ACADEMIC DEAN AND PROVOST INSTRUCTION 1531.77

From: Academic Dean and Provost

Subj: SUMMER SCHOOL ENROLLMENT POLICY

Ref: (a) ACDEANINST 1531.61A
     (b) USNAINST 1531.50A
     (c) USNAINST 1531.51A W/C-1

1. Purpose. To publish instructions regarding the summer school enrollment policy.

2. Background. The academic program at the Naval Academy is designed to be completed in eight semesters in the fall and spring of four consecutive years. Summers are structured principally to provide midshipmen with essential professional training and leave. However, during the 12 weeks between Graduation and Commissioning and the start of fall semester classes, a limited number of courses are offered in summer school. The primary purpose of summer school is to allow midshipmen who have experienced serious academic difficulty to recover and make progress toward graduation; see reference (a). Midshipmen who enroll in courses during the summer are placed into one of three main categories as described in paragraph 3.

3. Status of midshipmen enrolled in summer school
   
   a. Mandatory status. Certain midshipmen are directed to attend summer school by the Academic or Advisory Boards. These are midshipmen who, despite deficient academic performance, have been retained at the Naval Academy. Midshipmen in this mandatory category typically have unsatisfactory CQPRs, are behind schedule in their major matrices, and may be in danger of not graduating with their Classes. These midshipmen have the highest priority for enrollment in summer courses. Normally, mandatory status will be assigned by the Academic Board. In addition, a member of the Advisory Board may enter a request for a midshipman to enroll in a summer course in a mandatory status. Requests for midshipmen to be assigned mandatory status may be made at any time. These requests are subject to review by the Director, Division of Professional Development and the Associate Dean for Academic Affairs (ADAA) who must consider the midshipman’s need for academic recovery, the individual’s requirements for professional training, and the desire to allow the midshipman some leave during the summer.
b. **Selected varsity athletes.** Upon approval by the Commandant of Midshipmen, certain varsity athletes may be excused from one block of professional training to attend summer school. The purpose for doing so is to afford these midshipman athletes a reduced academic load while they are in-season and to reduce classroom absences during the fall and spring semesters. These athletes typically forego leave to practice their sport. Midshipmen in this category have second priority for enrollment in summer classes. The Director of Athletics requests summer school in lieu of professional training for a limited number of these midshipman athletes and, after approval by the Commandant, forwards the approved list to the Associate Dean for Academic Affairs for enrollment.

c. **Voluntary status.** Any midshipman may voluntarily sacrifice leave to attend summer school. Midshipmen enroll in summer courses in lieu of leave for many reasons: to advance in their majors, to lighten a future academic load, to take more courses, to repeat courses with D grades, to achieve certain academic goals such as a language minor, a double major, entry to the Voluntary Graduate Education Program or the Trident Scholar Program. These midshipmen have lowest priority for the limited enrollment available in summer school courses. They may, however, indicate in their summer cruise requests that leave be scheduled so that they might take a particular summer course. Midshipmen make requests for summer courses via the MIDS module called *Summer School - Preregister* after the summer cruise schedule is known to the midshipmen but before the desired course is scheduled to begin.

d. **Precedence.** The enrollment of a midshipman in a course whose capacity has been reached is allowed only if there is another midshipman enrolled who has a lower priority. In that case, the midshipman with lower priority will be disenrolled and placed on a waiting list. Among those midshipmen with the same priority, described in subparagraphs a-c, precedence will be given according to the time of the request made in MIDS. The selection criterion for disenrollment among those with the same priority is sometimes called "last in, first out."

4. **Responsibilities of midshipmen.** Midshipmen are responsible for knowing their cruise, summer school, and leave schedules. Midshipmen should not assume that simply because they desire to attend a summer course that they may do so, nor should they assume that their status in summer school is what they desire. Information about the status of midshipmen in summer school is available from the MIDS module called *Summer School - Query Schedule*. It is essential that midshipmen consult this module to verify their status.

Midshipmen must report any conflicts or errors concerning their summer schedules immediately to the ADAA and/or the Summer Programs Officer, as appropriate.
5. **General remarks about summer school**

a. The pace of instruction in summer school is more intense than it is during the spring and fall semesters. Each day of summer school is nearly equivalent in its coverage to a full week of a regular fall or spring semester.

b. Midshipmen may not enroll in more than one summer course at a time. The only exception to this is for midshipmen taking SC112 and SM122 concurrently during an eight-week period. Moreover, midshipmen may have no other obligations during summer school. In particular, midshipmen may not be part of the Plebe Detail while they are in summer school.

c. A midshipman enrolled in voluntary status may not withdraw during the last week of instruction.

d. During the fall and spring semesters, midshipmen are required to carry a minimum academic load of 15 credits whether they have completed the requirements of their matrices or not. This should be taken into account by midshipmen, particularly rising First Classmen, who take courses in summer school.

e. Failure to achieve a quality point ratio (QPR) of at least 2.00 during summer school or failure of any required course during summer school qualifies the midshipman for separation from the Academy and requires a positive decision on the part of the Academic Board if the midshipmen is to be retained; see reference (b).

f. Summer school performance has no direct effect on a midshipman’s order of merit (OOM). See reference (c) for details.

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