



DEPARTMENT OF THE NAVY
UNITED STATES NAVAL ACADEMY
121 BLAKE ROAD
ANNAPOLIS MARYLAND 21402-1300

USNAINST 1500.5
7/PRODEV
13 Dec 18

USNA INSTRUCTION 1500.5

From: Superintendent, U.S. Naval Academy

Subj: U.S. NAVAL ACADEMY SAILING PROGRAMS

Ref: (a) USNAINST 5450.3G
(b) COMDTMIDNNOTE 1710
(c) USNAINST 4780.1C
(d) U.S. Sailing-Basic Keelboat
(e) COMDTMIDNINST 1600.4F
(f) PRODEVINST 3120.3
(g) USNAINST 4520.1A
(h) DNASINST 3120.1B
(i) DNASNOTE 4520
(j) PRODEVINST 3120.4
(k) COMDTINST M16672.2E
(l) NAVPERS 15839I
(m) MILPERSMAN 1200-040
(n) DNASINST 1520.2
(o) USNAINST 1500.1
(p) 10 U.S.C. 6981

Encl: (1) Sailing Chain of Command
(2) Float Plan
(3) Designation of Navy Sailing "X" Qualification (AQD XXX)
(4) AQD XXX Qualification Validation ICO XXXXX
(5) Suspension of XXXX Qualification

1. Purpose. To specify the organization, objectives, Sail Training Craft (STC), and training requirements of the U.S. Naval Academy (USNA) Sailing Program per references (a) through (p).

2. Cancellation. USNAINST 1500.4, USNAINST 3120.2, and USNAINST 3500.2B.

3. Background. Naval Academy Sailing is an integral part of the professional development of midshipmen at USNA. Its purpose is to make competent leaders and seamen of midshipmen while developing endurance, self-reliance, and the will to win in an environment similar to that in which they will serve. It teaches teamwork under the controlled stress of close quarters in

small boats, while contending with environmental forces at sea. Sailing provides an unparalleled opportunity for midshipmen to develop leadership and seamanship skills in a small unit laboratory setting. Every midshipman shall be afforded the maximum opportunity to participate in sailing activities throughout their four years at USNA. The Sailing Program is divided into five general areas: Basic Sail Training (BST), Offshore Sail Training Squadron (OSTS), competitive sailing, including the Varsity Offshore Sailing Team (VOST) and the Varsity Intercollegiate (IC) Sailing Team, and Extra-Curricular and Proficiency sailing.

4. Responsibilities and Organizational Relationships. The organizational chart pertaining to the Sailing Program is represented in enclosure (1).

a. Commandant of Midshipmen. Per reference (a), the Commandant of Midshipmen maintains overall responsibility for midshipman professional training. As such responsibility relates to the Sailing Program, the Commandant shall be responsible for:

- (1) Integrating BST into the Plebe Summer curriculum.
- (2) Providing excusal lists and/or movement orders for sail training evolutions. The Sailing Program Operations Officer coordinates with Commandant Operations for execution.
- (3) Assigning newly graduated Ensigns and 2nd Lieutenants Temporary Additional Duty (TAD) to serve as instructors during Plebe Summer.
- (4) Providing sufficient training time, in the form of intramural or drill exemptions, during the academic year per reference (b).

b. Deputy Commandant for Professional Development (PRODEV). PRODEV is responsible for the primary tasks of leadership development, quality instruction (classroom, simulators, Yard Patrol Craft, and sailing), safe vessel operations at sea, vessel maintenance, midshipman training, and matching skill sets with Navy and Marine Corps needs.

c. Director, Naval Academy Sailing (DNAS). DNAS is responsible for the overall coordination and operation of the Sailing Programs at the Naval Academy. DNAS shall be responsible to PRODEV for:

- (1) Creating, updating, and administering professional proficiency sail training and competitive sailing.
- (2) Adhering to boat control procedures as delineated per reference (c).

(3) Conducting routine operational maintenance of STC and support power craft and coordinating with Small Craft Repair Department (SCRD) at Waterfront Readiness Department for depot level maintenance.

(4) Coordinating with the Director of Athletics in the administration, to include logistics and purchasing, of the competitive sailing teams.

(5) Maintaining effective and cordial relations with sailing organizations and activities outside the Naval Academy.

d. Director of Athletics. The Director of Athletics provides support to the intercollegiate and offshore sailing teams in the form of awarding varsity letters and accounting for varsity sailing team expenses. Although sailing is not governed by the National Collegiate Athletic Association (NCAA), the Naval Academy varsity sailing programs comply with all NCAA recruiting and accountability standards. The Director of Athletics assists the varsity sailing coaches with maintaining these standards. Per reference (p), the Naval Academy Athletic Association (NAAA) provides annual funding to offset some sailing team expenses.

e. Vanderstar Chair. The Vanderstar Chair is named in honor of Mr. Cornelius Vanderstar. This position is funded by gift funds. The Vanderstar Chair supplements the services of federal employees within the Sailing Department and reports directly to and advises DNAS concerning training issues specifically related to the safety of personnel and equipment.

5. Sailing Programs and Objectives

a. Basic Sail Training (BST). BST is the cornerstone of the Sailing Program, as all leadership and seamanship training builds on skills taught during the Plebe Summer program. BST provides midshipmen with basic seamanship and teamwork training in a hands-on environment and conforms to skills provided per reference (d). In conjunction with the Midshipmen Qualifications Standards and training program outlined per reference (e), the BST Coordinator works closely with U.S. Sailing certified instructors, Varsity Intercollegiate and Varsity Offshore Sailing Team coaches, and the newly commissioned TAD training detail to ensure proper training objectives are accomplished during Plebe Summer.

b. Offshore Sail Training Squadron (OSTS). OSTS training operations are conducted locally, offshore, and to ports along the east coast. The objective of OSTS is to provide midshipmen with small unit leadership and teamwork training as well as intermediate-level seamanship and navigation training in an offshore environment. The ultimate expression of this concept is the all-midshipmen crew, where qualified midshipmen lead their peers during an offshore passage. The Navy 44 MKII STC is the principal training platform used in OSTS. During the academic year, midshipmen involved in the Sailing Extra-Curricular Activity (ECA) can train toward eventual qualification as Midshipman Executive Officers and Skippers in the

OSTS summer program. The hours of on the water training received onboard the Navy 26 and Navy 44 STCs are a vital component of their qualification for leadership positions onboard the Navy 44 in the summer training blocks.

c. Varsity Intercollegiate Sailing (IC) Team. IC sailing is a two-season sport with three national championship regattas in both the spring and fall. IC sailing competes on a national and international scale in the venue of dinghy and small boat sailing. USNA is one of the premier host facilities for IC sailing regattas. Training commences immediately after Reform of the Brigade and continues until Thanksgiving. The Match Race National Championship and Men's and Women's Single-handed National Championships are decided during the fall season. During the winter, team members work in the classroom on boat handling, tactics, and strategy. On-the-water training resumes in late winter and continues through the spring. The Team Race National Championship, Women's Dinghy National Championship, and Co-ed Dinghy National Championship regattas conclude the spring season.

d. Varsity Offshore Sailing Team (VOST). Offshore Sailing is a multi-season sport that extends through the summer. Offshore sailing competes on the national and international stage in ocean-capable sailboat regattas. The spring season includes daily practices and participation in local regattas. During the summer, midshipmen receive Professional Training Event (PTE) credit for offshore transits to, and participation in, a variety of inshore, coastal, and offshore regattas. The fall Championship season includes several USNA-hosted intercollegiate big boat regattas, culminating with the Kennedy Cup, the national intercollegiate championship for big boat racing. Every other year, USNA hosts the Lloyd Phoenix Trophy, the U.S. Sailing Big Boat National Championship.

e. Proficiency Sailing. Proficiency Sailing (PROSAIL) encourages the use of STC for all midshipmen as well as military and civilian personnel affiliated with the Sailing Program, as a means to improve leadership and seamanship skills and for enjoyment of the sport of sailing. Midshipmen are not required to be in a liberty status to sail in local operating areas. All midshipmen, program staff, and volunteers with a Navy 26 qualification are authorized PROSAIL privileges per reference (f). DNAS must approve all requests for Navy 44 PROSAIL by "D" qualified personnel. Use of STC for PROSAIL must not interfere with previously scheduled training or varsity regattas. Participants must check in and out at the Vandergrift Cutter Shed and follow all procedures required per reference (f).

6. Sailing Support Entities

a. Naval Academy Sailing Squadron (NASS). NASS is a volunteer organization of active duty, retired military, and civilian volunteers that supports midshipman sail training in each of the programs. All retired military and non-government civilian volunteers shall complete DD FORM 2793 Volunteer Agreement for Appropriated Fund Activities and Nonappropriated Fund Instrumentalities.

b. Fales Committee. Established in 1966, the Fales Committee consists of several individuals with knowledge and experience in the sailing industry. Each individual provides advice directly to the Superintendent through DNAS concerning the seaworthiness and safety of the Naval Academy's STC, potential donors, and other issues concerning the Sailing Department.

c. Naval Academy Sailing Foundation (NASF). The Naval Academy Sailing Foundation is a 501(c) (3) charitable, tax-exempt organization chartered in the State of Maryland. Its sole mission is to support the Sail Training program at USNA. NASF accomplishes this by facilitating donations of sailboats and other relevant vessels for use by midshipmen, coaches, staff, and volunteers. The policies and procedures for activating and terminating donated sailboat charter agreements can be found in reference (g).

d. Vandergrift Cutter Shed Maintenance Division. Cutter Shed personnel are responsible for routine level maintenance, load-out of STC, and ordering and inventorying consumable equipment and gear. Additionally, they function as "Santee Basin Control" which controls the arrival and departure of all craft in Santee Basin. Maintenance requirements beyond their capability is deferred to SCR D.

e. SCR D at Waterfront Readiness Department SCR D serves as the primary custodian, and completes the intermediate to depot level upkeep and maintenance, of all STC and support power craft.

f. Training Department. The Training Department provides operating funds for execution of summer SAILTRAMID activities and assigns midshipmen scheduled for participation in SAILTRAMID.

7. Organizational Funding

a. Sources of Operating and Maintenance Funds. The Sailing Program receives operating and maintenance funding from a variety of both appropriated and non-appropriated sources.

b. Appropriated Funds. There are three categories of appropriated funds for sail training:

(1) Annual operating and maintenance funds assigned to DNAS (AJ).

(a) Administrative and operating costs associated with the Sailing Program.

(b) Staff travel not involving midshipmen training (e.g., off-site meetings).

(c) Purchase of equipment to ensure safety of midshipmen or enhance training on STC (e.g., foul weather gear, textbooks, and hand-bearing compasses).

(d) Reproduction of USNA-specific sail training material (e.g., Navy 44 Boat Information Book, Sailing Standard Operating Procedures, and the Summer Operations Order).

(2) Funds assigned to Training Department (AG).

(a) Midshipmen and Skipper/XO travel directly coincident with SAILTRAMID cruise blocks.

(b) Summer sail training logistics and operational costs.

c. Non-appropriated Funds. Several non-appropriated fund sources help support midshipman sail training.

(1) Gift Funds. The Naval Academy Sailing Department budget is augmented with gift funds provided from donors including the Dudley Wolfe Fund, the Naval Academy Sailing Foundation, the Naval Academy Foundation, and other sources.

(2) Naval Academy Athletic Association. Per reference (p), the NAAA provides annual funding to offset some sailing team expenses. Additionally, the Sailing Department budget is augmented by donations from NAAA.

8. Sail Training Craft and Support Craft

a. STC. Naval Academy Sailing Program utilizes a variety of Sailing and power craft in order to conduct training and operations.

(1) Dinghies. The general term for STC utilized by the IC team. This includes Lasers, FJs, and Z420 sailboats. Dinghies are used exclusively for IC training and competition.

(2) Navy 26. The 26-foot Colgate STC is utilized during BST, Junior Varsity Offshore Sailing Team training, and OSTS basic training. Additionally, they are available for proficiency sailing. The operation of these craft is governed by reference (f).

(3) Navy 44. This is the term for the 44-foot STC that is primarily used for training midshipmen and volunteers in the OSTS program. They are also used by VOST for offshore racing and local one-design regattas hosted at USNA. The operation of these craft is governed by reference (i).

b. Vessels on Charter. In addition to the Navy 44 STC, VOST utilizes a variety of STC under charter from the NASF. Acceptance of these vessels into the Sailing program allows VOST to compete on like terms with civilian crews in local and offshore regattas while reducing the burden on the appropriated (Navy 44) assets. These craft are listed in reference (i).

c. Support Craft. Various small powerboats are assigned to DNAS to fulfill transportation, support operations, and other logistical requirements. These boats are only available for official use. The operation of these craft is governed by reference (j).

9. STC Regulations and Responsibilities

a. Use of STC

(1) STC are for the use of midshipmen training and training support. Any exception to this policy requires the approval of DNAS. Exceptions must not interfere with midshipmen training requirements or levy additional maintenance upkeep tasking for the maintenance support personnel and facilities.

(2) Personnel must complete necessary request forms found in reference (f) for Navy 26 and a USCG Float Plan (sample provided in enclosure (2)) for Navy 44.

b. Prioritized Assignment of Craft. The following uses of Naval Academy STC are arranged in order of priority:

- (1) Instruction of midshipmen during Plebe Summer.
- (2) Organized midshipmen training programs.
- (3) Organized midshipmen racing programs.
- (4) VIP and other introduction/indoctrination operations.
- (5) Proficiency sailing.

c. Proficiency Sailing

(1) In order to reserve a Navy 44 STC, qualified personnel must submit a USNA 1500/4 Sail Training Craft Request, USCG Float Plan, and USNA 1500/3 Marine Liability Waiver signed by passengers. Request forms must be completed and submitted at least 72 hours in advance. The form is submitted to DNAS through the Program Director that an individual is affiliated with (VOST, OSTs/ECA, IC, BST). Approved requests are routed through the Cutter Shed. Boats must be checked out and in through the Cutter Shed. Final assignment is predicated on the previously listed priorities.

(2) Before rigging the Navy 44 STC, the Cutter Shed must verify the required forms. A radio check will be conducted with Santee Basin Control on Channel 82A. The Cutter Shed watch may cancel or restrict sailing if observed or forecasted weather conditions are not suitable.

The Cutter Shed watch will notify the Navy Sailing Duty Officer (NSDO) immediately when cancellations or restrictions are imposed.

(3) Midshipmen proficiency sailing is permitted during daylight hours provided the midshipman is qualified and it does not conflict with any military obligations.

(4) Large STC may sail at night with the approval of DNAS. This permission may be obtained by referencing the time frame in a sail plan request form submitted to the Sailing Center.

d. Crew Requirement

(1) The following minimum and maximum capacities will be observed:

<u>Type</u>	<u>Minimum</u>	<u>Maximum</u>
Navy 26 STC	2	6
Navy 44 STC	4 (Day)/6 (Night)	12

(2) The following qualified personnel must be embarked:

(a) Navy 44 and chartered vessels:

- (1) One D-OS Skipper and two B-qualified crewmembers (Navy 26 Skippers).
- (2) Two D-OS Skippers.
- (3) One D-OS Skipper and one D-CS XO.
- (4) Two D-CS Skippers and four B-qualified crewmembers.
- (5) As specified by the program director.

(b) Navy 26 and chartered vessels under 30':

- (1) One B-qualified (Navy 26) and one able bodied crewmember.
- (2) As specified by program director.

g. Additional qualified crew may be required as specified by program directors depending on weather or high traffic conditions.

e. Rules of the Road

(1) Navigation Rules will be observed by all personnel as delineated per reference (k).

(2) Current racing rules of the International Sailing Federation (ISAF), as amended by the U.S. Sailing Association, will apply in all races unless otherwise specified.

(3) Customs and courtesies of the sea will be observed and professionalism will govern conduct in sea manners.

(4) U.S. Navy ships and other large ships will be given a wide berth. The intended action of all USNA STC should be indicated to the larger ship as early as possible. Use of the maritime Automatic Identification System (AIS) and VHF radio for this purpose is encouraged.

f. Damage to STC

(1) Any damage, whether caused by human error or material failure, will be reported on discrepancy sheets and turned into the Cutter Shed.

(2) Damage to STC, collisions, and groundings (however minor) will be reported immediately and a written report will be submitted to DNAS.

(3) All STC groundings will require the removal of the craft from active use until the STC may be hauled out and its keel inspected. If away from the local area, this will be conducted at the nearest suitable boat yard.

(4) Failure to make proper and timely reports may result in loss of sailing privileges and/or other disciplinary action.

(5) All collisions or incidents involving civilian boats and/or civilian property will be reported to DNAS immediately. If the incident occurs outside of normal working hours, the Navy Sailing Duty Officer will report the incident to DNAS.

g. Emergencies. When a STC requires assistance due to grounding, being becalmed, or for any other reason, the STC will contact Santee Basin Control (VHF) or the NSDO.

h. Sailing Uniform. The sailing uniform listed below may only be modified by DNAS.

(1) All uniforms will be clean and in good repair with shirt tails tucked into trousers.

(2) NASS burgee belt or plain brown leather belt will be worn.

(3) The working uniform is a short-sleeved white or blue polo-style shirt and khaki trousers/shorts.

(4) Leather boat shoes or sneaker style boat shoes are authorized with the working uniform. Non-marking rubber soles will be worn at all times.

(5) For local area training, the approved midshipmen PE uniform is authorized.

i. Guest Policy. Guests may embark the Navy 44 STC if they are on the crew list approved by DNAS in enclosure (2) and sign a liability form per enclosure (4). B-Qualified Navy 26 Skippers may take guests sailing per reference (f). Navy 26 guests must also sign enclosure (4) prior to sailing.

j. Children. Children under the age of eight years old may not embark any STC. Parents or legal guardians must sign enclosure (4). No more than four children will be permitted on a Navy 44 at one time; no more than two children will be permitted on a Navy 26 at one time.

k. Alcoholic Beverage Policy. Per U.S. Navy regulations, no alcoholic beverages will be consumed while on a STC. There are absolutely no exceptions to this policy.

l. Safety Requirements. All personnel will wear life jackets while embarked in all USNA STC, unless otherwise directed by DNAS. Shoes or appropriate footgear will be worn at all times while embarked in or on USNA STC. Safety gear (such as tethers) will also be worn as weather dictates or at the discretion of the Skipper.

10. Sailing Qualifications and Requirements

a. Sailing Qualifications. Per reference (l) there are five Sailing Additional Qualification Designations (AQDs) listed below. Additionally, per reference (m), the qualification of Craftmaster may be obtained on a 40+ foot STC. USNA applies U.S. Navy qualifications and designations as follows:

(1) AQD 111 "Inshore Skipper" (B). This qualification is obtained on the dinghies or Navy 26 Colgates and indicates qualification to serve as a "Skipper".

(a) Navy-26. Personnel qualified Skipper "B" on Navy 26 Colgates are qualified to operate ballasted day sailors/cruisers.

(b) Dinghies. Personnel qualified Skipper "B" on dinghies are qualified to operate light sailing craft and are qualified in capsized recovery procedures.

(2) AQD 112 “Racing Inshore” (C). Midshipmen on the Intercollegiate Sailing Team and Varsity Offshore Sailing Team obtain this qualification once they are awarded their varsity letter.

(3) AQD 113 “Offshore Skipper” (D). This qualification is obtained on 40+ foot STC and is awarded upon completion of the Offshore Skipper (D-OS) PQS. This qualification allows personnel to command a large sailing yacht in offshore waters, day and night. Coastal Skipper (D-CS) qualification is a USNA specific qualification and prerequisite for Offshore Skipper qualification but is not reflected by NAVPERS AQD.

(4) AQD 114 “Master Skipper” (E). This qualification is an upgrade to the “D” qualification and signifies advanced experience and proven knowledge.

(5) AQD 115 “Instructor”. This qualification is AQD specific and indicates that the instructor may officially qualify trainees in a specific craft. This is most prevalent with the BST program during summer training operations.

(6) Craftmaster. This qualification is obtained on 40+ foot STC once a person has served as “Skipper” for a minimum of six months and met all other requirements and prerequisites per reference (m).

b. Qualification Terms and Procedures

(1) References (d), (f), (h), and (n) shall be used in all Naval Academy Sailing Programs for initial qualification and for the basis of all training programs leading to upgrading current qualifications.

(2) Personnel who join Naval Academy Sailing Programs with existing or equivalent qualifications may be assigned an initial Provisional Qualification which they can upgrade by completing the indoctrination and familiarization detailed per references (d), (f), (h), and (n). This determination will be made by DNAS.

c. Sailing Positions

(1) Skipper. The qualification of “Skipper” signifies the ability to command a STC. In the OSTs and VOST programs, it qualifies a person to command a large STC in offshore waters, day and night. Large STC Skippers are designated in writing by DNAS. STC Skippers are responsible for the safety of their craft, crew, and passengers. They will ensure their crew follows the regulations and instructions applicable to sailing in USNA STC.

(2) Executive Officer (XO). “XO” is a position specific to large STC in the OSTs and VOST programs. XOs are Coastal Skipper “D” qualified. Consequently, they are qualified to command a large sailing yacht in coastal waters, day and night. They are generally less

experienced within Naval Academy Sail Program and are working towards their Skipper qualification. They are designated in writing by DNAS. Additionally, they are responsible for the safety of their craft, crew, and passengers. They will ensure their crew follows the regulations and instructions applicable to sailing in USNA STC.

(3) Officer in Tactical Command (OTC). OTCs are senior military officers or experienced civilian staff or volunteers who serve as the single point of contact to DNAS for sailing squadrons out of the local operational area. They must understand Naval Academy Sailing Program procedures and understand proper communications.

(4) Officer in Charge (OIC). Used only for VOST. OICs are senior military officers or experienced civilian staff or volunteers assigned by DNAS who are the senior qualified instructor or coach onboard an STC. While they have overall responsibility for the safety of the vessel, they normally do not exercise their command authority as long as the midshipman skipper is exercising the requisite judgment, leadership, and seamanship.

d. Qualification Eligibility. The following personnel may pursue sailing qualifications within the different sailing programs:

(1) Midshipmen at USNA.

(2) Staff at USNA Sailing.

(3) Active volunteers of the Naval Academy Sailing Program.

e. Qualification Documentation. Personnel receiving a qualification will be designated in writing by DNAS. Enclosures (3) and (4) contain sample letters of designation.

(1) Navy 44 qualifications are valid for the duration of an individual's tour at USNA as long as the "Proficiency Requirements" are maintained as referenced in the PQS for STC, per reference (n). Navy 26 qualifications must be renewed annually. Sailing qualifications must be updated for subsequent tours of duty.

(2) DNAS may revoke any sailing qualification for abuse of sailing privileges or displays of poor seamanship. Enclosure (5) contains a sample revocation of qualification.

(3) All NASS volunteers must complete DD FORM 2793 prior to assuming a formal position of authority.

f. High Risk Training. Per reference (o), OSTs and VOST (summer) are part of the USNA High Risk Training Safety program and must comply with all the requirements therein.

11. Records Management.

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned for the standard subject identification codes (SSIC) 1000, 2000, and 4000 through 13000 series per the records disposition schedules located on the Department of the Navy/Assistant for Administration (DON/AA), Directives and Records Management Division (DRMD) portal page at

<https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>. For SSIC 3000 series dispositions, please refer to part III, chapter 3, of Secretary of the Navy Manual 5210.1 of January 2012.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the USNA records manager or the DON/AA DRMD program office.

12. Review and Effective Date. Per OPNAVINST 5215.17A, the Sailing Department will review this instruction annually on the anniversary of the effective date to ensure applicability, currency, and consistency with Federal, DoD, SECNAV, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will automatically expire five years after the effective date unless reissued or otherwise canceled prior to the five-year anniversary date, or an extension has been granted.

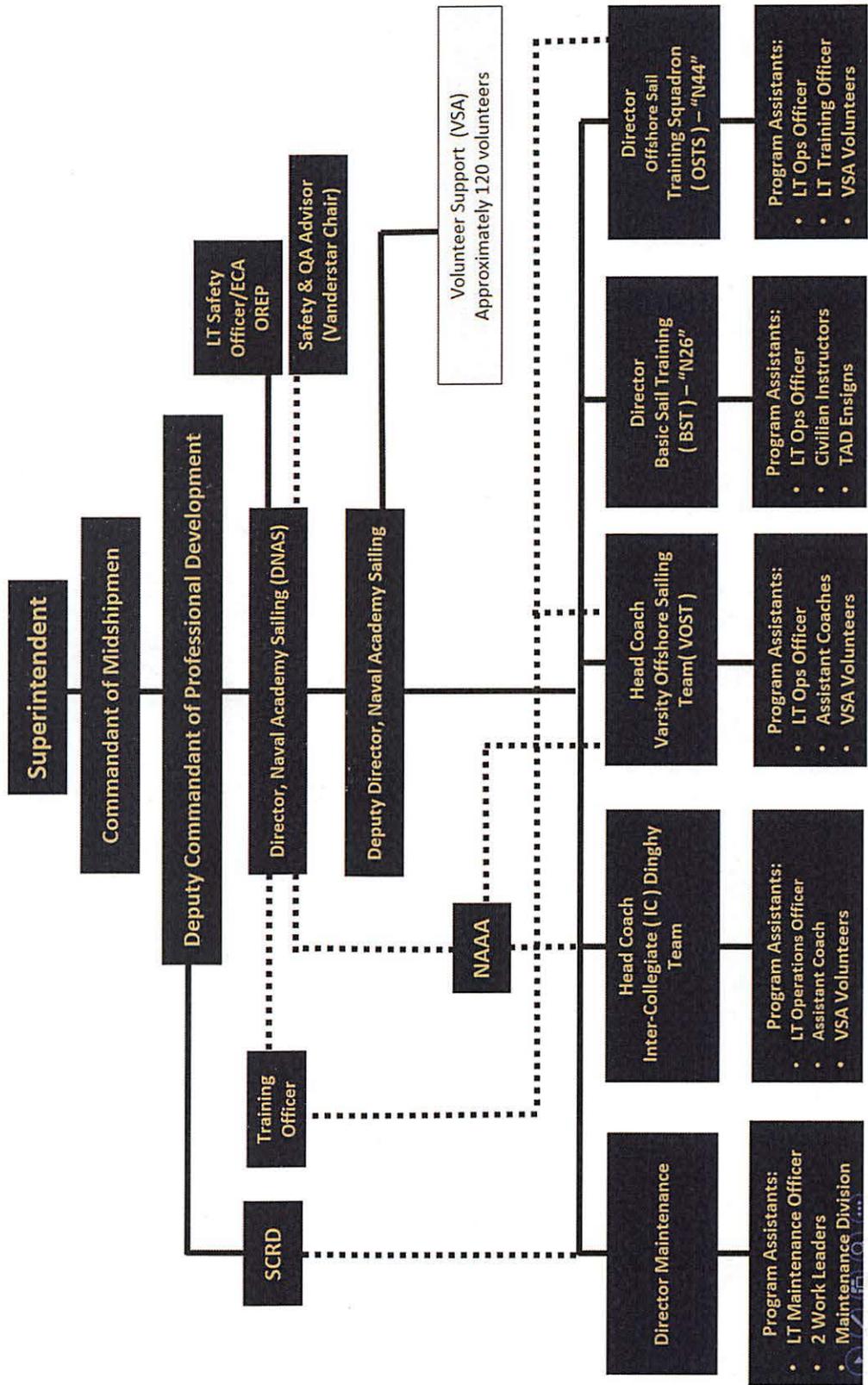
13. Forms. USNA 1500/3 Marine Event Liability Waiver and USNA 1500/4 US Naval Academy Sail Training Craft Request Forms can be found at <https://navalforms.documentservices.dla.mil/web/public/home>. DD Form 2793 Volunteer Agreement for Appropriated Fund Activities and Nonappropriated Fund Instrumentalities can be found at <http://www.esd.whs.mil/Portals/54/Documents/DD/forms/dd/dd2793.pdf>, and USCG Float Plan can be found at <http://floatplancentral.cgaux.org>. All forms should be submitted to the U.S. Naval Academy Sailing Center Director through the appropriate Program Director at: Director, Naval Academy Sailing, U.S. Naval Academy Sailing Center 1 Brownson Road, Annapolis, MD 21402-5017.


W. E. CARTER, JR

Distribution:
All Non Mids (electronically)



Sailing Chain of Command



Use the Float Plan available online at <http://floatplancentral.cgaux.org>



www.cgaux.org

FLOAT PLAN

INSTRUCTIONS: Complete this plan before you go boating and leave it with a reliable person who can be depended upon to notify the Coast Guard, or other rescue organization, should you not return or check-in as planned. If you have a change of plans after leaving, be sure to notify the person holding your Float Plan. For additional copies of this plan, visit: www.floatplancentral.org



www.uscgboating.org

Do NOT file this plan with the U.S. Coast Guard

VESSEL

IDENTIFICATION:

Name & Hailing Port _____
 Document / Registration No. _____ HIN _____
 Year & Make Navy 44 Mark II STC
 Length 44 Type Sloop Draft 7'6" Hull Mat Fiberglass
 Color blue with red bottom paint, white waterline and gold pen stripe
 Prominent Features 65' mast, radar mast aft

COMMUNICATION:

Radio Call Sign _____
 DSC MMSI No. _____
 Radio-1: Type UHF Ch./ Freq. Monitored 13/16/82A
 Radio-2: Type HF Ch./ Freq. Monitored none
 Cell / Satellite No. _____
 E-mail _____

PROPULSION:

Primary-- Type Wind No. Eng. _____ Fuel Capacity _____
 Auxiliary--Type Diesel IB No. Eng. 1 Fuel Capacity 50 gal

NAVIGATION: (Check all on board)

Maps Charts Compass GPS / DGPS
 Radar Sounder

SAFETY & SURVIVAL

VISUAL DISTRESS SIGNALS:

- Electric S-O-S Light
- Orange Flag
- Orange Smoke
- Red Flares

AUDIBLE DISTRESS SIGNALS:

- Bell
- Horn / Siren
- Whistle

OTHER GEAR:

- Drogue / Sea Anchor
- EPIRB Category II
- Fire Extinguisher
- Flashlight / Searchlight
- Food & Water for 1.0 days
- Foul Weather Gear
- Life raft / Dinghy
- Personal Locator Beacon

PFDS: (Do not count Type IV devices)

12 Quantity On Board

GROUND TACKLE:

Anchor: Line Length _____

PERSONS ONBOARD

OPERATOR:

Name _____
 Address _____
 City _____ State _____ Zip Code _____
 Vehicle (Year, Make & Model) _____
 Trailer will be parked at: na

Age _____ Gender M Notes (Special medical condition, can't swim, etc.) _____

Has experience: with this Vessel with Area
 Home phone _____
 Vehicle License No. _____
 Trailer License No. na

PASSENGERS / CREW:

1.	Name & Address

Age _____ Gender _____ Notes (Special medical condition, can't swim, etc.) _____

Age	Gender	Notes (Special medical condition, can't swim, etc.)
	<u>M</u>	

Attach "Supplemental Passenger List" if additional passengers or crew on board.

ITINERARY

	DATE	TIME	LOCATION / WAYPOINT	MODE OF TRAVEL	REASON FOR STOP	CHECK-IN TIME
Depart	4/16/11	9:00 am	Santee Basin 38° 60' N 76° 28' W	Sail		
Arrive	4/16/11	10:00 am	USNA Local Sailing Area 38° 55' N 76° 24' W		training	
Depart	4/16/11	5:00 pm		Sail		
Arrive	4/17/11	6:00 pm			begin return track	
Depart	4/17/11	6:30 pm	Santee Basin 38° 60' N 76° 28' W	Sail		
Arrive						
Depart						
Arrive						
Depart						
Arrive						

Attach "Supplemental Itinerary" if there are additional locations or waypoints.

Contact 1: _____ Phone Number _____
 Contact 2: _____ Phone Number _____

If you have a genuine concern for the safety or welfare of any persons on board the Vessel described above, who have not returned or checked-in in a reasonable amount of time, then follow the step-by-step instructions on the *Boating Emergency Guide*™ included with this float plan, or on the Internet at:

www.floatplancentral.org/help/BoatingEmergencyGuide.htm

USNAINST 1500.5
13 Dec 18

DD MMM YY

From: Director, Naval Academy Sailing
To: RANK First MI Last, USN
Via: Deputy Director, Naval Academy Sailing

Subj: DESIGNATION OF NAVY SAILING "X" QUALIFICATION (AQD XXX)

Ref: (a) MILPERSMAN 1200-040, Criteria for Craftmaster Insignia
(b) NAVPERS 15839I Manual Navy Officer Manpower and Personnel Classifications
(c) XXXX (Craft Standard Operating Procedures)
(d) XXXX (AQD PQS)

Encl: (1) Certificate

1. CONGRATULATIONS! You have met all the requirements to be recognized as a Navy Sailing "X" qualification (AQD XXX) holder.
2. Enclosure (1) is sent to you to commemorate this milestone. In that regard, I hope you will not view your "X" qualification as a certification that your training is finished. We all view sailing as an art rather than a science, and I know of no skipper, regardless of how long they have been sailing, who considers their education complete.
3. I encourage staying involved in the Sailing Program here at the Naval Academy and work to achieve an even higher sailing qualification.
4. Once again, congratulations on this significant achievement!

X. X. XXXXXXXX

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Enclosure (3)

13 Dec 18

DD MMM YY

From: Director, [OSTS/VOST/IC/BST]
To: Director, Naval Academy Sailing
Via: Deputy Director, Naval Academy Sailing

Subj: AQD XXX QUALIFICATION VALIDATION ICO XXXXXXXXXXX

Ref: (a) DNASINST XXX

Encl: (1) Documentation
(2) Documentation

1. Pursuant the provisions in reference (1), XXXXXXXXXXX is recommended for a XXX Qualification with an effective date of [Day/Month/Year].

- a. XXXXXXXXXXX has completed the required familiarization training for the [N26/N44] STC.
- b. Satisfactory check ride was conducted on [Date].

2. I have reviewed the documentation contained in enclosures (1) and (2), and can verify that XXXXXXXXXXX has received satisfactory training equivalent to the XXX qualification PQS.

Recommended:

Director, [OSTS/VOST/IC/BST]

Approved/Disapproved:

Director, Navy Sailing

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13 Dec 18

DD MMM YY

From: Director, [OSTS/VOST/IC/BST]

To: [Program participant]

Subj: SUSPENSION OF XXX QUALIFICATION

Ref: (1) USNAINST 1500.4A

Encl: (1) [Documentation]

(2) [Documentation]

1. Pursuant to the provisions in reference (1), and due to [incident or action leading to suspension], your XXX Qualification is suspended until further notice.

2. In order to be reinstated, you are required to complete the following actions:

a. [Requirement 1]

b. [Requirement 2]

Director, [OSTS/VOST/IC/BST]

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