note, Doug McGee provided input to the Division of Engineering and Weapons and Barbara Manvel to the Computer Science Department, as these departments prepared

for the ABET Accreditation review. Barbara Yoakum provided information to the Chemistry Department on Library services and resources for the American Chemical Society's Committee review and evaluation. Barbara Breeden regularly attends a departmental meeting early in each semester and provides the faculty in Political Science and Economics with an update. Michael Macan participated in the English Department's midshipman-major recruitment activities.

b. In fall 2005, I drafted the Library's newsletter for distribution to faculty; some print copies were circulated, but it was available primarily via the Library's web site.

c. Larry Clemens assumed responsibility for liaison duties for the Department of Leadership, Ethics and Law.

4. MIDSHIPMAN CONTACT

a. Annually from 1999 through 2004, Reference held a midshipman focus group meeting to solicit feedback about the Library. This past year we relied instead on the midshipman survey conducted in fall 2005 by the Task Force on the Library of the Future. A library coffee bar continues to be of keen interest to the midshipmen, and we expect it will be a reality soon. In lieu of a coffee bar, Reference hosted a "Study Break



for Mids" at the outset of spring final exams, offering free refreshments. A *Trident* article reported on the event which attracted some 500 midshipmen.

b. The Nimitz Library continues to participate in the displays for Plebe Parents' Weekend, which were held in Alumni Hall this past summer. As part of his coordinating this year's efforts, Doug McGee developed a welcome poster for plebes featuring many Library staff and resources. Joining him at the booth were: Barbara Breeden, Jennifer Bryan, Larry Clemens, John Cummings, Donna Hurley, Michael Macan, Barbara Manvel, Bill McQuade, Bill Murray, Laura Nauta, Wanda Nelson, Richard Werking, Barbara Yoakum, and I.

c. In fall 2005, I developed a newsletter for midshipmen that was available via the Library's web site for the first time.

5. OTHER

a. Bill McQuade was nominated for a USNA Excellence Award for Dedication to Duty.

b. In fall 2005, Larry Clemens and Michael Macan served as members of the Task Force on the Library of the Future. I joined Larry as he continued on with the follow-on group, the Library Building Committee, which was formed in August 2006.

LIBRARY INSTRUCTION

by

Patricia R. Patterson
Head, Reference Department

1. OVERVIEW

Since the departure of the Head of the Instruction Program in September 2005, the Librarian and I have been chairing the Instruction Group. Our primary focus has been to support the instruction efforts of the reference-bibliographers.

2. INSTRUCTION SESSIONS AND LIBRARY TOURS

a. Last year the reference librarians taught 245 library instruction classes to midshipmen in the various academic courses. In addition, instruction is provided annually to the officers in the Naval Postgraduate School Masters' (LEAD) Program. The following chart provides a summary from the last 5 years:

Department	2001-02	2002-03	2003-04	2004-05	2005-06
Aerospace Engineering	4	0	0	0	0
Chemistry	0	8	9	5	6
Computer Science	2	0	0	0	0
Economics	21	26	13	25	23
Electrical Engineering	0	0	0	3	0
English	14	29	16	31	33
History	50	47	48	71	68
Language Studies	1	0	1	0	1
Leadership, Ethics & Law	0	1	4	0	0
Mathematics	1	0	0	0	0
Mechanical Engineering	0	6	3	6	1
Naval Architecture & Ocean Eng.	0	0	1	3	2
Oceanography	10	17	11	9	9
Physics	1	2	1	2	1
Political Science	74	78	68	94	95
Weapons & Systems	9	12	6	5	6
TOTALS	187	226	189	254	245

b. The reference librarians also conducted general library orientation tours for the 30 incoming plebe companies of midshipmen as they do each August, tours for the Naval

Academy Preparatory School (NAPS) students, international students, and exchange cadets.

3. LIBRARY INSTRUCTION INITIATIVES IN THE DISCIPLINES

a. FP130 Library Program -- This was the tenth year in which FP130 (U.S. Government and Constitutional Development, a required plebe course offered by the Political Science Department) was targeted as the course in which all plebes receive systematic instruction in information literacy and basic research skills. An evaluative annotated bibliography was once again assigned, and almost all FP130 faculty incorporated this assignment into their graded research projects.

b. At the suggestion of the reference-bibliographers, we used our Instruction Group meetings to discuss a topic of interest from the literature. We also took some time to share aspects of their experiences with instruction in the subject disciplines or FP130. The following are a sample:

Barbara Breeden discussed how she used brainstorming sessions with students—taking one topic in Microeconomics and having the class list on the board all the possible descriptors, subject headings and keywords they encountered as they used a variety of databases and products. She also explained how the “famous economist” assignment has been enhanced by the tables-of-contents that Cataloging has added to the records for a number of books in the general collection. As a result, students now find these tables-of-contents easily searchable in the catalog.

Michael Macan team-taught a session of FP130 with Doug McGee, which involved preparing a handout on using search terms, stressing the importance of proper terminology, and encouraging expanding and brainstorming. They used the handout in the class and had the students brainstorm beyond the legislative bill name and number. They also emphasized truncation and Boolean searching.

Barbara Manvel walks classes to the stacks for a “pre-electronic” hands-on look at some of the sources they need to use. She talks to them about access, indexing, and use. She often takes them to the Microform Reading room to demonstrate what is micro-fiche/film and how to use the machines; she also explains the layout of the room and the collections.

Doug McGee has increased hands-on searching in his classes as he has the students working in pairs with sample topics distributed. They have to create a Word document in class citing the materials they locate through their searching. After Doug's introduction to resources, midshipmen brainstorm topics, have hands-on time, and produce the working bibliography—one copy turned in and another emailed.

Barbara Yoakum discussed the Oceanography Department's Capstone Seminar in Meteorology. In the second of the two-part instruction, she and the professor cover the importance of proper citation and how to avoid plagiarism. Small groups of 2-3 students are required to cite a resource properly; these are written on the board for class review and discussion.

4. OUTREACH

Michael Macan attended a Blackboard training session in August. He and others are interested in finding ways to imbed Library resources into Blackboard access for the midshipmen.

5. ASSESSMENT

a. In an effort to incorporate more ways in which we can assess our instruction, we have been drafting goals and objectives. We finalized these, starting with the Plebe Tours, in order to systematize our approach and attempt to determine how successful these are.

b. We continue to survey the midshipmen about the FP130 Library Program, with an instrument that is administered by the Office of Institutional Research, Planning, and Assessment. In recent years the survey has included a set of questions that have attempted to assess student learning outcomes as well as the library program itself.

c. Early in October 2006, the Library joined all the academic departments as well as several administrative units to participate in an "Assessment Colloquium" poster session. Our poster described the Library's collaboration with the Political Science Department to

teach information literacy basic research skills in a foundation course. The poster is pictured on page 17.

Library Instruction in a Core Course - FP130

For several years, the Library and the Political Science Department have collaborated to teach information literacy skills to plebes within the context of FP130, "United States Government and Constitutional Development"

I. Learning Outcomes: Midshipmen Will

- A. Learn how to develop and implement appropriate research strategies.
- B. Learn what tools are available to find particular types of needed information (e.g. books, newspaper articles, scholarly journals):
 1. Learn certain features of the Library's catalog.
 2. Understand the concept and variety of periodical literature.
 3. Understand the range and scope of the Library's periodical databases.
 4. Use database features to refine searches and to begin evaluating sources.
 5. Retrieve periodical articles.
- C. Understand the need to document sources properly and accurately.
- D. Be introduced to Library materials on documenting sources.

II. Assessment Practices

- A. Format: "FP130 Library Survey" administered online to plebes in the course by Office of Institutional Research, near the end of each semester.
- B. Format: "Annotated Bibliography Assignment," used by faculty in conjunction with students' research assignments.
- C. Informal: Observation by librarians, feedback from faculty and students.

III. Lessons Learned

- A. Survey data confirms our general direction. Analysis of survey results from Feb 2005 by Institutional Research notes: "Overall the midshipmen had a very positive opinion of the library research experience."
- B. Survey data confirms that plebes overwhelmingly found instruction helpful.

Question	Yes	No
How helpful was the information presented in the library session in completing your research assignments for FP130?	100%	0%
How helpful was the information presented in the library session in completing your research assignments for FP130?	100%	0%
How helpful was the information presented in the library session in completing your research assignments for FP130?	100%	0%
How helpful was the information presented in the library session in completing your research assignments for FP130?	100%	0%
How helpful was the information presented in the library session in completing your research assignments for FP130?	100%	0%
How helpful was the information presented in the library session in completing your research assignments for FP130?	100%	0%
- C. Importance of open-ended comments from the survey in bringing matters to our attention. For example:
 1. Annotated Bibliography Assignment needed more flexibility.
 2. Survey too long.
 - D. Need to obtain feedback from faculty more systematically.








IV. Changes

- A. Changes Made:
 1. Developed "FP130 Research Guide," web pages containing research tips and the most pertinent resources. Survey data show plebes found it useful.

Question	Yes	No
How useful to you was the information on the FP130 Research Guide in completing the research assignment for the class?	100%	0%
How useful to you was the information on the FP130 Research Guide in completing the research assignment for the class?	100%	0%
How useful to you was the information on the FP130 Research Guide in completing the research assignment for the class?	100%	0%
How useful to you was the information on the FP130 Research Guide in completing the research assignment for the class?	100%	0%
How useful to you was the information on the FP130 Research Guide in completing the research assignment for the class?	100%	0%
How useful to you was the information on the FP130 Research Guide in completing the research assignment for the class?	100%	0%
 2. Web pages for citing sources developed.
 3. Revised Annotated Bibliography Assignment, to accommodate a greater variety of research approaches.
- B. Changes Planned:
 1. Improve alignment of desired outcomes and assessment tools, to the extent possible.
 2. Develop a rubric for the Annotated Bibliography Assignment, working with faculty and the Director of Academic Assessment.
 3. Revise FP130 Library Survey to make it more concise.
 4. Develop a method for obtaining feedback from faculty more systematically.

FP130 Library Survey



Nimitz Library Instruction Group
October 2006

Nimitz Library's Colloquium Poster

6. OTHER

a. The reference-bibliographers updated the Library's web pages on "Citing Sources," especially to reflect changes in the *Chicago Manual of Style*, 15th edition. These pages are frequently consulted by the midshipmen.

b. Michael Macan provided a presentation to the Instruction Group on his visit to the College of Charleston, showing how their new library design addressed their instruction goals.

CIRCULATION

by

Samuel T. Hultzman
Head, Circulation Department

1. STAFFING

During 2005-06, the Circulation Department experienced severe shortages in staffing. With our staffing complement already reduced by a departure in the spring of 2005, the department entered the fiscal year with 5 full-time employees plus 3 part-time student workers from St. John's College. This staff was intended responsible for keeping the Library open 102 hours a week, checking out and reshelving books and other materials, and handling a variety of other tasks. Then in October another staff member went on medical leave and subsequently retired, and in December another staff member resigned. The next month the head of the department retired.

As a result, the Library administration reduced to 94 the number of hours the Library was open and used gift funds to hire two more St. John's students. In addition, staff from other Library departments covered the Circulation Desk for most of the daytime hours on weekdays, freeing Circulation Department staff to do other work during the normal workday and to cover the Circulation Desk evenings and weekends. Initially 30 hours of support from other departments were provided each week. After three vacancies were filled in spring 2006, this number was reduced to 15 hours per week.

I filled one of those positions, coming to the Naval Academy from the Cornell University Library, where I was Reserves Coordinator and Evenings/Weekends Supervisor.

2. STUDENT ASSISTANTS

Unlike almost every other college and university, we cannot hire our own students to work in the Library, since they are already full-time employees of the federal government. In recent years we have been hiring three St. John's College students to help in Circulation during the academic year. This year we used gift funds to increase that number to five. In addition to helping shelve books, covering the Circulation Desk, and keeping the Library in good order, students began helping out in Acquisitions by checking-in periodicals and pulling current issues for binding.

3. HOURS

Because of the number of Library vacancies, during the spring 2006 semester the Library closed at 1700 (previously 2000) on Fridays and opened at 1230 (previously 1000) on Sundays and holidays.

4. LOANS OF PERIODICALS

In October 2005 loan rules were changed to allow midshipmen and staff to check out current periodicals. The loan period for current periodicals is overnight; the most recent issue does not circulate.

5. MISSING MATERIAL

The process of searching for missing books was revised to ensure that material was searched for in a prompt manner. This is also helping in the withdrawal of missing material from the collection.

6. PERIODICALS USE SURVEY

In November 2005 we stopped scanning periodicals before re-shelving them. This was eliminated as one of the steps taken to continue to provide service in the face of staff shortages. This routine had been in place for almost ten years as a means of gathering data on actual use of periodicals.

7. SHELF-READING

The Circulation staff began a summer project of shelf-reading the most heavily used collections. They have also been pulling books in need of relabeling or repair.

8. SHIFTING

As shelves become filled, shifting is necessary to move available space to locations where it is needed. Notable this past year was the shift in February 2006 to compress the N thru PA sections on the third floor, in order to move available space to the rapidly growing PJ (Arabic language) area. Another large shift is being planned for the second floor; the bound journals, Fs, and Gs will be compressed to alleviate the rapidly expanding Ds and Es.

9. SIGNS

New signs were created and installed for the Circulation Desk, and they are being developed for the first floor and all emergency exits.

10. VOICE MAIL

Voice-mail was activated on the Circulation Desk telephone in April 2006, so that staff assisting patrons would no longer need to interrupt such work to answer the phone.



SPECIAL COLLECTIONS & ARCHIVES

by

Jennifer A. Bryan
Head, Special Collections & Archives Division

1. GENERAL

a. In the spring of 2005 the Division discontinued its 3-year experiment with Monday evening hours for midshipmen, during which time we remained open until 2200 instead of the regular closing time of 1630. The average number of midshipmen using the room during the extended hours was four per evening, less than one per extra hour that the room was open.

b. Because of various staffing shortages, in the summer of 2006 we changed our hours to: 0800-1200, Monday-Friday, by appointment only; 1200-1230, closed for lunch; 1230-1630, open.

c. During the course of the year, midshipmen used the Division's resources to research (in addition to naval battles, submarines, Naval Academy monuments, and the *Somers* mutiny) such subjects as: life at sea in the age of sail; torpedo malfunctions in World War II; privateering in the American Revolution; Naval Academy curriculum in the 1850s; the Ford Motor Company during World War II; the Ottoman and Mughal empires; the Naval Academy dairy farm; Hitler Youth; crime at sea during the 1700s; pirates; Protestant clergy and Nazism; the Anglo-Dutch Wars of the seventeenth century; Tuskegee airmen; ADM William Moffett's contribution to naval aviation; Dutch Admiral Maarten Tromp; daily life at the Naval Academy prior to the Civil War; the early history of New Jersey; the Naval Academy chapel; the Naval Academy Gospel Choir; Spanish arms and tactics; British Admiral John Byng; the Haitian Revolution (for a history honors thesis); "Cartesian Dualism as a Precursor to the American Revolution;" and "Design of Constructed Wetlands for Wastewater Treatment at NAVSTA Annapolis, Maryland." The variety of subjects for which the midshipmen make use of Special Collections & Archives, derived from their registration forms, appears to have continually broadened over the last few years.

d. Other researchers explored such topics as: the history of the battleship in the twentieth century; President Truman's visit to the Naval Academy in October, 1945—the Academy's one-hundredth year; Commodore Robert Stockton and the Mexican War in the

Pacific; the history of midshipman uniforms; Albert Michelson; Edward L. Beach, Jr.; midshipmen from the Philippines, 1918 to 1941; the WAVES; the history of oyster management in Virginia; the Dahlgren boat howitzer used at USNA football games; the first (and last) cruise of the U.S.S. *Pennsylvania*; the disestablishment of NAVSTA Annapolis; the reburial of John Paul Jones; the 1889 typhoon in Samoa; Henry H. Lockwood, one of the first professors at the Naval Academy; marines and the capture of *Tachibana Maru* in World War II; and the design of the outdoor competitive pool facility on the Academy's Dewey Field.

2. STATISTICS: (Including the combination of Special Collections and the William W. Jeffries Memorial Archives)

a. Patrons	<u>2004-05</u>	<u>2005-06</u>
Midshipmen	448	577
Faculty	90	61
Other		
USNA-affiliated	322	175
Non-USNA	<u>224</u>	<u>283</u>
TOTAL	1,084	1,096
Reference Questions	658	681
Visitors in Groups	1,120	1,249
b. Use of Materials	<u>2004-05</u>	<u>2005-06</u>
Books	980	1,334
Vertical Files	92	68
Manuscript Collections	46	79
Patrons Using		
Photograph Collections	296	340
Patrons Using		
RG-405 and USNA‡	506	466
Patrons Using		
Alumni Jackets	327	390
Patrons Using		
Midshipman Jackets	527	138
Patrons Using		
Other Materials	<u>276</u>	<u>351</u>
TOTALS	3,050	3,166

Note: "USNA" refers to archival materials that are not part of the National Archives and Record Administration's Record Group 405, Records of the United States Naval Academy

3. CLASSES AND PRESENTATIONS

a. On 11 and 13 October, Professor Nancy Arbuthnot brought her Rhetoric and Introduction to Literature I students to Special Collections & Archives to research alumni and other individuals associated with USNA. They used a variety of documents, including conduct records, alumni jackets, and published memoirs.

b. CDR Craig Felker brought three sections of his American Naval History class to SC&A on 13 January as part of their Library instruction session with Barbara Manvel. I selected a small number of items that would illustrate for the midshipmen the kinds of materials available in the Division, including the 1799 prize certificate of a sailor aboard the USS *Constellation* for his share of the prize money for the capture of the French frigate *L'Insurgente*.

c. On 3 February, Professor Virginia Lunsford-Poe brought her American Naval History students to the Division to introduce them to material related to the alleged mutiny aboard the U.S.S. *Somers* in 1842. The students do a small group research project using primary sources on the events that took place aboard the *Somers*.

d. Professor Herb Gilliland brought sections of his The Renaissance Mind class to SC&A on 10 and 13 February to view some of the Library's pre-1670 imprints and learn about early printed books. This introduction to the collection prepared them for selecting an early work and writing a paper about it.

e. Professor Joseph Gwara of the Language Studies Department held his seminar class in the Annapolis Room on 10 March and 19 April. He spoke to the students about the creation of manuscripts and early printed books, and the connections between the two forms. He used volumes from SC&A as well as his own resources. From the Library's rare books, he was particularly interested in showing the students the 1494 Venetian printing of Caesar's *Commentaries*, which is bound with a 1496 printing of the life of Hadrian. He also made use of the Division's two-volume folio *Historia de la Vida y Hechos del Emperador Carlos V* by Prudencio de Sandoval, written in Spanish and published in Antwerp in 1681.

f. On 27 March, Professor Christy Stanlake's plebe English classes visited the Division as part of their Library instruction with Michael Macan. The students were to pick a monument and write about it, making use of primary sources.

g. Professor Gwara brought two groups of Summer Seminar students to Special Collections & Archives in June to talk to them about manuscripts and early printed books, and to show them some examples. He once again made use of the Division's Caesar's *Commentaries*.

h. During the second week of August, Gary LaValley and I gave five-minute presentations on Special Collections & Archives to the plebes (969 total) as part of their tour of the Library. The items on display included the 1894 *Lucky Bag*, ADM Nimitz'

conduct record, Midshipman George P. Ryan's Journal of the USS *Plymouth*, 1860, and Benjamin Franklin's *Experiments and Observations on Electricity Made at Philadelphia in America* (London, 1769).

i. CDR Felker brought two sections of his American Naval History class to SC&A on 24 August as part of their Library instruction session with Barbara Manvel. Because CDR Felker was interested in having the midshipmen explore political cartoons and posters, among the items I displayed was a 1916 volume of Louis Raemaekers cartoons. Also on view were documents from ADM William Moffett's papers, including a telegram from German aeronautical engineer Hugo Eckener congratulating Moffett on the maiden voyage of the USS *Akron* in 1931. (Moffett would lose his life when the *Akron* crashed in 1933.)

4. CATALOGING AND PROCESSING: (See Appendix A for cataloging statistics)

a. Special Collections Librarian Dot Abbott completed the retrospective cataloging of the pre-1801 titles in the Division's general collection, approximately 1100 volumes.

b. Archives Technician Beverly Lyall completed holdings maintenance on roughly twenty linear feet of Record Group 405 documents. She also processed a small group of physical education records dating from the 1920s to the 1950s.

c. Special Collections Librarian Ruth Hennessy completed the arrangement and description of RADM Daniel Gallery's papers. Although this collection, which had been donated in several parts in the 1970s, had been given a rough arrangement and description, it had never been fully processed. Gallery's papers consist of approximately thirty-eight linear feet of documents, including manuscripts for both published and unpublished works, photographs, correspondence, and ephemera spanning Gallery's career.

d. Director of Musical Activities Dr. John Barry Talley, after consultation with Gary LaValley, transferred to the Archives slightly more than two linear feet of documents that had belonged to former Director of Musical Activities Donald C. Gilley. Some of the non-Academy related material, such as the books in which Gilley recorded what organ pieces he played for each church service, was transferred to the Peabody Archives in Baltimore. That repository collects, in addition to the records of its own organization, documents related to local performing arts organizations and musicians and artists.

e. The Cataloging Department continued to add titles from the Special Collections & Archives Division's general stacks to the online catalog for a portion of the fiscal year. The assistance of the Cataloging Department has enabled SC&A to get all books in the D through H classifications into the online catalog as well as the majority of volumes in the J through V classifications.

5. ADDITIONS TO THE COLLECTIONS

- a. The Division received twenty-one gifts this year, which are described in Appendix C.
- b. The Archives received approximately sixty-five linear feet of records. The documents came from the Academic Dean and Provost's Office, Dean of Admissions' Office, Office of the Staff Judge Advocate, Office of the Superintendent, Protocol Office, Photo Lab, Public Affairs Office, and Registrar's Office.
- c. The Division purchased several items for the collections, including a document with the signature of David Bushnell, inventor of the submarine *Turtle*, which was used during the American Revolution. For a full description of purchases, see Appendix C.

6. OTHER ACTIVITIES

- a. Laura Neal of Fulton Framing Services in Washington, D.C. continued the work she had begun two years ago, matting the art photographs in the Steichen Photograph Collection. This project is being funded through the generosity of the Class of '56. It involves providing archivally sound mats for the photographs and re-housing the entire collection in boxes especially designed for photographs.
- b. Tom Primeau, paper conservator at the Baltimore Museum of Art, completed conservation treatment of the oversize Flag architectural drawings, work he had begun in the spring of 2004. This project was supported with gift funds.
- c. The Division discontinued the "Monday Night Time Warp," bi-monthly exhibitions of materials related to a particular theme, for the spring semester. The items were on display only on Monday evenings, and were placed out in the open where midshipmen might look through them. The idea behind the Time Warps, begun in November 2003, was to acquaint midshipmen with the variety of documents housed in the Division, and to encourage them to handle the items, something that they could not do in a traditional exhibition. Too few midshipmen took advantage of the opportunity, however, to warrant the program's continuation.
- d. The Office of Inspector General within the National Archives and Records Administration used an image of Nimitz Library (supplied by the Division) on the cover of its audit of NARA's Affiliated Archives Program.



e. The February 2006 edition of *College and Research Libraries News* featured on its cover an illustration from Special Collections & Archives. The tinted lithograph of the “Temple of Hat-Chi-Man-Ya-Chu-Ro” from Commodore Matthew Perry’s *Narrative of the Expedition of an American Squadron to the China Seas and Japan* (Washington: A.O.P. Nicholson, 1856) was the image used. It appears among a number of images selected from that work on the Division’s “Virtual Exhibits” web pages.

f. An article by Diane Vogt-O’Connor on NARA’s Affiliated Archives Program appeared in the summer 2006 issue of *Prologue*, the quarterly publication of NARA. Included in the article is information on the William W. Jeffries Memorial Archives, an affiliated archives since 1985.

g. Archivist Gary LaValley and Archives Technician Beverly Lyall prepared the 2005-06 Command History and had it ready for the Superintendent’s signature in August.

h. In September, the Division published on the “Virtual Exhibits” web page a list of its pre-1801 titles related to the Middle East.

AUTOMATION

by

William G. Murray
Head, Automation Department

1. INTEGRATED LIBRARY SYSTEM

In FY06 our Innovative Interfaces system was upgraded to Millennium Release 2005. In order to upgrade to Release 2006 we plan to install a new Sun Solaris Server to replace the current Compaq Alpha DS10 system. We also installed the EDIFACT electronic ordering system, a requirement resulting from an industry change to the 13-digit ISBN number effective January 2007. The Innovative statistical table was reworked and input into the Innovative system, the first major revision of this table since 1999.

2. LIFE-CYCLE MANAGEMENT

a. The annual Abbreviated Systems Decision Paper (ASDP) was revised in April 2006 for presentation in May 2006. This document is used for planning purposes and outlines Library technology goals as well as plans for achieving these goals. The ASDP discusses current and future needs including life-cycle management as well as the maintenance and expansion of the Innovative system.

b. In late 2005 the Academy's Information Technology Services Division (ITSD) began executing the Library's FY06 Investment Budget Plan. The Library received 105 computers as part of our life-cycle replacement plan. We also received four new digital reader-printers for the microfilm collection. The two Library Instruction Rooms each received a new LCD projector. Special Collections & Archives received a high-end digital film scanner for archival purposes.

c. In FY06 the Interlibrary Loan staff received a new Minolta overhead scanner for scanning books in a 'face up' position on the scan tray.

3. ILLIAD INTERLIBRARY LOAN SYSTEM

Automation staff installed a new server for the ILLiad system running Windows Server 2003; part of this installation included migrating our Interlibrary Loan data from the old server to the new. ILLiad continues to undergo numerous software upgrades every year; after consultation with ILL staff, we download and install upgrades as they become available.

4. AUTOMATION GROUP

The Automation Group meets monthly to provide the Librarian and other administrators with valuable information and recommendations relating to the Library's automation program. In FY06, Automation Group members recommended priorities for the expenditure of automation-related funds and for the FY07 budget submission. Its members are listed in Appendix I.

5. LIBRARY WEB SITE AND INTRANET

a. Pages on the Library's Main, Local, and Library Exhibits web sites continued to be created or rewritten in XHTML throughout the report year, including:

- the Army-Navy Football web site,
- virtual exhibit pages for "John Paul Jones in Juvenile Literature",
- Washington's Birthday commemorative site,
- Library Study Break page,
- Recarpeting Project page, and
- Periodicals Review pages.

b. In the Spring of 2006 we began using Macromedia Contribute software to allow specific librarians to make changes to our web sites as necessary. This seems to be working very well.

c. During the past year we moved the Library Intranet site to our ILLiad server from a server maintained by ITSD. This server has 'power' to spare and we thought it more efficient to have local control it.

d. Considerable effort was put forth during the past year implementing the Library's SFX OpenURL resolver. Barbara Parker spent a great deal of time working with Ex Libris personnel in conjunction with the Head of Automation, the Head of Cataloging, and the Head of the Electronic Resources Program to get the system working properly.

6. PERSONNEL

a. In March 2006 our computer technician, Mary Ann Porter, resigned to accept a position in South Carolina. This vacancy was finally filled in September by Nathan Hager, an IT Representative reporting to ITSD. In the meantime there was a considerable increase in workload for the remaining two Automation staff, as we worked to maintain all our staff and public computers.

b. Barbara Parker has been serving as the Web Systems Management Librarian since 1999 and continues to work in that capacity. She is primarily responsible for the design,

execution and maintenance of the Library's web site, intranet and WebPAC, and for keeping our inventory up to date.

c. Circulation staff members were responsible for daily Innovative system backups, no data was lost during FY06.

NIMITZ LIBRARY BUILDING

by

John P. Cummings
Associate Librarian

1. CARPET

During June 2006 new carpet was installed on the first floor of the Library.

2. COFFEE BAR

Five ranges of wooden shelves at the rear of the Index & Abstract shelves on the first floor were disassembled and removed to provide space for the coffee bar. Several tables and chairs were moved into that area for midshipman use. In January 2006 water and electrical lines were installed. In March the carpet in that area was replaced with vinyl tile. Work was put on hold during the remainder of the spring semester and into the fall, pending decisions from Academy administrators about alternate uses of library space.

3. ENERGY CONSERVATION

a. Lighting. In November 2004 the Public Works Department expressed interest in installing new lighting throughout the building in order to reduce energy consumption and save money while improving existing light levels. The project will be paid for by the cost savings of reduced energy consumption. Test areas were set up in September 2005 and comments from staff as well as expert analysis from Professors Lee and Tankersley, both optics specialists in the Physics Department, resulted in changes to the proposed lights. During April – June 2006 new ballasts and lights were installed throughout the building. Higher light levels have resulted throughout the Library, and both staff and patrons have expressed positive comments about the new lighting.

b. Lights in Stacks. We have been working with Public Works on a proposal to install motion sensors to control lights above shelf aisles in book stack areas on ground, second and third floors so that most lights over the aisles would only be on when someone is in the aisle. A test of the devices is planned.

c. Waiver. In May 2006 the Library was granted a waiver from the Naval Academy's summer temperature target of 76 degrees (to 70 degrees) and from the requirement to turn off HVAC at night and on weekends. The waiver was granted in order to avoid the stress the higher temperature and cycling of HVAC would have placed on the collection.

d. Windows. Public Works is looking into installing tinted film on exterior windows on the Alumni Hall side of the building in order to reduce solar heating in rooms on the first, second and third floors.

4. LEAKS

a. There was a leak was from the overhead air conditioner in LI Room 2 in July 2005. The problem was solved by re-routing the air conditioner condensate drain line. No equipment was damaged.

b. In February and April 2006 there were leaks on the roof during heavy rain that resulted in water leaking onto a ground floor hallway. The leak was fixed by patching around the flashing on the roof.

c. In April 2006 there was a leak from a water pipe in the ceiling over the display case in the hallway outside Special Collections. The leak was repaired by the installation of a new valve.

d. In June 2006 we discovered that books on the top shelf of a section in the PS area had been damaged by a leak.

5. MICROTEXT READER/PRINTERS

The new digital microtext reader/printers were connected to the network so that patrons could transmit images to their personal or office computer.

6. NETWORK WIRING

Work to replace the current CAT 3 network wiring throughout the building with CAT 6 wire was done in spring and summer 2006.

7. OTHER OCCUPANTS

The Oceanography Department occupied spaces on the second floor from summer 2003 to summer 2005. In January 2006 the Registrar's Office moved into most of those same spaces and will probably remain there until this building is thoroughly renovated.

8. PHOTOCOPIERS

a. Staff Copiers. In July 2005 modifications were made to our office photocopiers to allow them to be used as scanners, fax machines, and network printers.

b. Patron Copiers. We were without coin-operated patron photocopiers during December 2005. A new vendor, DIGIDOC, has since replaced Copico as our photocopier contractor.

9. ROOF

Concerns about possible leaks from the roof onto third floor areas caused us to put in place procedures to check third floor areas during periods of heavy rain.

10. STUDY HALLS

The football team continues to use Room 306 as a study hall on weekday evenings.

11. TELEPHONES

During spring and summer 2006 most telephones in the building were replaced as the Naval Academy phone system changed from a six-wire setup to a two-wire setup, and from copper wire to digital cable.

12. UTILITY AREA

In July 2006 a water barrier was installed on the floor of the utility area to prevent water from seeping into the ceiling of third floor spaces.

13. WIRELESS ACCESS POINTS

In November 2005 wireless access points were installed to provide wireless coverage in most Library spaces. At present only the twelve laptops which can be borrowed from Circulation can connect to the internet this way due to DOD security requirements.

LIBRARIAN'S REPORT

by

Richard Hume Werking

Other sections of this annual report have provided a good overview of activities and accomplishments throughout the Nimitz Library in 2005-2006. The following items are offered as additions or elaborations.

1. OUTREACH

a. Like many academic libraries, the Nimitz Library works proactively to bring our resources and services to the attention of the institution's students, faculty, and staff. As information containers and channels proliferate, and as their delivery becomes more complex in other ways as well, that work becomes increasingly challenging and also more necessary.

b. In addition to frequent communications between the reference-bibliographers and their academic departments, and the (almost) monthly meetings of the Faculty Senate's Library Subcommittee, this past year once again witnessed the following annual events:

- publication of the annual report and two newsletters – one for faculty and the other for midshipmen;
- plebe tours of the Library shortly before the beginning of classes;
- participation by a number of librarians at the Library's display at Alumni Hall during the two days of Plebe Parents' Weekend;
- same for the Library's assessment poster presentation during the Assessment Colloquium for all academic departments last October;
- orientation of new faculty by the Head of Reference and the several reference-bibliographers (a semi-annual event).

2. STAFFING

The staffing challenges described in last year's annual report continued through 2005-06. For much of the year the number of vacancies at any one time hovered at around 10 – amounting to 25% of our workforce. As noted in last year's report, this situation has existed because of retirements, resignations for reasons of health or other job opportunities, and vacancies frozen because of the Academy's continuing budget problems. Aside from arrivals and departures of our St. John's College students (who by the end of 2006 numbered 5 instead of 3), we experienced seven staff departures and five arrivals of new staff. (The "Transition" section of this report documents the arrivals and departures during 2005-06.) For a time we were down to only two staff members in Circulation, and other

staff throughout the Library pitched in to help staff the Circulation Desk and shelve books, journals, and other materials. Accordingly, we were compelled to reduce the number of hours the Library was open, from 102 weekly to 94.

I continue to be extremely proud of how my colleagues have gone the extra mile to keep the Library functioning at or very near the same high levels of service and professionalism.

3. BUDGET

a. As noted above, the Academy continued to experience budget challenges during 2005-2006. The Library's expenditures for operations and materials came to \$2,125,000, a nominal increase of only \$30,000 over the previous year and hence a significant decrease in purchasing power. This figure included a special appropriation of \$85,000 to purchase materials in support of the Academy's new Regional Studies program.

b. One bright spot in the budget picture is that the Academy's buildup of faculty and staff in Regional Studies includes funding for a reference-bibliographer to support this endeavor. We expect to fill this new position during 2006-07.

4. LIBRARY BUILDING

Opened in 1973, the Nimitz Library is the oldest academic building at the Academy that has yet to be renovated. In the next several years it will run out of space to house its collection, the HVAC is badly in need of overhaul, and the building requires electrical and network wiring upgrades to make better use of modern communications technology. Other colleges and universities have found that, when done properly, new or expanded and renovated library buildings serve as magnets to draw students – with substantive results. Examples include Furman University in South Carolina and Duke University in North Carolina.

In August 2005 the Academic Dean and Provost appointed a Task Force on the Library of the Future, to investigate "the library-related functions that are necessary to support the learning environment of a premier undergraduate institution" and to propose "current and future capabilities" of the Academy's Library. The Task Force met frequently during 2005-06, and its discussions and data-gathering provided a foundation for the next step – the creation in August 2006 of the Library Building Committee "to investigate and analyze the Library's space requirements." Both groups were co-chaired by Professor Rae Jean Goodman, Director of Teaching & Learning, and Professor Reza Malek-Madani, Director of Research & Scholarship. Working with the Library Building Committee is Mr. Michael Cohen, a well-known and highly regarded library architect from the Boston firm of Fletcher, Harkness, Cohen, and Moneyhun. The Naval Academy's administration has identified the Library as the institution's next major building project.

5. MIDDLE STATES VISIT

The Naval Academy's principal accrediting body is the Commission on Higher Education of the Middle States Association of Colleges and Schools. In February 2006 a visiting team of academic administrators sponsored by Middle States spent several days at the Academy. The team's report held up the Library explicitly as an example of people working "efficiently and intelligently to get the most of the resources available," and also pointed to the Library's staffing and building challenges. At six places in its 23-page report, the team expressed its strong concern about Library staffing. It also noted the seriousness of our building issues: "The library...is in need of extensive renovation. A facility plan to upgrade the facility must be undertaken soon or USNA risks undermining its strong educational offerings."

6. ASSOCIATE LIBRARIAN

Late last summer Professor John Cummings, who has served as the Academy's Associate Librarian since 1977, announced his plans to retire at the end of the 2006-07 academic year. In the fall of 2006 I formed a search committee of Library staff and also enlisted the assistance of a small group of faculty, and we launched a national search for John's successor. He will leave behind an impressive legacy and will be sorely missed.

7. NIMITZ LIBRARY LECTURE SERIES

a. The Nimitz Library Lecture Series was inaugurated in 1991 to bring to the Academy leaders in the library profession, so that they might share with us their views about current issues in librarianship and also inform us about developments at their own institutions. They come to us at no cost to the Naval Academy.

b. During 2005-06 our speakers were:

- Ms. Claire Dygert, Serials & Electronic Resources Librarian, American University (October 2005),
- Dr. Alice Bahr, University Librarian, Salisbury University, and former editor of *College & Undergraduate Libraries* (May 2006), and
- Ms. Maureen Sullivan, library organizational consultant and a past president of both the Association of College & Research Libraries and the Library Administration & Management Association (September 2006).

TRANSITION

by

Joan M. DeLong
Administrative Secretary

Alexandra M. Allen, a St. John's College student, began working here in September 2006 as a Student Aid.

Bernadine Bautista, Periodicals Receiving/Binding Technician, transferred to the Department of the Army at Fort Meade, Maryland in December 2005.

Sue M. Bevers, Circulation Technician, retired on February 28, 2006, after 23 years of service to the Nimitz Library.

Lillian M. Blake, Head of the Circulation Department, retired on January 3, 2006, after a 36-year civil service career. She came to The Naval Academy from the Social Security Administration in 1972, and she served as Head of Circulation from 1986 until her retirement. Her retirement ceremony was held at the Officers' & Faculty Club on January 5.

Anna D. Breon graduated from St. John's College in May 2006 and resigned as a Student Aid in the Circulation Department.

Nicholas W. Brown transferred to the Nimitz Library from the Library of Congress in January 2006 as a Circulation Technician. He then transferred to the Acquisitions Department as the Periodicals Receiving/Binding Technician in September 2006.

Chelsea P. Carpenter, a St. John's College student, began working at the Library in September 2006 as a Student Aid.

Kayla J. Gamin, a St. John's College student, began working here in February 2006 as a Student Aid.

Samuel T. Hultzman, formerly Reserves Coordinator and Evening/Weekends Supervisor at Cornell University Library, joined our staff as the Head of the Circulation Department in April 2006.

Tammie D. Kahnhauser, a St. John's College student, began working at the Library in October 2005 as a Student Aid.

Michael W. Moore, Jr., Circulation Technician, resigned in December 2005.

Wanda J. Nelson began working here in December 2005 as the Reference Technician after completing her Masters of Library Science at the University of Maryland.

Mary Ann Porter, Computer Assistant, transferred to the Veterans Administration in Charleston, South Carolina, for a promotion in March 2006.

Kyle G. Quinn, Cataloging Technician, resigned in December 2005 to return to Arizona.

Molly F. Rothenberg, a St. John's College student, began working here in December 2005 as a Student Aid.

Louis W. Spies, Student Aid in the Circulation Department, resigned in December 2005 because he transferred to another college.

Jodi Spillane, Cataloger, accepted a position at the University of South Carolina library and resigned in July 2006.

Jennifer K. Sweeney, a St. John's College student, began working here in January 2006 as a Student Aid and resigned in May 2006 upon graduation.

Andrew D. Wheeler, formerly Electronic Resources Consultant for the PALINET Cooperative Purchasing Program, joined our staff as the Electronic Access Librarian in August 2006.

Michael C. White, Circulation Technician, began working at the Library in March 2006.

Nechama Zakheim transferred to the Naval Academy's Center for Middle East and Islamic Studies in October 2005.

FEDERAL SERVICE AWARDS

**Information has been removed in accordance with Secretary of the Navy
Instruction 5720.47B**

MEMORABLE MOMENTS

**Information has been removed in accordance with Secretary of the Navy
Instruction 5720.47B**

**Information has been removed in accordance with Secretary of the Navy
Instruction 5720.47B**

**Information has been removed in accordance with Secretary of the Navy
Instruction 5720.47B**

**Information has been removed in accordance with Secretary of the Navy
Instruction 5720.47B**

**Information has been removed in accordance with Secretary of the Navy
Instruction 5720.47B**

APPENDIX A

ADDITIONS AND HOLDINGS STATISTICS

	<u>As of</u> <u>10/01/05</u>	<u>Gross</u> <u>Additions</u>	<u>Net</u> <u>Additions</u>	<u>As of</u> <u>09/30/06</u>
Book Volumes				
General Collection	439,922	7,049	- 2,179	437,743
Special Collections	<u>27,231</u>	<u>43</u>	<u>43</u>	<u>27,274</u>
TOTAL	467,153	7,092	- 2,136	465,017
Bound Periodical Volumes				
General Collection	118,016	3,201	1,452	119,468
Special Collections	<u>2,400</u>	<u>0</u>	<u>0</u>	<u>2,400</u>
TOTAL	120,416	3,201	1,452	121,868
Books & Bound Periodicals, TOTAL VOLUMES	587,569	10,293	- 684	586,885
Audiovisuals				
Audiocassettes	402	1	- 8	394
Audio CDs	93	39	39	132
DVDs	961	418	416	1,377
Videocassettes	<u>3,029</u>	<u>34</u>	<u>30</u>	<u>3,059</u>
TOTAL	4,485	492	477	4,962
Current Subscriptions & Standing Orders*	2,364	N/A	N/A	2,789
U.S. Government Documents**	85,868	1,989	1,838	87,706

*N/A because of ongoing changes in record-keeping system.

**Paper copy and shelved separately by Superintendent of Documents classification schedule

APPENDIX B

CIRCULATION STATISTICS

	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
BOOKS	46,188	45,412	47,911	47,536	44,807
AUDIOVISUALS	3,637	6,350	7,800	9,686	11,259
COURSE RESERVES	2,035	1,894	1,291	1,669	1,609
RECREATIONAL READING	1,338	1,202	1,332	1,422	1,678
PERIODICALS	451	506	252	335	361
LAPTOPS	N/A	N/A	493	581	689
GOVERNMENT DOCUMENTS	588	623	482	496	407
OTHER	<u>160</u>	<u>298</u>	<u>190</u>	<u>421</u>	<u>94</u>
TOTAL	54,397	56,285	59,751	62,146	60,904
RENEWALS	<u>29,707</u>	<u>31,793</u>	<u>32,157</u>	<u>30,946</u>	<u>34,922</u>
GRAND TOTAL	84,104	88,078	91,908	93,092	95,826

ATTENDANCE

<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
160,096	155,108	167,207	179,756	191,845	191,653

APPENDIX C

SPECIAL COLLECTIONS & ARCHIVES

1. GIFTS

Anna Dorsey Cooke Allison:

“The Drag’s Handbook,” ca. 1955.

Two dance cards for the USNA Farewell Ball, 1955.

Two copies of a photograph of the USS *Maryland* (BB 46).

Lydia Anderson:

Two albumen photographs of officers and men aboard an unidentified naval vessel, ca. 1900.

Two directories for USNA Class of 1942 dated October 1949 and December 1952.

Destroyer Squadron Twenty Social Roster, 1966.

Elliott G. Barske:

Biographical sketch of CAPT James Edward McCauley, USNA Class of 1943.

Val Clarke:

Two color photo postcards circa 1915, one of the Spa Creek Bridge in Annapolis and the other of a dress parade at the Naval Academy.

Edward T. Cotham, Jr.:

Cotham, Edward T., Jr., ed. *The Southern Journey of a Civil War Marine: The Illustrated Note-book of Henry O. Gusley*. Austin: University of Texas Press, 2006. (Two copies)

Colonel William G. Dolan, Jr. USAF (Ret.):

Letter from ADM Halsey to Colonel Dolan (USNA Class of 1957) when the latter was a midshipman.

C. Dolente:

Photograph (cabinet card) of ADM George Dewey, 1899, distributed by the Great Atlantic and Pacific Tea Company.

Clifford R. Dunning, Ph.D.:

June 18, 1898 issue of the *Saturday Evening Post*, which contains an article by George Gibbs on the Naval Academy.

Colonel Robert W. Gunther:

Souvenir from the 1912 Midshipman Ball.

MIDN John S. Winslow's (class of 1914) notes of his cruise aboard the USS *Washington*, 1912.

John Halliday:

The Heroic Life of John Paul Jones, the First Captain of the United States Navy. Boston: DeWolfe, Fiske & Co., 1902.

David Hoffberger:

Pease, Royal S., ed. *Cruise Ports Mark VIII Summer Practice Cruise of 1947*. Annapolis, Md., 1947.

U.S. Bureau of Naval Personnel. *Ship and Gunnery Drills, United States Navy*. Washington: Government Printing Office, 1927.

Two comic books entitled "Navy History and Tradition," the one covering the Civil War years and the other spanning the years 1865 to 1936, copyrighted by Stokes Walesby and Theodore Roscoe, Washington, D.C., 1961.

James C. Kelly, Ph.D.:

Three pieces of World War II Japanese propaganda, two pieces published for the Philippines and one for India.

Darrell N. Middleton:

Middleton, Darrell N., comp. *The Second Regiment Delaware Volunteers*. 2005.

Walter L. Reitz:

Scrapbook of ADM Arthur W. Radford, USNA 1916.

Eunice Willson Rice:

Memoirs of Eunice Willson Rice, the daughter of RADM Russell Willson, Superintendent of the Naval Academy from 1941 to 1942 and graduate of the Class of 1906.

New Testament and Psalms, presented to R. H. Rice upon his graduation from USNA on May 22, 1927. Presented by the American Seamen's Friend Society.

Rosamond H. Rice:

Two journals of John Amos Quinn, USN, surgeon aboard the USS *Macedonian*, 1840-41. *The Fiftieth Beacon, 1927-1977* (USNA Class of 1927). [1977?]

McCallum, James Dow. *The Revised College Omnibus*. New York: Harcourt, Brace & Company, 1939. Pasted to the front end paper is the USNA Department of English, History, and Government's memorandum for summer reading and lectures for the second class, 1939-40.

Tim Noonan:

Wehrle, Henry B., Jr. *Wartime Remembered: Tour of Duty in the South Pacific, November 13, 1943 to May 6, 1945*. Chapel Hill, N.C.: Heritage Private Editions, 2005.

William C. Searles:

“A Sailor Who Missed the Boat: William Cletus Searles, Apprentice Seaman to Yeoman Third Class U.S.N.R....22 June 1944 to 19 May 1946.”

Chester L. Somers:

Thirty-eight books for addition to the Somers Submarine Collection.

USNA Class of 1946:

60th Class Reunion Memory Book

Two binders of original submissions for the Memory Book.

USNA Class of 1955:

U.S. Naval Academy Class of 1955: 50 Years Later. 2005

2. PURCHASES

Brockett, Linus P. *Our Great Captains: Grant , Sherman, Thomas, Sheridan and Farragut.* New York: Richardson, 1865.

Covarrubias, Alvaro. *Counter Minister of the Foreign Relations of Chile, on the Present War between the Republic and Spain.* Washington: McGill and Witherow, 1866.

Jackson, Andrew. *Military and Naval Defenses...Message of the President of the United States, to the Senate of the United States; Accompanied with Reports from the Secretaries of War and Navy.* Washington: HD243, 1836.

Radford, William. *Opinion of the Court of Inquiry, Convened by Order of the Secretary of the Navy, May, 1872, at the Request of Captain George Henry Preble, U.S.N. for the Purpose of Investigating the Circumstances Attending the Escape of the Rebel Cruiser “Oreto” into the Bay of Mobile, Sept. 4, 1862.* [1872].

Typescripts and manuscripts from 1941 from Capt James Roosevelt, USMCR to ADM Harold Stark, relaying Roosevelt’s report on the Middle East and Far East.

A small number of mostly Civil War-era letters from Gunner Moses A. Lane, who served aboard the U.S.S. *Plymouth* and U.S.S. *Cimarron* during the conflict. The *Plymouth* had been used as a practice ship at the Naval Academy in the 1850s.

The 1903 souvenir book of the U.S.S. *Wisconsin* (Battleship No. 9), flagship of the Asiatic Squadron. The oversize volume contains photographs of the officers and crew, including the football and baseball teams and the race boat crew.

Six Connecticut certificates, dated 8 June 1784, made out to David Bushnell and a receipt signed by Bushnell for money received in exchange for the certificates. Each certificate is signed by Oliver Wolcott, Jr., son of a signer of the Declaration of Independence, secretary

of the treasury under Washington and Adams, and governor of Connecticut from 1817 to 1827. Bushnell is famous for inventing the submarine *Turtle*, used during the Revolutionary War.

A folio broadside printed in Philadelphia in 1794 entitled “Rule as to the Sailing of Vessels of War of the Belligerent Nations from the United States.” This document is from an important period in the history of the early republic, as the United States strove to maintain its neutrality in the face of provocations from France and Great Britain.

History of Paul Jones, the Pirate, a chapbook printed in Glasgow in the first half of the nineteenth century. It paints a very unflattering and inaccurate picture of Jones, as would be appropriate for the British market.

Diary from 1937 of Helen Trippi, wife of LT I.N. Trippi who served aboard the USS *Tulsa* in the Asiatic Squadron. The diarist provides extensive details on the Japanese invasion of China and the hardships she endures moving from place to place for safety until her evacuation. Also includes several letters from her husband and Navy press releases dating from the same period.

APPENDIX D

ACKNOWLEDGMENTS

Burrell, Robert S. *The Ghosts of Iwo Jima*. College Station: Texas A&M University Press, 2006. [Barbara Breedon and Barbara Manvel]

Cotham, Edward T., Jr., ed. *The Southern Journey of a Civil War Marine: The Illustrated Note-book of Henry O. Gusley*. Austin: University of Texas Press, 2006. [Jennifer A. Bryan]

Gelfand, H. Michael. *Sea Change at Annapolis: The United States Naval Academy, 1949-2000*. Chapel Hill: The University of North Carolina Press, 2006. [Lillian Blake, Barbara Breedon, Mary Rose Catalfamo, Larry Clemens, Madeline Copp, Alice Creighton, Howard Cropper, John Cummings, Katherine Dickson, Ruth Hennessy, Donna Hurley, Leanne Kelly, Gary LaValley, Beverly Lyall, Barbara Manvel, John Martin, Bill McQuade, Patti Patterson, Josephine Perkins, Tim Syzek, Barbara Yoakum]

Zotti, Priscilla Machado. *Injustice for All: Mapp vs. Ohio and the Fourth Amendment*. New York: Peter Lang, 2005. [Barbara Breedon]

APPENDIX E

CONTINUING EDUCATION

Attendance by library staff at conferences, workshops and training beyond USNA.

BARBARA K. BREEDEN

American Political Science Association Annual Conference, Washington, DC,
September 2005

International Studies Association Annual Conference, San Diego, CA,
March 2006

Maryland Interlibrary Loan (MAILL) Meeting, Germantown, MD, July 2006

LAWRENCE E. CLEMENS

Maryland Digital Library (MDL) Meeting, Laurel, MD, October 2005

National Research Libraries Alliance (NRLA) Meeting, Gaithersburg, MD, October
2005

MDL Vendor Day, Laurel, MD, November 2005

Military Librarians' Workshop (MLW), Las Vegas, NV, December 2005

Consortium of Naval Libraries (CNL) Meeting, Las Vegas, NV, December 2005

American Library Association (ALA) Midwinter Meeting, San Antonio, TX, January
2006

Johns Hopkins University Libraries Services Center tour, Laurel, MD, March 2006

Washington Research Library Consortium tour, Upper Marlboro, MD, April 2006

Congress of Academic Library Directors of Maryland Annual Meeting, Goucher
College, Baltimore, MD, April 2006

Special Libraries Association (SLA) Annual Conference exhibits, Baltimore, MD,
June 2006

ALA Annual Conference, New Orleans, LA, June 2006

MARGARET J. DANCIK

MDL Vendor Day, Laurel, MD, November 2005

Innovative Users Group (IUG) Meeting, Denver, CO, May 2006

MAILL Meeting, Germantown, MD, July 2006

GARY A. LAVALLEY

Society of American Archivists (SAA) Annual Conference, Washington, DC,
August 2006

MICHAEL R. MACAN

Blogging in Academic Research Libraries: The “Why” and the “How”, live
Webcast by ACRL, October 2005
College of Charleston Library visit, Charleston, SC, November 2005
ALA Midwinter Meeting, San Antonio, TX, January 2006
Johns Hopkins University Libraries Services Center tour, Laurel, MD, March 2006
BookExpo America, Washington, DC, May 2006
ALA Annual Conference, New Orleans, LA, June 2006

BARBARA M. MANVEL

MDL Vendor Day, Laurel, MD, November 2005

DOUGLAS G. MCGEE

IEEE Users Group Meeting, Washington, DC, March 2006
American Society of Engineering Education (ASEE) Annual Conference, Chicago,
IL, June 2006

WILLIAM R. MCQUADE

Federal Depository Library Conference, Washington, DC, October 2005
Regional Documents Meeting, Baltimore, MD, May 2006

WILLIAM G. MURRAY

Fall Federal Metadata Summit, Washington, DC, November 2005
IUG Meeting, Denver, CO, May 06
ALA Annual Conference, New Orleans, LA, June 2006

LAURA R. NAUTA

Potomac Technical Processing Librarians Annual Meeting, Annapolis, MD,
October 2005
ALA Annual Conference, New Orleans, LA, June 2006

WANDA J. NELSON

Computers in Libraries, Washington, DC, March 2006

PATRICIA R. PATTERSON

ALA Midwinter Meeting, San Antonio, TX, January 2006
Johns Hopkins University Libraries Services Center tour, Laurel, MD, March 2006
Washington Research Library Consortium tour, Upper Marlboro, MD, April 2006
Council on Library and Information Resources (CLIR) Fiftieth Anniversary
Symposium, Washington, DC, April 2006
ALA Annual Conference, New Orleans, LA, June 2006

JODI SPILLANE:

ALA Midwinter Meeting, San Antonio, TX, January 2006.

RICHARD H. WERKING

ALA Midwinter Meeting, San Antonio, TX, January 2006
CLIR Fiftieth Anniversary Symposium, Washington, DC, April 2006
Congress of Academic Library Directors of Maryland, Annual Meeting,
Goucher College, Baltimore, MD, April 2006
Society for Historians of American Foreign Relations Annual Meeting,
Lawrence, KS, June 2006
ALA Annual Conference, New Orleans, LA, June 2006
Service Academy Deans' Conference, U.S. Air Force Academy,
Colorado Springs, CO, September 2006
Patriot League Library Directors, Annual Meeting, Easton, PA, September 2006

BARBARA B. YOAKUM

SLA Annual Conference, Baltimore, MD, June 2006

APPENDIX F

PUBLICATIONS AND PRESENTATIONS BY LIBRARY STAFF

BARBARA K. BREEDEN

"Information Literacy Across the Curriculum: Using the Information Literacy Standards as a Blueprint for Strategic Curriculum Planning", co-presenter with Prof. Eloise Malone, at International Studies Association Annual Conference poster session, San Diego, CA, March 2006.

JENNIFER A. BRYAN

Review of Krugler, John. *English & Catholic: The Lords Baltimore in the Seventeenth Century* (Baltimore: Johns Hopkins University Press, 2004) in *Archivum Historicum Societatis Iesu* 75 (2006): 561-63.

Review of Linck, Joseph C. *Fully Instructed and Vehemently Influenced: Catholic Preaching in Anglo-Colonial America* (Philadelphia: Saint Joseph's University Press, 2002) in *Archivum Historicum Societatis Iesu* 75 (2006): 559-61.

LAWRENCE E. CLEMENS

"The Mysterious Theft of Admiral Worden's Sword," *Naval History*, Vol 20, Issue 3, June 2006, pp. 48-50.

RICHARD H. WERKING

"What We Teach and How We Teach It: Indications and Opportunities from the SHAFR Survey of Teaching," *Passport: The Newsletter of the Society for Historians of American Foreign Relations* (December 2005), with Dustin Walcher.

"Dealing With Electronic Resources: A Conversation," Congress of Academic Library Directors of Maryland Annual Meeting, Baltimore, MD, April 2006 (program organizer and moderator).

"Assignments and Other Student Encounters with Old and New Media: A

Discussion with the SHAFR Teaching Committee," Society for Historians of American Foreign Relations Annual Conference, Lawrence, KS, June 2006 (panelist and program organizer).

"The Last Word, *Passport* (August 2006).

APPENDIX G

OTHER PROFESSIONAL ACTIVITIES

JENNIFER A. BRYAN

Local arrangements committee, Rare Books and Manuscripts Section, Association of College and Research Libraries, American Library Association, for Preconference "From Here to Ephemerality: Fugitive Sources in Libraries, Archives, and Museums," Baltimore, MD, 19-22 June 2007

LAWRENCE E. CLEMENS

Bill Boyd Library Literature Committee for Military Fiction, ALA, since 2002
Hosted Consortium of Naval Libraries Meeting, USNA, Annapolis, MD, June 2006

MICHAEL R. MACAN

Chair, Membership Committee, Literatures in English (LES), Association of College and Research Libraries, ALA, July 2006-June 2007

BARBARA M. MANVEL

Indexer for "Naval Forces," in *Air University Library Index to Military Periodicals* since the first issue, 1989

PATRICIA R. PATTERSON

Chair, Buildings for College and University Libraries Committee, Buildings and Equipment Section, Library Administration and Management Association, ALA, July 2005-June 2007

RICHARD H. WERKING

Maryland Library Association, Legislative Advisory Panel, 1999 – present
Congress of Academic Library Directors of Maryland, Committee on Cooperative Collection Management, 2002 – present
Society for Historians of American Foreign Relations, Teaching Committee, 2004-2008

ACRL Conference, Baltimore (2007), member of Executive Committee and
co-chair, Poster Sessions Committee, 2005-2007
Librarian of the Navy Advisory Board, 2006 – present
Maryland Division of Library Development & Services, Library Services &
Technology Act Advisory Committee, 2006 – present
Maryland State Library Resource Center Oversight Commission, 2005-2008

Appendix H

NIMITZ LIBRARY STAFF LISTING
As of September 30, 2006

*Information has been removed in accordance with Secretary of
the Navy Instruction 5720.47B*

***Information has been removed in accordance with Secretary of
the Navy Instruction 5720.47B***

APPENDIX I

NIMITZ LIBRARY WORKING GROUPS AND COMMITTEES

Administrative Group:

Richard Werking (Chair), Jennifer Bryan, Lawrence Clemens, John Cummings, Margaret Danchik, Sam Hultzman, William Murray, Laura Nauta, and Patricia Patterson

Automation Group:

William Murray (Chair), Lawrence Clemens, John Cummings, Margaret Danchik, Laura Nauta, Barbara Parker, and Patricia Patterson

Building Improvement Committee:

Patricia Patterson (Chair), Jennifer Bryan, Lawrence Clemens, Margaret Danchik, Samuel Hultzman, Barbara Manvel, William Murray, and Laura Nauta

Cataloging/Reference Group:

John Cummings (Chair), Barbara Breeden, Jennifer Bryan, Lawrence Clemens, Margaret Danchik, Laura Nauta, William Murray, Barbara Parker, Patricia Patterson, and Jodi Spillane

Collection Development Group:

Patricia Patterson (Co-Chair), Lawrence Clemens (Co-Chair), Barbara Breeden, Margaret Danchik, Michael Macan, Barbara Manvel, Douglas McGee, William McQuade, Richard Werking, Andrew Wheeler, and Barbara Yoakum

Faculty Senate Library Subcommittee:

Members

Prof Herb Gilliland (Chair)
Asst Prof Clare Gutteridge

Department

English
Chemistry

Assoc Prof Lawrence Lengbeyer	Leadership, Ethics and Law
Assoc Prof Courtney Moen	Mathematics
William Murray (Ex-Officio)	Head, Automation Department
Assoc Prof Jenelle Piepmeier	Weapons & Systems Engineering
Prof Richard H. Werking (Ex-Officio)	Library
Assoc Prof Maochun Yu	History

MIDN 1/C David Haines	Brigade of Midshipmen	Fall 2005
MIDN 1/C Stephen Kelly	Brigade of Midshipmen	Spring 2006

Regular Attendees: Assoc Prof John Cummings, Lawrence Clemens, and Patricia Patterson

Interlibrary Loan Study Group:

John Cummings (Chair), Barbara Breeden, and Margaret Danchik

Library Renovation Steering Committee:

John Cummings (Chair), Jennifer Bryan, Lawrence Clemens, William Murray, Laura Nauta, and Patricia Patterson

Web Team:

Michael Macan (Chair), Jennifer Bryan, Lawrence Clemens, Douglas McGee, William Murray, and Patricia Patterson

APPENDIX J

LIBRARY SUBJECT SPECIALISTS

<u>Department</u>	<u>Reference–Bibliographer</u>	<u>Extension</u>
Character Development	Lawrence E. Clemens	36926
Chemistry	Barbara B. Yoakum	36928
Computer Science	Barbara M. Manvel	36925
Economics	Barbara K. Breeden	36931
Engineering & Weapons	Douglas G. McGee	36938
English	Michael R. Macan	36927
History	Barbara M. Manvel	36925
Language Studies	Patricia R. Patterson	36975
Leadership, Ethics & Law	Lawrence E. Clemens	36926
Mathematics	Barbara M. Manvel	36925
Oceanography	Barbara B. Yoakum	36928
Physical Education	Lawrence E. Clemens	36926
Physics	Barbara B. Yoakum	36928
Political Science	Barbara K. Breeden	36931
Seamanship & Navigation	Lawrence E. Clemens	36926

APPENDIX K

FACULTY LIBRARY LIAISONS

<u>Department</u>	<u>Faculty Contact</u>	<u>Extension</u>
Aerospace Engineering	CDR James Jones	36527
Chemistry	Asst Prof Tammy Domanski	36602
Computer Science	Asst Prof Thomas Hendricks	36807
Economics	Asst Prof Kurtis Swope	36892
Electrical Engineering	Prof Deborah Mechtel	36156
English	Prof Herbert Gilliland	36203
History	Asst Prof Wayne Hsieh	36292
Language Studies	Asst Prof Robert Stone	36357
Leadership, Ethics & Law	Asst Prof Larry Lengbeyer	32114
Mathematics	Prof David Joyner (journals) Assoc Prof Courtney Moen (books & other)	36738 36725
Mechanical Engineering	Prof Tristan Burton	36511
Naval Architecture & Ocean Engineering	Prof Mike Schultz	36400
Oceanography	Prof Cecily Steppe	36558
Physical Education	CAPT Gregory Cooper	34035
Physics	Prof Irene Engle	36662
Political Science	Prof Elloise Malone	36867
Seamanship & Navigation	LT Steven Vaughn	36071
Weapons & Systems Engineering	LCDR Stan Pendergrass	32941

APPENDIX L

TASK FORCE ON THE LIBRARY OF THE FUTURE

Professor Rae Jean Goodman, Director of Teaching & Learning, Co-chair

Professor Reza Malek-Madani, Director of Research & Scholarship, Co-chair

Doug Afdahl, Executive Director, Information Technology Services

Larry Clemens, Director, Multimedia Support Center

Associate Professor John Cummings, Associate Librarian

Professor Herb Gilliland, English Department/Chair of Faculty Senate's Library

Subcommittee (Ex-Officio)

Associate Professor Lawrence Lengbeyer, Leadership, Ethics & Law

Michael Macan, Reference-Bibliographer for English

Associate Professor Jenelle Piepmeier, Weapons & Systems Engineering

Professor Geoffrey Price, Mathematics

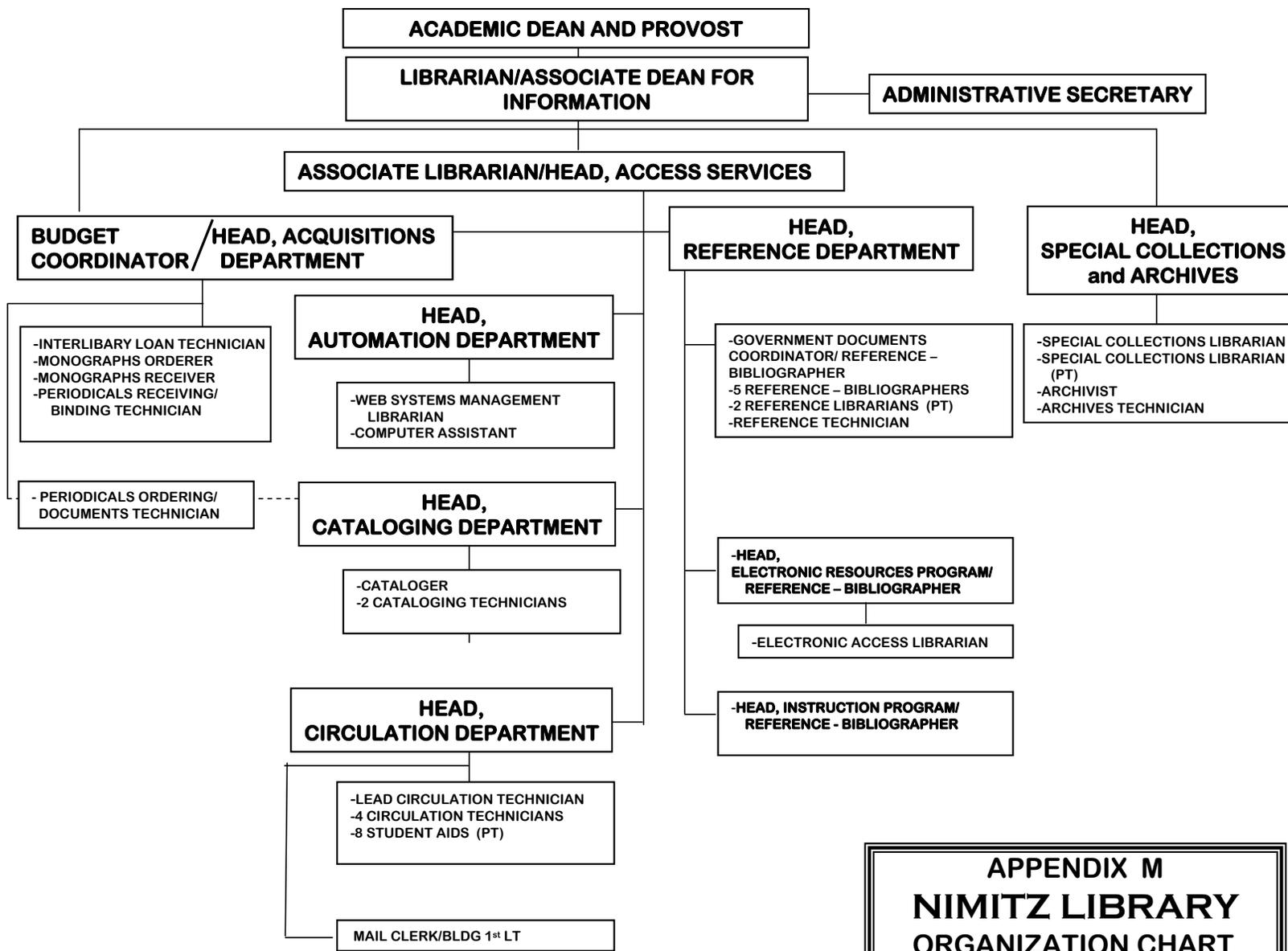
Associate Professor Michael Schultz, Naval Architecture & Ocean Engineering

Assistant Professor Cecily Steppe, Oceanography

Professor Richard Werking, Librarian/Associate Dean for Information (Ex-Officio)

Associate Professor Maochun Yu, History

Associate Professor Thomas Zak, Economics



**APPENDIX M
NIMITZ LIBRARY
ORGANIZATION CHART**

