



## DEPARTMENT OF THE NAVY

NAVAL SUPPORT ACTIVITY ANNAPOLIS

181 WAINWRIGHT ROAD

ANNAPOLIS, MD 21402

NAVSUPPACT ANNAPOLISINST 10570.1

SEC

8 Aug 06

### NAVSUPPACT ANNAPOLIS INSTRUCTION 10570.1

Subj: ANIMAL CONTROL

1. Purpose. To establish local regulations for pet registration and management at the United States Naval Academy (USNA) and Naval Support Activity (NSA) Annapolis, and to establish procedures for management of animal bites and rabies control.

2. Cancellation. USNAINST 10570.1C.

3. Scope. This instruction is applicable to all active duty military personnel assigned to and living aboard this command. With regard to control of animals, this instruction also applies to all persons introducing animals onto federal property under jurisdiction of the Superintendent, USNA.

4. Policy. The management of animal bite incidents, including medical treatment, reporting, quarantine, and other related matters shall be an active function fully supported by this command for the preservation of the health and welfare of all personnel, including visitors.

5. Background. Rabies has been identified by the World Health Organization, the Navy, and the State of Maryland as a primary disease of concern, particularly with regard to its prevention and control. With a highly mobile local population, very active in recreational activity in close proximity to undeveloped areas, the risk of exposure of humans or domestic animals to rabid wild animals is greatly increased. This disease can be and is easily prevented and controlled through inoculation and quarantine.

6. Action

a. Animal Registration

(1) Owners shall register their animals with the NSA Annapolis Security Department and the Lincoln Housing Office within 10 days of arrival or procurement of the animal.

(2) Number of animals allowed by one sponsor and his/her dependents shall be in accordance with current Lincoln Housing regulations. Exceptions to this policy may be requested in writing to the Lincoln Housing Office. Such requests shall

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clearly state that no nuisance will be created and that no commercial use is intended.

(3) A current certificate of immunization shall be presented to the NSA Annapolis Security Department at the time of registration. All dogs and cats shall be immunized against rabies and it is the responsibility of the owner to maintain the vaccination status of the animal. The animal need not accompany the owner if a vaccination certificate is presented.

(4) Animal owners shall attach the registration tag issued by the NSA Annapolis Security Department to the collar of the animal and ensure that the tag is worn when the animal is outdoors. The tag will assist in identification of the animal and verification of compliance with this instruction.

(5) Cancellation of registration must be accomplished upon detachment from the command, transfer of ownership of animal, or the death of the registered animal.

(6) Animal registration is not transferable. Registration is required under the new owner's name, at which time a new tag will be issued.

b. Control of Animals

(1) Dogs shall be kept on a leash or in an adequately enclosed area when outdoors. It is prohibited to exercise dogs on Worden Field or any midshipmen athletic field at the USNA or to bring dogs to dress parades held on Worden Field. Knowledge of and adherence to local off-installation ordinances while off the installation is the responsibility of the owner.

(2) While it is impractical to keep a cat on a leash, the owner will be held responsible for any nuisance caused by the animal. If uncontrollable, the cat will be required to be kept indoors or caged.

(3) Animals are not permitted to enter tennis courts, swimming enclosures, exchanges, commissaries, theaters, bowling lanes, barracks, galleys, clubs, or any other public facility where food or drink is served (guide dogs are excepted). Pets shall not be tied in stairwells or lawn areas in such a way as to interfere with pedestrian traffic.

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(4) Pet owners are authorized to use the following open areas as pet exercise areas, where animals may be exercised without a leash constraint, subject to the provisions indicated:

(a) Grassy area from Gate 5 to McNair Road that parallels Dorsey Creek, behind quarters located on Rodgers Road.

(b) Grassy "bowl" area in vicinity of Fire House, bounded by Bowyer Road and cottage quarters.

(c) Open grassy areas adjacent to the rear of Perry Circle quarters.

(d) Open grassy area in Arundel Estates bounded by Sellers Road, Route 450, and the Severn River.

(e) The grassy triangle formed by Bullard Boulevard, McClean Road, and Hooper High Road located on the North Severn complex.

(5) Pets being exercised in the areas listed above must be under positive control of their owners or handlers at all times. Owners/handlers are responsible for the immediate cleanup and disposal of droppings from their animals.

c. Stray Animals

(1) Animals found unattended, running free, or not under the verbal control of the owner while in an authorized exercise area, will be apprehended by Anne Arundel County Animal Control, phone number (410) 222-8900, and impounded. Animals will be held in accordance with the above organization's policy including final disposition of the animal.

(2) An announcement of this policy will be published, at least quarterly, in the Weekly Administrative Bulletin, the Plan of the Day, and the housing information flyers. The responsibility for claiming animals rests solely with the owner.

(3) When an animal is collected as a stray for the second time, the owner shall be issued a warning letter by the NSA Annapolis Security Officer, with a copy to the Deputy Chief of Police. The third stray incident will result in direction to bar the animal permanently from the installation, and if the owner is a resident of base quarters (Lincoln Housing), a warning letter

that failure to comply could result in direction to vacate quarters.

d. Veterinary Clinic

(1) Fort George G. Meade veterinary activity is located at the intersection of Route 175 and 20<sup>th</sup> Streets, Bldg 2018. Its phone number is (301) 677-1300 and its hours are 0730-1530, Monday through Friday. The veterinary clinic is a non-appropriated fund instrumentality and as such, the cost of all care provided would be borne by the animal owner. Fees reflect the cost of medications and vaccines only; there is no charge for services rendered.

(2) Services shall be provided as personnel availability and time restrictions allow, as deemed by the Veterinary Officer-in-Charge, in concurrence with the local command, the Deputy for Veterinary Activities, and Director of (Army) Health Services.

(3) Services shall be provided only to properly registered animals that have been vaccinated against rabies and other appropriate common epizootic diseases, or to animals presented for that purpose at the time of registration.

(4) All animals shall be seen on an appointment basis.

e. Animal Bite Management Procedures

(1) If a bite incident involving a stray animal occurs, the following steps will be taken in the order listed:

(a) If possible, apprehend the animal. DO NOT RISK ENDANGERING YOURSELF TO DO SO.

(b) Report the bite incident to the NSA Annapolis Police, phone (410) 293-3333. Give an accurate description and the location of the animal.

(c) Report to an appropriate medical emergency room for evaluation and/or treatment of the bite.

(2) The NSA Annapolis Police will contact the Anne Arundel County Animal Control to apprehend the animal and place the animal in quarantine.

(3) The Officer-in-Charge of the Naval Medical Clinic, Annapolis will provide a proper medical evaluation/treatment program for rabies prevention and control, and a notification system for the Environmental Health and Veterinary Officers.

(4) Owners of an animal committing a first unprovoked bite offense will receive a warning letter from the NSA Annapolis Security Officer with a copy to Deputy Chief of Police. At the time of a second bite incident, the NSA Annapolis Security Officer will notify the owner and request that the Deputy Chief of Police bar the animal permanently from the installation. Upon receipt of notification, the owner may petition the Deputy Chief of Police, in writing, for waiver of removal. Such petition should explain extenuating circumstances and give detailed positive action to preclude further incidents. Individual cases may be waived by the NSA Annapolis Security Officer. Particularly vicious or dangerous animals may be barred from the base at whatever time they are identified, regardless of whether a biting incident has occurred.

(5) Military personnel shall immediately report to the NSA Annapolis Security Officer suspicion of rabies, distemper, or any other serious illness or disease. Dead animals can be brought to Anne Arundel County Animal Control located at 411 Maxwell Frye Road, Millersville, Maryland.

(6) Introduction of exotic animals (i.e., animals other than dogs, domestic cats, canaries, parakeets, and small rodents such as gerbils, hamsters, guinea pigs, or other recognized "pets") to this installation is prohibited. Exceptions will be made only in special cases as determined by NSA Annapolis Security Officer and authorized, in writing, by Deputy Chief of Police.

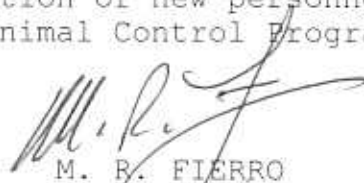
f. Animal Welfare

(1) Report any alleged instances of animal abuse, neglect, or abandonment to the NSA Annapolis Security Officer for investigation.

(2) The investigation report will be reviewed by Deputy Chief of Police and action will be taken as deemed necessary.

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g. Orientation. Lincoln Military Housing will be included in the program for orientation of new personnel so that the spirit and intent of the Animal Control Program may be explained.



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Lists I, II