

PERMANENT MILITARY PROFESSOR (PMP) APPLICATION PROCEDURES

1. Applicants with PhD. Submit application to Graduate Education and Special Fellowships (PERS-443) with a copy sent to respective Community Manager no later than the board deadline. Applications can be sent via encrypted email to: PERS-440_submit.fct(at)navy.mil; or mailed to: Department of the Navy, Navy Personnel Command (PERS-443), 5720 Integrity Drive, Millington, TN 38055-4400. CO's endorsement shall comment on the motivation and potential of the applicant and provide a specific recommendation concerning the request.

2. Applicants without PhD

a. Submit application to Out-service Graduate Education and Special Fellowships (PERS-443) with a copy sent to respective Community Manager no later than the board deadline. Delivery instructions included in paragraph (1). CO's endorsement shall comment on the motivation and potential of the applicant and provide a specific recommendation concerning the request.

b. If the applicant has an acceptance letter(s) from potential appropriate civilian institution(s), the application package should include all associated acceptance documentation from the appropriate civilian institution. Please note that acceptance into a PhD program is not required to apply for the PMP Program. Even if a selectee is accepted to a potential civilian institution(s), the gaining institution shall work with selected candidates to determine if additional PhD applications are required and which doctoral program the applicant shall attend.

3. All Applicants

a. All applicants must include their OSR, PSR, relevant FITREPs, and PRIMs data as enclosures with their submission. Relevant FITREPs is defined as the previous five FITREPs or the last competitive O-4 FITREP and all subsequent FITREPs, whichever is greater.

b. All submission material must be redacted properly for PII by the applicant. The presence of SSNs, DOD ID numbers, personal phone numbers or addresses, birthdates, or other personally identifying information may result in disqualification from consideration.

APPLICATION FORMAT FOR PERMANENT MILITARY PROFESSOR (PMP)
APPLICATIONS

1. Purpose. To request designation as a PMP by letter to PERS-440F (as delineated below) via the applicant's CO. COs should comment on motivation and potential of applicant and provide a specific recommendation concerning the request.

2. Format

From: Grade, Full Name and Designator To: Navy Personnel Command (PERS-443)

Via: Commanding Officer

Subj: REQUEST FOR SELECTION AS A PERMANENT MILITARY PROFESSOR (PMP)

Ref: (a) NAVADMIN xxx/xx (Or Applicable application announcement)

(b) OPNAVINST 1520.40 series

Encl: (1) Officer Summary Record (OSR)

(2) Relevant FITREPs

(3) Performance Summary Report (PSR)

(4) Most Recent PRIMS Information (BCA and PRT scores)

(5) Undergraduate and Graduate School Transcripts

(6) Graduate Record Examinations (GRE) Scores

(7) Graduate School Admissions Documentation (civilian institutions only)

(8) Other relevant material documenting qualifications

1. I, (Applicant's Name), request selection as a permanent military professor (PMP) at U.S. Naval Academy (USNA) (or Naval Postgraduate School (NAVPGSCOL) or Naval War College (NAVWARCOL)). I, (Applicant's Name), meet all the eligibility requirements as specified in references (a) and (b). The following information is provided:

a. Date of commission, date of current rank, projected rotation date, and years of active-duty service remaining after projected assignment to the gaining institution as a PMP until statutory retirement at current rank (28 years active commissioned service for O-5 and 30 years for O-6).

b. Command name, command mailing address, UIC, phone number, e-mail, and postal address where I can be contacted at time of convening of selection board. If selected, I will have XX months on board my current command when PhD studies are scheduled to begin or upon transfer to USNA, NAVPGSCOL, or NAVWARCOL (if already in possession of a PhD).

c. Using the list of fields for the current board and the current NAVADMIN or application announcement (eligible academic disciplines determined annually) indicate:

(1) The specific field or fields of postgraduate study qualifying for doctoral work. Name, position, title, and phone number of a reference who can comment on applicant's performance as a graduate student.

(2) The institution, academic discipline(s), and department (for USNA and NPS only) for which the applicant is applying. Multiple institutions, disciplines, and departments can be listed. The list should be in order of priority, or an indication of no preference should be given. For example:

Priority	Institution	Discipline	Department
1	USNA	Systems Engineering	WRC
2	NPS	Systems Engineering	MAE
3	USNA	Computer Science	Computer Science
4	NWC	Operations Analysis	---

d. Provide Graduate Record Examination (General) score and date as enclosure (6). If applicants have an acceptance letter to an appropriate civilian institution PhD program, provide letter of admission as enclosure (7) to this application. Please note that prior PhD acceptance is not a requirement for applying to the PMP program.

e. Undergraduate, graduate, or other teaching experience. Cite years of experience, courses, institutions, supervisor's name, and phone number. (Include any letters of recommendation as enclosure (3)).

f. Applicant's reason for requesting designation as a PMP.

g. Waivers. See Ref (b) for eligibility, qualification and minimum service requirements.

(1) If requesting a waiver for any reason, document request and rationale for a waiver of this criterion (i.e., warfare qualification, minimum service requirements, etc).

(2) If seeking to continue a doctoral program in which you are already enrolled, summarize benefit of this course of action to the Navy and to the gaining institution.

h. Acknowledgments (use subparagraph 1h(1) or subparagraph 1h(2) below, as appropriate):

(1) For applicants without a PhD degree. I understand that upon acceptance to the PMP program, I will attend the NAVPGSCOL, Air Force Institute of Technology (AFIT) or a Navy-approved civilian institution full-time and that I am expected to complete a PhD program within 3 years for NAVPGSCHOL or AFIT or within 4 years for civilian institutions. Upon completion of a PhD program, I will be assigned as an instructor at (list gaining institution cited in PMP application). I understand that, upon accepting PMP status, I will be obligated to continue instructing at (list the above-cited gaining institution) until my statutory retirement date, even if that date is later than obligated service derived from educational benefit programs or any other obligated service I have incurred. I acknowledge that accepting PMP status is the equivalent of setting my end of obligated service to my statutory retirement date. Consideration of early release from that obligation will be processed by the Navy in the same manner as a request to be released from any active service obligation. I understand this means that my release from active duty prior to my statutory retirement date or from any other aspect of PMP service obligation will only be as dictated by the needs of the Navy or as a result of demonstrated, substantial, and unforeseen personal hardship. I understand that career progression to O-6 as a PMP is driven by

PMP requirements. In general, PMPs may face reduced promotion opportunity as compared to their legacy officer competitive category peers.

(2) For applicants with a PhD. I understand that, upon selection as a PMP, I will be assigned to (list gaining institution). I understand that, upon accepting PMP status, I will be obligated to continue instructing at (list gaining institution) until my statutory retirement date, even if that date is later than any other obligated service I have incurred. I acknowledge that accepting PMP status is the equivalent of setting my end of obligated service to my statutory retirement date. Consideration of early release from that obligation will be processed by the Navy in the same manner as a request to be released from any active service obligation. I understand this means that my release from active duty prior to my statutory retirement date or from any other aspect of PMP service obligation will only be as dictated by the needs of the Navy or as a result of demonstrated, substantial and unforeseen personal hardship. I understand that career progression to O-6 as a PMP is driven by PMP requirements. In general, PMPs may face reduced promotion opportunity as compared to their legacy officer competitive category peers.

2. I understand that, upon my selection and acceptance into the PMP program, my designator will be changed to the Permanent Military Professor (1230) and that I will no longer be entitled to special pays or bonuses for which I may have been eligible in my previous designator.

Applicant's signature