

11 April 2017 AcDean Town Hall





Agenda

- **Anything you want to talk about / know**
- **Travel approval delegation**
- **Federal hiring freeze / waiver status**
- **Mid-year funding update**
- **Possible govt shutdown ... COB April 28**





Travel Approval Delegation

- Echelon-2 Commanders (reporting directly to the CNO) may delegate travel approvals within their Chain of Command
 - Supt is an Echelon-2 Commander
 - Cost Center Heads at USNA now have delegated approval authority
- AcDean may now approve travel within the Cost Center
 - Utilize the travel spreadsheet process
 - No more “packages” required, regardless of funding source
 - **Still submit existing cost worksheet for conferences only**
 - Signed by AcDean (part of your DTS records)
 - Include spreadsheet entry as part of DTS records before trip is approved
 - No early deadlines (e.g. 35 days before travel)
 - Please just be reasonable
 - Fast turnaround (same day, if necessary, within reason)
- Additional refinements / improvements coming

