



DEPARTMENT OF THE NAVY  
UNITED STATES NAVAL ACADEMY  
121 BLAKE ROAD  
ANNAPOLIS MARYLAND 21402-1300

USNAINST 1050.2 CH-1  
1/COMDT  
9 May 2016

USNAINST 1050.2 CHANGE TRANSMITTAL 1

From: Superintendent, United States Naval Academy

Subj: PROCEDURES AND INSTRUCTIONS FOR VICTIMS OF SEXUAL ASSAULT  
TO REQUEST LEAVES OF ABSENCE

Encl: (1) Revised page 3

1. Purpose. To publish change 1 to the basic instruction.

2. Action

a. Remove page 3 of the basic instruction and replace with enclosure (1).

b. Enclosure (1) has been incorporated into the basic instruction and posted to the website.

  
W. E. CARTER, JR

Distribution:  
Non-Mids (Electronically)  
Brigade (Electronically)

(2) To afford the midshipman the opportunity to consult with family, clergy, doctors, or others who may assist in making an informed and well-considered decision, special request chits for liberty or leave may be submitted by the midshipman to the Company Officer in accordance with reference (e), the Midshipman Regulations Manual.

(3) While the midshipman is considering his or her decision regarding a leave of absence, he or she will continue to carry out normal duties to the best of his or her ability.

d. Leave of Absence Procedures

(1) While on leave of absence from the Naval Academy, a midshipman must voluntarily waive all pay and allowances during the period of the absence. While in a leave of absence status, the midshipman will retain enrollment in DEERS and maintain a military identification card, which will allow him or her continued access to Department of Defense resources, including Fleet and Family Support Centers and other important resources. Follow-on medical care must be coordinated before the commencement of leave by the Brigade Medical Officer (410-293-1758).

(2) The Commandant will be the approval authority for the leave of absence. The Company Officer will recommend the date for the leave of absence to commence. If possible, the leave of absence will commence at a point that best supports the midshipman's re-entry into training and academic classes without having to repeat training and classes.

(3) In light of the possibility that a midshipman on a leave of absence may later decide to resign and not return, the midshipman will complete all written portions of the resignation process in accordance with Midshipman Personnel guidance. The completed resignation paperwork will be held on file by Midshipman Personnel in the event that the midshipman requests to terminate his or her leave of absence and resign from the Academy. Should the midshipman fail to request reinstatement or fail to request voluntary resignation within one year of the commencement of the leave of absence, the midshipman will be processed for separation pursuant to and per reference (f). A midshipman who requests a leave of absence after starting classes his or her second-class year, and who later elects to resign from the Naval Academy, may be ordered to active duty or required to reimburse the U.S. Government for the cost of advanced education received.

(4) Throughout the leave of absence, the Company Officer will contact the midshipman at least once every four weeks to provide support and remain apprised of the midshipman's status.