DIRECTOR OF ATHLETICS INSTRUCTION 1650.2

From: Director of Athletics

Subj: SUPERINTENDENT’S DISTINGUISHED ATHLETIC LEADERSHIP AWARD

Encl: (1) Format for Submitting Statement of Qualification of Nominees

1. Purpose. To describe the subject award and to publish the criteria and selection procedures for the annual award.

2. Background. The Naval Academy Athletic Association (NAAA) and the Physical Education Department (PE) has, for many years, recognized excellence in many diverse teaching fields. Excellence in Physical Education and coaching are essential to the vitality and mission of the Naval Academy. It is appropriate, therefore, that the NAAA and PE sponsor the Superintendent’s Distinguished Athletic Leadership Award for Teaching and Coaching Excellence.

3. Description

   a. The Superintendent’s Distinguished Athletic Leadership Award for teaching and/or coaching recognizes the significant contributions made by Physical Education faculty and NAAA coaches.

   b. The award will be presented annually and will consist of a suitably inscribed wristwatch/ship’s clock presented to the recipient.

4. Eligibility

   a. Any Physical Education faculty member or Naval Academy Athletic Association coach who has served a minimum of four years will be eligible for the award.

   b. Individuals who receive the award will be ineligible for the subsequent four years. Members of the Physical Education Department will remain eligible for all present faculty awards.

5. Criteria. The award recognizes the significant contributions made by the Physical Education faculty and the NAAA coaches. Elements to be considered, but not limited to are:

   a. Demonstrated continuous support of the mission and goals of the Naval Academy.
b. Exhibited continued excellence and enthusiasm for teaching and coaching

c. Sustained contribution to the physical development of Midshipmen.

d. Demonstrated ability to inspire Midshipmen to high levels of physical and athletic accomplishment while actively supporting academic achievement, leadership, and character development.

6. Award Selection Committee.

a. Membership will consist of active teaching and coaching associates from the Physical Education Department and NAAA. The committee will contain six active coaches, four of whom will be from the PE department, to include the deputy director of Physical Education, and two from NAAA. The PE Deputy Director will chair the meeting as a voting participant.

b. A rotation of active coaches with a minimum of three years of experience at the US Naval Academy will be eligible for participation. The rotation will occur annually based on term of appointment at USNA. Other than the PE deputy director, all other committee members will serve no more than three consecutive years on the committee.

7. Selection Procedures

a. Using the criteria established above, each member of the selection committee will nominate a candidate using enclosure (1). In the event a selection committee member is nominated as a candidate for the award, the individual will withdraw from the selection committee. The next eligible committee member will be designated by the Deputy Director of PE from the selection committee list approved by the Head, Physical Education and the Director of Athletics. Three alternate committee members will be named annually.

b. Voting procedures.

i. The selection process must take place with a quorum of at least five voting members present.

ii. Voting will be conducted by written ballot.

iii. Absent members may only submit a written ballot prior to the first meeting.

iv. Absentee ballots will not count toward the number needed for a quorum.

v. At least two-thirds of those present and voting members must concur to validate a candidate.
8. **Action**

   a. The Director of Athletics and Head, Physical Education Department will:
      
      i. Have overall responsibility for the eligibility, selection criteria, and for implementing the selection procedures.
      
      ii. Ensure annual notification of the award to Physical Education faculty members and NAAA coaches.
      
      iii. Approve the nominee and submit to the Superintendent for final approval via the Commandant and Academic Provost by 1 May.
      
      iv. Institute and publicize changes in the selection criteria as recommended by selection committee.

   b. The Award Selection Committee:
      
      i. Each member will submit a nominee using enclosure (1).
      
      ii. All nominations must be submitted for committee review by 1 April.
      
      iii. Will review candidate nominations, conduct selection of award recipient, and forward to Head, Physical Education and Director of Athletics by 15 April.
      
      iv. Recommend changes to the nomination process and selection criteria, as determined by committee agreement, to the Commandant for approval.

   c. Head, Physical Education will:
      
      i. Publish appropriate instruction and conduct revision as necessary.
      
      ii. Announce annually the selection criteria, selection committee list and selection procedures by 15 March.
      
      iii. Publish and maintain the award selection committee list. Notify faculty/coaching members serving on the selection committee by 15 March.

   d. Deputy Director of Physical Education will:
      
      i. Serve as the Chair for the award selection committee and maintain all records relating to the award.
      
      ii. Execute annual administrative functions associated with designing, construction, maintenance, and procurement of the award.
iii. Arrange appropriate ceremony for award presentation, normally the Dedication Ceremony during Commissioning Week.

e. The Academic Provost will serve as the awarding authority for the award.

J.J. ANTONELLI  

C.S. GLADCHUK

Distribution:
Non-Mids ( Electronically)
Brigade ( Electronically)
USNA Superintendent’s Distinguished Athletic Leadership Award

Format for Submitting Statement of qualification of Nominees

1. Name and Rank:

2. Title:

3. Years Teaching/Coaching experience:

4. Education: (Degrees, Dates, Institutions):

5. Professional Stature
   a. Special Recognition:
      i. Coaching Awards:
      ii. Team Performance:
      iii. Individual Student Athlete Performance
   b. Professional Offices/Service:
   c. Publications:

6. Leadership Positions:

7. Courses/Sports Taught (previous three years):
   Semester/Year        Course/Sport        Number of Sections/Athletes

8. Teaching/Coaching Ability

9. Summary of Student Teaching/Coaching Evaluations:

10. Support of USNA Mission:
    a. Support of Academic Achievement:
    b. Support of Leadership Development:
    c. Support of Character Development:

11. Personal Attributes:

12. Contribution to the Physical Development Mission:

Enclosure (1)