PROVOST INSTRUCTION 1531.9A

From: Provost, U.S. Naval Academy

Subj: LANGUAGE MINOR POLICY

Ref: (a) PROVOSTINST 1531.10 Humanities and Social Sciences Electives

1. Purpose. To ensure breadth in the education for all midshipmen, the Minor Program in all seven languages is equally accessible to all students. All language minors, including minors in Arabic, Chinese, French, German, Japanese, Russian, and Spanish, can be completed within a three-year period, starting at the 100 level, by all midshipmen with adequate space in their matrix who place at that level.

2. Minor requirements
   a. A minor requires a minimum of six courses (18 credits) taught in the target language (courses taught in English cannot be counted toward the minor). A midshipman must have an average grade of 3.0 in the 18 credit hours of target language classes designated to earn the minor.
   b. Through language placement, any midshipman can alleviate a maximum of two courses (six credits) toward the minor. As an example, a student who places at or above the 200 level of Spanish will be able to use a maximum of six credits toward the minor. In order to receive the minor, that student must take an additional 12 credits (four courses) during the course of their career as a midshipman at USNA and earn a minimum 3.0 average in all language courses used to meet any remaining part of the credit requirement for the minor. Additional language courses taken beyond those needed to reach 18 credits will not be included the minor QPR computation.
   c. Students pursuing a language minor will be placed at the appropriate initial level of study according to performance on a placement exam administered by the Department of Languages and Cultures. Candidates for the minor will be required to begin the minor at the level in which they are placed.
   d. It is possible that language immersion programs (such as LSAP or STEM language intensive summer programs) vetted by professors in the Languages and Cultures Department, semester study abroad, or CLS (Critical Language Scholarship program) may alleviate one but no more than two additional courses, or six credits, toward the minor. As an example, a student...
who participates in Semester Study Abroad to Morocco and validates three Arabic courses (not taught in English) upon their return, may only use two of these courses towards a minor.

e. In all cases, a minimum of two language courses (six credits) must be taken in residence at USNA, with a 3.0 GPA, in order to complete a language minor.

3. Records Management

a. Records created as a result of this instruction, regardless of media and format, must be maintained and dispositioned for the standard subject identification codes (SSIC) 1000 through 13000 series per the records disposition schedules located on the Department of the Navy/Assistant for Administration (DON/AA), Directives and Records Management Division (DRMD) portal page at https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact USNA records manager or the DON/AA DRMD program office.

4. Review and Effective Date. Per OPNAVINST 5215.71A, the Associate Provost for Academic Affairs will review this instruction annually on the anniversary of the effective date to ensure applicability, currency, and consistency with Federal, DoD, SECNAV, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction.

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