



DEPARTMENT OF THE NAVY
OFFICE OF THE SUPERINTENDENT
UNITED STATES NAVAL ACADEMY
121 BLAKE ROAD
ANNAPOLIS MARYLAND 21402-1300

USNAINST 1752.3
SAPRO
25 Aug 2020

USNA INSTRUCTION 1752.3

From: Superintendent, U.S. Naval Academy

Subj: MIDSHIPMAN AFFAIRS TEAM

Ref: (a) USD P&R Memo dtd 26 APR 2019, Department of Defense Prevention Plan of Action (PPoA)

1. Purpose. To promulgate guidance for the Midshipman Affairs Team (MAT), a multi-disciplinary organization designed to increase collaboration across the institution to better support midshipmen in their pursuit of moral, mental and physical excellence.
2. Cancellation. COMDTMIDNNOTE 1700
3. Scope and Applicability. All personnel assigned to the U.S. Naval Academy (USNA) shall familiarize themselves with the USNA MAT regulations and policies listed in reference (a)
4. Background. Prior to the creation of the MAT in November 2019, the U.S. Naval Academy (USNA) did not have a sustainable, integrating body to facilitate collaboration, communication, and data synthesis among prevention workforce, stakeholders, and leaders. USNA must have a clear strategic prevention education plan that is comprehensive, targeting multiple risk and protective factors across all levels of the social ecology and including policies, programs, and practices. Tremendous efforts have been underway in many individual areas, but a consolidated, collective and sustained effort is needed to achieve the best possible outcomes for the Brigade of Midshipmen.
5. Team Composition
 - a. The MAT is made up of representatives from across the institution. The chairperson for the MAT will be designated in writing by the Superintendent.
 - b. Embedded in the MAT is the Prevention Working Group (PWG), which is responsible for maintaining the USNA overarching prevention education plan.
 - c. MAT members shall include the specific billets listed below, as well as appointed representatives from the specified departments/divisions (* indicates member is also part of the Prevention Working Group):

(1) Chief Diversity Officer.

- (2) Commandant Staff Representative.
- (3) Leadership Education and Development (LEAD) Division Representative.
- (4) Associate Provost for Academic Affairs (APAA).
- (5) Alcohol and Drug Education Officer (ADEO)/Team*.
- (6) Command Managed Equal Opportunity (CMEO)/Team*.
- (7) Sexual Assault Prevention and Response (SAPR) Program Manager.
- (8) Midshipman Development Center (MDC)*.
- (9) Chaplain Center*.
- (10) Suicide Prevention Officer*.
- (11) Naval Academy Athletic Association (NAAA) Representative.
- (12) Command Climate Specialist (CCS)*.
- (13) Assistant Chief Diversity Officer*.
- (14) SAPR Director of Prevention Education*.
- (15) Brigade Medical Unit Representative.
- (16) Faculty Senate Representative.
- (17) SAPR Training Specialist*.

6. Objectives. Long term objectives for the MAT and the PWG include the following:

- a. Meet regularly to compare notes on program efforts, ensure consistent messaging across all programs, close gaps, and eliminate redundancy which can lead to oversaturation and training fatigue.
- b. Discuss challenges and best practices, and aggregate information to assist USNA leadership to better understand trends and mitigate risk factors.
- c. Develop, implement and conduct formative evaluation for a comprehensive prevention education program across the full spectrum of destructive behaviors that affect the Brigade of Midshipmen.

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7. Responsibility.

a. Members of the MAT will meet at least monthly to achieve team objectives. The PWG will meet more often as needed to support ongoing prevention efforts.

b. Members who are representing a larger division/department will regularly communicate with the population they represent to share information on team efforts and to solicit for issues and concerns appropriate for discussion at MAT meetings. Members will share all relevant efforts and information with the team in order to prevent segregated lines of effort and promote collaboration.

c. Members of the PWG will complete initial training on the basics of prevention in order to achieve a common understanding of effective prevention practice. Training, which will align with reference (a), will be administered by the Director of Prevention Education from the Sexual Assault Prevention and Response Office.

d. Members of both the MAT and the PWG will participate in ongoing professional development related to their roles in the organization.

e. Each MAT member will provide a written annual report to summarize their efforts that pertain to the MAT. PWG members will include an evaluation of the extent to which delivery of a program or activity adheres to the original protocol and effectively meets the stated objectives.

8. Review and Effective Date. The SAPRO will review this instruction annually on the anniversary of the effective date to ensure applicability, currency, and consistency with Federal, DoD, SECNAV, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will automatically expire five years after the effective date unless reissued or otherwise canceled prior to the five-year anniversary date, or an extension has been granted.

9. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned for the standard subject identification codes (SSIC) 1000 through 13000 series per the records disposition schedules located on the Department of the Navy/Assistant for Administration (DON/AA), Directives and Records Management Division (DRMD) portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the USNA Records Manager or the DON/AA DRMD program office.



S. S. BUCK

Releasability and distribution:

This instruction is cleared for public release and is available electronically only via the USNA intranet website, <https://www.usna.edu/AdminSupport/Inst/>