CURRICULUM CHANGE REQUEST

Department: ____________________________ Date: _______________

I. Proposed change(s)

☐ Drop an existing course.
   Course Designator: ________ Credits R-L-C: ____-____-____

☐ Add a new course or    ☐ Change an existing course or ☐ Other (use description space to explain)
   Course Designator (if applicable): ________
   Title: ____________________________________________________________________
   Abbreviated Title (all caps, 28 or fewer characters including spaces):
   Credits R-L-C: ____-____-____
   Course description as it will appear in catalog (strict limit of 750 characters, including spaces):
   Course requisites (pre- and co-):
   This course will appear in the following matrices (e.g. EME 2/C spring, FPS 1/C fall):
   Course will first be offered: __________________________
   Course will normally be offered in: ☐-summer, ☐-fall, ☐-spring academic terms

II. Approvals

<table>
<thead>
<tr>
<th>initials &amp; date:</th>
<th>Chair</th>
<th>Dean / Div Dir</th>
<th>SCC / CCC Chair</th>
<th>FSCC Chair</th>
<th>Provost</th>
</tr>
</thead>
</table>

Note: If needed, selection of a course designator and title should be cleared in advance with the Registrar.