



DEPARTMENT OF THE NAVY
OFFICE OF THE ACADEMIC DEAN AND PROVOST
UNITED STATES NAVAL ACADEMY
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ACDEANINST 1531.80B
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ACADEMIC DEAN AND PROVOST INSTRUCTION 1531.80B

From: Academic Dean and Provost

Subj: MIDSHPMAN ACADEMIC PERFORMANCE REPORTS

1. Purpose. To publish guidance for the submission of Midshipman Academic Performance Reports (MAPRs).
2. Cancellation. ACDEANINST 1531.80A. No special markings appear because this instruction is a significant revision. This instruction should be read in its entirety.
3. Background. To fulfill the Naval Academy mission, each midshipman must be counseled and given direction toward attaining standards of performance required for graduation and becoming an officer in the naval service. Toward this end, midshipmen, and those who counsel them, need timely and useful information regarding academic performance. This information is also essential to the Academic Board in determining whether an academically deficient midshipman should be retained at the Naval Academy. The grades that midshipmen earn in the courses they take are essential, but not sufficient, information for this purpose. MAPRs provide additional information needed to obtain a more complete assessment of a midshipman's academic performance and effort. MAPRs are submitted electronically by faculty members using the Midshipman Information Database System (MIDS) maintained by the Information Technology Service Center (ITSC).
4. Action
 - a. Faculty member MAPR Requirements 6 and 12 week marking periods. MAPRs must be entered at the end of the interim marking periods for the fall and spring semesters for midshipmen with D, F, or I grades in the faculty member's course. Interim MAPRs should provide the midshipman, and those who counsel them, detailed information on what steps the midshipman needs to take to improve in the course. Faculty members may write MAPRs for any of their students at any marking period or at the end of the semester. Faculty members are encouraged to write MAPRs that recognize exceptional midshipman performance, effort and accomplishments.
 - b. Faculty member MAPR Requirements at the end of an academic term. MAPRs must be entered at the end of an academic term for midshipmen with D, F, or I grades in the faculty member's course. MAPRs also must be entered at the end of an academic term if required by the Academic Board, regardless of the grade earned in the faculty member's course.
 - (1) The importance of MAPRs written for the Academic Board cannot be overemphasized. In almost every case, the author of a MAPR will have spent much more time observing a midshipman than will any member of the Academic Board. The members of the Academic Board want a faculty recommendation

whenever a faculty member feels comfortable in offering one. In making its decisions to retain or separate midshipmen whose records are academically deficient, the Academic Board relies very heavily on MAPRs and faculty recommendations for retention or separation.

(2) Faculty comments in MAPRs should provide information about midshipmen that is not evident from the grades alone. Faculty members are asked to provide, as best they can, assessments of the midshipman's academic ability, attitude, alertness, discipline, bearing and appearance, effort, initiative, interest, and officer potential. If relevant, these MAPRs should explain the steps taken by the faculty member to mentor the midshipman and how the midshipman responded to that mentoring. MAPRs written for the Academic Board must be summative. Faculty members should not assume that members of the Academic Board will access MAPRs written earlier in the semester.

c. Faculty member MAPR Requirements at the end of the summer block. MAPRs should be written when grades are submitted after each block for midshipmen with D, F or I grades in the faculty member's course. In addition those failing to meet grade stipulations mandated by the Academic Board will need MAPRs upon submission of grades. MAPRs will be used by the Academic Dean and Commandant to determine the list of students that will be retained by waiver and/or those that will be reviewed by the Academic Board. Faculty members are required to login to MIDS and determine if a MAPR is required for students in their course who received a grade of C or better in accordance with the dates established annually by the Associate Dean for Academic Affairs (ADAA) in ACDEANNOTE 1531, Summer School Administration.

d. MAPR Submission. The dates for required submission of MAPRs will be published annually by the Associate Dean for Academic Affairs (ADAA) in ACDEANNOTE 1531, End of Semester Items. The dates will also be included on the Academic Term Calendar. It is the responsibility of the Department Chair (or a faculty member assigned by the Department Chair) to make sure MAPRs are entered on time.

e. Guidelines

(1) MAPRs cannot be written until grades have been entered. Faculty members may update or delete MAPRs that they have created for the current marking period, but older MAPRs can not be altered. A modification of a MAPR written by another faculty member is not allowed, but Faculty members may view MAPRs for students in their sections regardless of who authored them.

(2) If a faculty member is not available to enter a MAPR, the Department Chair or ADAA may enter a MAPR on behalf of the faculty member, but the Department Chair or ADAA cannot update MAPRs originally created by another faculty member.


J. K. WATERS
By direction

Distribution:
All Faculty (electronically)