



DEPARTMENT OF THE NAVY
OFFICE OF THE ACADEMIC DEAN AND PROVOST
UNITED STATES NAVAL ACADEMY
589 MCNAIR ROAD
ANNAPOLIS MARYLAND 21402-1323

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ACADEMIC DEAN AND PROVOST INSTRUCTION 5216.1

From: Academic Dean and Provost, U.S. Naval Academy

Subj: AUTHORITY TO SIGN "BY DIRECTION" FOR THE ACADEMIC DEAN AND PROVOST

1. Purpose. To designate, within the Office of the Academic Dean and Provost (AcDean), those faculty by title who have authority to sign, "By direction" for the AcDean.
2. Authority to sign "By direction". For AcDean matters, the following faculty by official title are authorized to sign "By direction" routine correspondence and financial matters addressed "From: Academic Dean and Provost." They will not address official naval form correspondence to activities or offices outside the Naval Academy utilizing their official title. Personnel who may sign "By direction" are:

Vice Academic Dean (VAD)
Associate Dean for Finance and Military Affairs (ADFMA)

- a. The following faculty are authorized to sign for the AcDean routine correspondence pertaining to matters under their cognizance that are addressed and routed internally within the Naval Academy:

Associate Dean for Academic Affairs (ADAA)
Associate Dean of Planning and Assessments (ADPA)


A. T. PHILLIPS

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