USNA INSTRUCTION 1020.7A

From: Superintendent, U.S. Naval Academy

Subj: STANDARDS AND POLICY FOR THE PROPER WEAR OF THE NAVY WORKING UNIFORM

Ref: (a) NAVADMIN 174/16
    (b) NAVADMIN 310/17
    (c) NAVADMIN 075/19
    (d) NAVPERS 15665!

1. **Purpose.** To define clear standards for the proper wear of the Navy Working Uniform (NWU) TY-III at the U.S. Naval Academy (USNA).

2. **Cancellation.** USNAINST 1020.7 and USNAINST 1020.6A

3. **Background.** References (a) through (c) announce the final stage of rollout for NWU Type III and policy updates for all NWUs including limitations for wear within the National Capital Region (NCR). Reference (d) prescribes the manner of wearing command ball caps.

4. **Scope and Applicability.** All personnel assigned to USNA shall familiarize themselves with current uniform regulations and policies.

5. **Policy.** Personnel assigned to USNA and supporting activities will follow reference (a) through (c) requirements for wearing NWUs, and reference (d) requirements for wearing the official USNA command ball cap while at USNA, surrounding facilities, and in the city of Annapolis.

6. **Occasions For Wear of NWU.**

   a. The NWU Type I is no longer authorized for wear as of 1 October 2019 per reference (a); the NWU Type III will be prescribed as the working uniform. Per current regulations, the NWU Type III must be worn for formations and other such events where a uniform appearance of the unit is essential to an evolution. Per reference (c), the black boot will be the only approved footwear and the corresponding black fleece may be worn as an outer garment with black gloves in inclimate weather.
b. Sailors who have served in a community that primarily wears the Type III and have been issued that uniform, or have been attached to a Naval Special Warfare/Expeditionary Warfare or overseas assigned unit (such as CENTCOM) where the brown boot and corresponding brown fleece were issued, may continue to wear the brown boot until the NWU Type III reaches full implementation on 1 October 2019.

c. On days other than “warrior days” on the Naval Academy grounds, Navy Working Uniform is only authorized in work areas and while involved in work details. This policy generally precludes the wearing of Navy Working Uniform in the central ceremonial area of the Naval Academy and in areas normally frequented by tourists. The ceremonial area is defined as that portion of the Yard bounded by Bancroft, Chauvenet, Michelson, Maury, Mahan, Sampson and Preble Halls, Larson Hall, the Chapel, Buchanan House, and Dahlgren Hall.

d. Per reference (b), Navy Working Uniform is authorized for commuting and all normal tasks and associated short stops (e.g., child care, gas station, off-base shopping, and banking) before, during, and after the workday. The Navy Working Uniform is not a liberty uniform. After normal working hours, the Navy Working Uniform is not permitted while conducting official business, when business attire is appropriate, or when participating in social events. Consumption of alcohol in the Navy Working Uniform off base is not permitted.

7. Occasions For Wear of Ball Caps with NWU.

a. USNA’s command ball cap is blue, features the USNA crest, has “United States” above and “Naval Academy” below the crest, and features a United States flag on the left side. This is the only cover that is considered the “command ball cap” and is authorized for wear with the NWU. No items, ornamentation, or insignia other than those specified in reference (d) chapter 3 are authorized for wear on the command ball cap. Embroidery is authorized per reference (d).

b. Command ball caps with the NWU are only authorized for wear on the Naval Support Activity Annapolis Complex and USNA grounds where the NWU are permitted, to include while underway on Yard Patrol (YP) craft or other USNA afloat craft, such as sailboats. If worn on YPs when operating out of area, command ball caps are not permitted to be worn ashore beyond any pier or quay wall at which the ship is berthed.

c. Midshipmen may be authorized to wear command ball caps with the NWU as directed by the Commandant of Midshipmen in midshipmen regulations.

d. The ball cap, where authorized (see reference (d) for details), will match the boot color: blue with black boots, brown with brown boots until 1 October 2019, at which time brown boots are no longer authorized.
8. Records Management.

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned for the standard subject identification codes (SSIC) 1000 through 13000 series per the records disposition schedules located on the Department of the Navy/Assistant for Administration (DON/AA), Directives and Records Management Division (DRMD) portal page at https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the USNA records manager or the DON/AA DRMD program office.

9. Review and Effective Date. The Command Master Chief will review this instruction annually on the anniversary of the effective date to ensure applicability, currency, and consistency with Federal, DoD, SECNAV, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction.

V. R. OVERSTREET
Chief of Staff

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