



DEPARTMENT OF THE NAVY
UNITED STATES NAVAL ACADEMY
121 BLAKE ROAD
ANNAPOLIS MARYLAND 21402-1300

USNAINST 1520.5A
28/Pers Off
5 Jan 2022

USNA INSTRUCTION 1520.5A

From: Superintendent, U.S. Naval Academy

Subj: CONTINUATION OF PERMANENT MILITARY PROFESSORS BEYOND
STATUTORY RETIREMENT

Ref: (a) OPNAVINST 1520.40C
(b) SECNAVINST 1920.7C

Encl: (1) Sample Continuation Request

1. Purpose. To provide guidance concerning the continuation of Permanent Military Professors (PMPs) on active duty beyond statutory retirement. This instruction is a complete revision and should be read in its entirety.

2. Cancellation. USNAINST 1520.5.

3. Background. References (a) and (b) authorize the Secretary of the Navy (SECNAV) to continue a PMP at USNA on active duty beyond statutory retirement. A continuation selection board is not required.

4. Policy and Procedure

a. The continuation of a PMP beyond statutory retirement will be subject to the needs of the Navy and the Naval Academy; and based on a sustained record of superior performance.

b. Continuation is voluntary.

c. A PMP will submit a request for continuation to the Superintendent, via the chain of command, no earlier than 24 months and no later than 12 months prior to their date of statutory retirement. Requests for continuation are due by 01 October each year.

d. A continuation request will be submitted to the SECNAV via the Superintendent, the Chief of Naval Personnel, and the Chief of Naval Operations. Internal routing to the Superintendent will be via Department Chair, Dean of School or Director of Division, Permanent Military Faculty Program Manager, Associate Provost for Finance and Military Affairs, and the Provost. Forwarding endorsements will comment on how the continuation of the requesting PMP serves

the needs of the Navy and the Naval Academy. The Provost is responsible for drafting the Superintendent's endorsement.

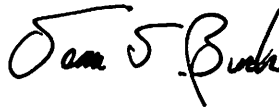
5. Obligated Service. PMPs granted continuation will acknowledge and fully serve the approved term of active duty.

6. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the DON Assistant for Administration, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-InformationManagement/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact your local record custodian or the USNA Records Manager.

7. Review and Effective Date. Per OPNAVINST 5215.17A, the Personnel Officer will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, DoD, SECNAV, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction.



S. S. BUCK

Releasability and Distribution:

This instruction is cleared for public release and is available electronically only via USNA Issuances Web site, <https://www.usna.edu/AdminSupport/Inst/index.php>.

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SSIC
DD Mmm YY

From: CDR John D. Doe, 1230, USN
To: Secretary of the Navy
Via: (1) Superintendent, U.S. Naval Academy
(2) Chief of Naval Personnel
(3) Chief of Naval Operations

Subj: CONTINUATION ON ACTIVE DUTY AS A PERMANENT MILITARY
PROFESSOR

Ref: (a) USNAINST 1520.5A
(b) OPNAVINST 1520.40C
(c) SECNAVINST 1920.7C

1. I request continuation on active duty as a Professor (PMP) beyond my statutory retirement date of dd mmm yyyy.
2. [Insert Reasons Here]
3. If this request is approved, I agree to serve the full term of the continuation of active duty.
4. I can be reached at [phone #; email].

J. D. DOE

Enclosure (1)