



DEPARTMENT OF THE NAVY
OFFICE OF THE PROVOST
UNITED STATES NAVAL ACADEMY
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ANNAPOLIS MARYLAND 21402-1300

PROVOSTINST 12450.3C
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PROVOST INSTRUCTION 12450.3C

From: Provost, U.S. Naval Academy

Subj: NAVAL INTELLIGENCE FOUNDATION AWARD

Encl: (1) Evaluation Rubric for the Naval Intelligence Foundation Award Sample

1. Purpose. To describe the Naval Intelligence Foundation Award for the most outstanding graduating midshipman participating in an academic honors program, and to establish the criteria and selection procedure for this award.

2. Cancellation. ACDEANINST12450.3B

3. Scope and Applicability. This instruction applies to all faculty, staff, and midshipmen attending USNA.

4. Background. In 1997, the Naval Intelligence Foundation instituted an award to recognize the most outstanding member of the graduating class enrolled in an academic departmental honors program. Academic honors programs exist in eleven majors—Applied Mathematics, English, History, Mathematics, Naval Architecture, Ocean Engineering, Oceanography, Operations Research, Physics, Political Science, Quantitative Economics, and Robotics and Control Engineering—and are exceptionally demanding. Compared to the standard major in those disciplines, these academic honors programs require substantial additional coursework and independent study, and they hold students to high standards of achievement. This award is established to recognize the most outstanding of this talented and motivated group.

5. Description. The Naval Intelligence Foundation Award, an engraved sword, is presented at the annual Prizes and Awards Ceremony to the member of the graduating class determined to be most outstanding among those participating in an academic honors program.

6. Criteria. Nominees must have successfully completed the honors program in Applied Mathematics, English, History, Mathematics, Naval Architecture, Ocean Engineering, Oceanography, Operations Research, Physics, Political Science, Quantitative Economics, or Robotics and Control Engineering. Trident Scholars in those academic programs are not eligible for this award. The successful candidate's record shall demonstrate originality and creativity in addition to high academic achievement in completion of the departmental honors program. Thus, while the selection committee will consider such objective criteria as class rank and cumulative

quality point rating (CQPR), these will not be the sole criteria in determining the winner. Non-academic activities and achievements will be considered only when the best candidate cannot otherwise be distinguished.

7. Action. Using the criteria established above, the following procedure will be used annually in selecting the recipient:

a. A selection committee will be established annually, consisting of the department chair or designated representative from each of the nine departments with honors programs.

b. The position of chair of the committee and responsibility for organizing the selection committee each year will be rotated annually among the nine departments in the following order: Economics, English, History, Mathematics, Naval Architecture and Ocean Engineering, Oceanography, Political Science, Physics, and Robotics and Control Engineering.

c. Each department chair may nominate one candidate for each honors program under their cognizance. The department chair will forward a package of supporting materials to the selection committee. Supporting materials include, but are not limited to, objective measures concerning grades and midshipman performance, letters of recommendation, and a one-page abstract of the honors project written by the nominee.

d. Using a voting procedure determined consensually among its membership, the committee will propose the award recipient and forward the name to the Provost for final selection, via the Deans of Humanities and Social Sciences, Engineering and Weapons, and Mathematics and Science. The name must be forwarded to the Provost no later than 15 May.

e. The committee may recommend nominees for certificates of honorable mention.

8. Records Management.

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy/Assistant for Administration (DON/AA), Directives and Records Management Division (DRMD) portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact your local records custodian or the USNA Records Manager.

9. Review and Effective Date. Per OPNAVINST 5215.71A, the Vice Provost will review this instruction annually on the anniversary of the effective date to ensure applicability, currency, and consistency with Federal, DoD, SECNAV, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction.



A. T. PHILLIPS

Releasability and distribution:

This instruction is cleared for public release and is available electronically only via the USNA Issuance Website, <https://www.usna.edu/AdminSupport/Inst/>

EVALUATION RUBRIC FOR THE NAVAL INTELLIGENCE FOUNDATION AWARD

Name: _____

Department: _____

Title of Research Paper: _____

Points Awarded based on:

Academic CQPR (40%)

Project (50%)

(Based on creativity/originality; analysis/development of argument/depth;
organization/overall structure/presentation of findings)

Extracurricular Activity (10%)

(includes ECA, athletics and/or Brigade involvement)