



DEPARTMENT OF THE NAVY
UNITED STATES NAVAL ACADEMY
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USNAINST 5231.1C
6/ITSD
25 JUL 2014

USNA INSTRUCTION 5231.1C

From: Superintendent

Subj: INFORMATION TECHNOLOGY LIFE CYCLE MANAGEMENT POLICY

Ref: (a) SECNAVINST 5000.2E

1. Purpose. To update Information Technology (IT) Life Cycle Management (LCM) policy for the Naval Academy and those activities under the management control of the Superintendent.
2. Cancellation. USNA/AACINST 5231.1B.
3. Background. LCM is the standard discipline for acquiring and managing all Naval Academy IT systems throughout their life.

4. Policy

a. The Naval Academy's basic LCM policy is that of reference (a).

b. In consideration of the Naval Academy's unique environment, the following policy adaptations will be observed.

(1) The Deputy for Information Technology is delegated Milestone Decision Authority (MDA) for all Naval Academy IT resources and will ensure compliance with the provisions of reference (a) and related guidance. In executing this responsibility, the Deputy for Information Technology will serve as the Naval Academy's representative to external entities for all IT-related matters.

(2) An Abbreviated System Decision Paper (ASDP) must be prepared for all IT initiatives as the basis for documenting functional needs and acquiring IT resources. ASDP submission requirements will be promulgated by the Deputy for Information Technology. MDA approval of ASDPs is required prior to acquisition, installation, and/or utilization of IT resources.

(3) All requests by tenant or similar organizations for acquisition or utilization of IT resources within the Naval Academy enclave must be supported by appropriate approvals and commensurate resources from their MDA as defined and required by reference (a). The Deputy for Information Technology is responsible for certifying compliance with and enforcing this requirement.

(4) The Deputy for Information Technology will maintain an updated file of applicable IT instructions and directives. Any local policy interpretations, deviations, or similar actions required, in the opinion of the Deputy for Information Technology, to address the provisions of such guidance will be appropriately annotated and included with this file.



S. S. VAHSEN
Chief of Staff

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