

USNA Calculus

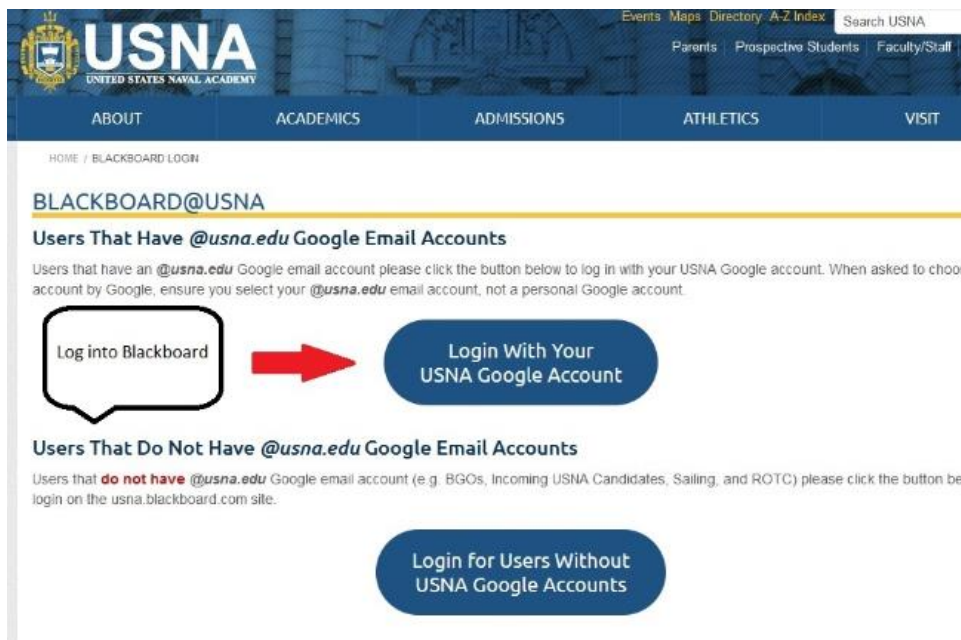
This year, your WebAssign course will be integrated inside of Blackboard and a part of the Inclusive Access program at USNA. What this means, is there will be an extra step after your WebAssign course is created that entails you linking it/putting it inside your Blackboard shell. Students will then CLICK on the link for WebAssign inside Blackboard to access the course and **WILL NOT NEED A CLASS KEY.**

Since this course is a part of Inclusive Access, students will be auto charged by the school in advance for the cost of the materials for this class. Meaning, **they will not need an ACCESS CODE.** Students must access WebAssign through the link in Blackboard, then they must register, and will promptly get access without being asked to pay or enter an access code. Students should **NOT** try to register for your course through webassign.net.

Professor Instructions for Integrating WebAssign into Blackboard:

1: Reach out to Tara Wolfe – tara.wolfe@cengage.com with your finished syllabus so she may create your WebAssign course. If you decide to create your course on your own, please let Tara know you have done so and **DO NOT attempt integration into Blackboard until the Cengage team lets you know that you are able to. Failure to do so may affect student access.**

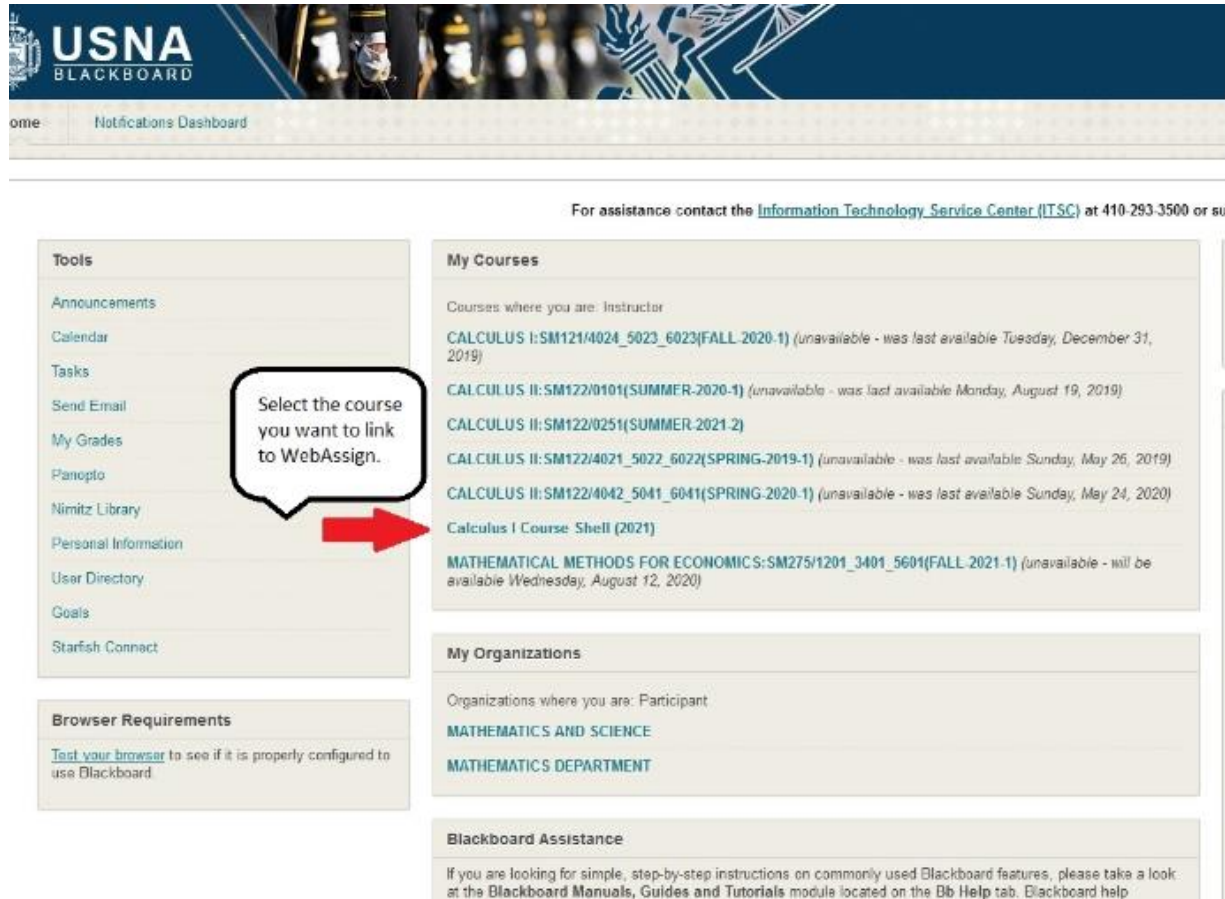
2: Sign into Blackboard as an instructor.



The screenshot shows the USNA Blackboard login page. At the top, there is a navigation bar with the USNA logo and links for Events, Maps, Directory, A-Z Index, Search USNA, Parents, Prospective Students, and Faculty/Staff. Below this is a menu with links for ABOUT, ACADEMICS, ADMISSIONS, ATHLETICS, and VISIT. The main content area is titled "BLACKBOARD@USNA" and "HOME / BLACKBOARD LOGIN". It is divided into two sections: "Users That Have @usna.edu Google Email Accounts" and "Users That Do Not Have @usna.edu Google Email Accounts". In the first section, there is a "Log into Blackboard" button with a red arrow pointing to a "Login With Your USNA Google Account" button. In the second section, there is a "Login For Users Without USNA Google Accounts" button.

3: In Blackboard, click Courses.

4: Select the course you wish to link under My Courses.



ome Notifications Dashboard

For assistance contact the [Information Technology Service Center \(ITSC\)](#) at 410-293-3500 or su

Tools

- Announcements
- Calendar
- Tasks
- Send Email
- My Grades
- Panopto
- Nimitz Library
- Personal Information
- User Directory
- Goals
- Starfish Connect

My Courses

Courses where you are: Instructor

- [CALCULUS I: SM121/4024_5023_6023\(FALL-2020-1\)](#) (unavailable - was last available Tuesday, December 31, 2019)
- [CALCULUS II: SM122/0101\(SUMMER-2020-1\)](#) (unavailable - was last available Monday, August 19, 2019)
- [CALCULUS II: SM122/0251\(SUMMER-2021-2\)](#)
- [CALCULUS II: SM122/4021_5022_6022\(SPRING-2019-1\)](#) (unavailable - was last available Sunday, May 26, 2019)
- [CALCULUS II: SM122/4042_5041_6041\(SPRING-2020-1\)](#) (unavailable - was last available Sunday, May 24, 2020)
- [Calculus I Course Shell \(2021\)](#)
- [MATHEMATICS AND SCIENCE: SM275/1201_3401_5601\(FALL-2021-1\)](#) (unavailable - will be available Wednesday, August 12, 2020)

My Organizations

Organizations where you are: Participant

- [MATHEMATICS AND SCIENCE](#)
- [MATHEMATICS DEPARTMENT](#)

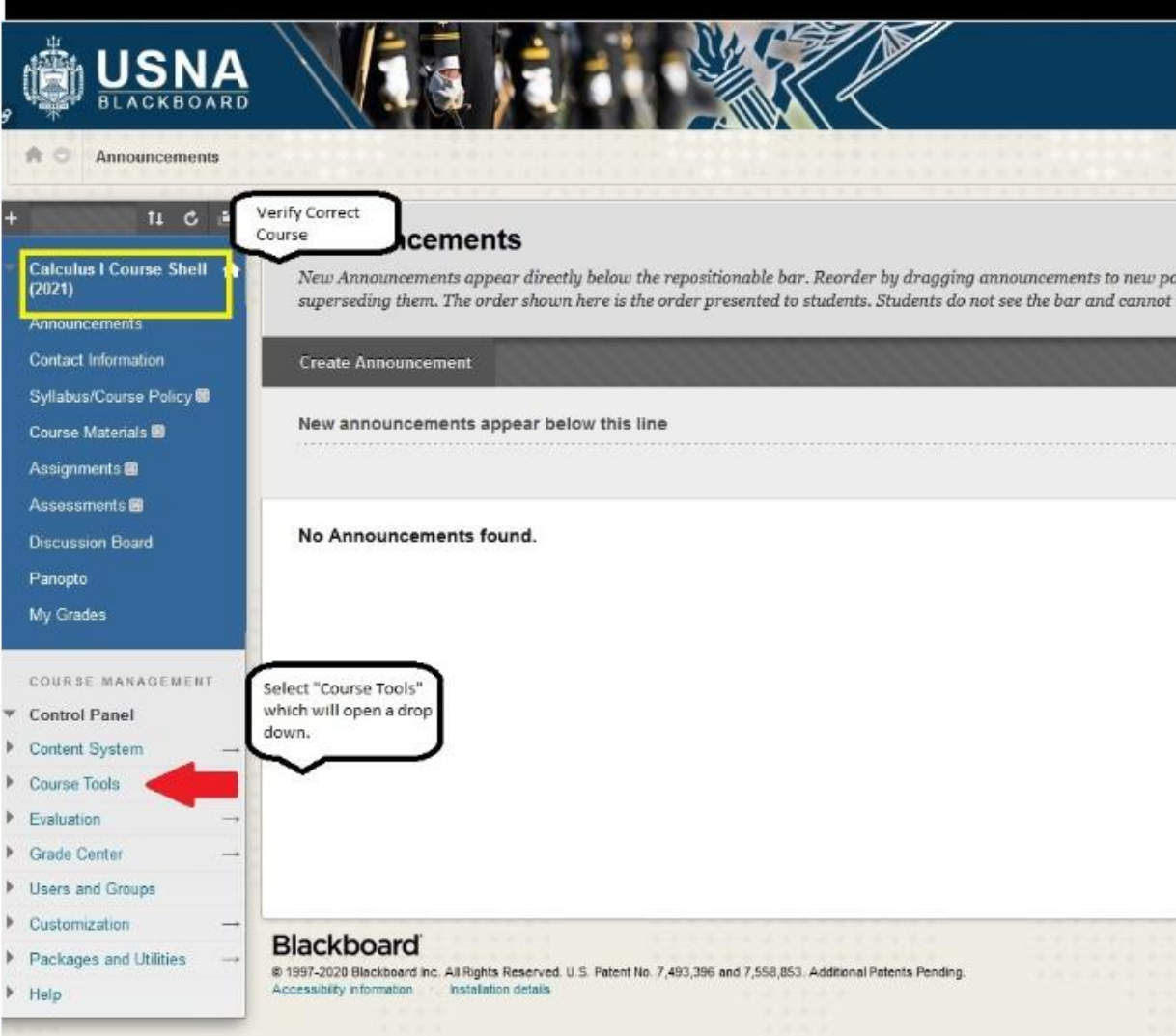
Browser Requirements

[Test your browser](#) to see if it is properly configured to use Blackboard

Blackboard Assistance

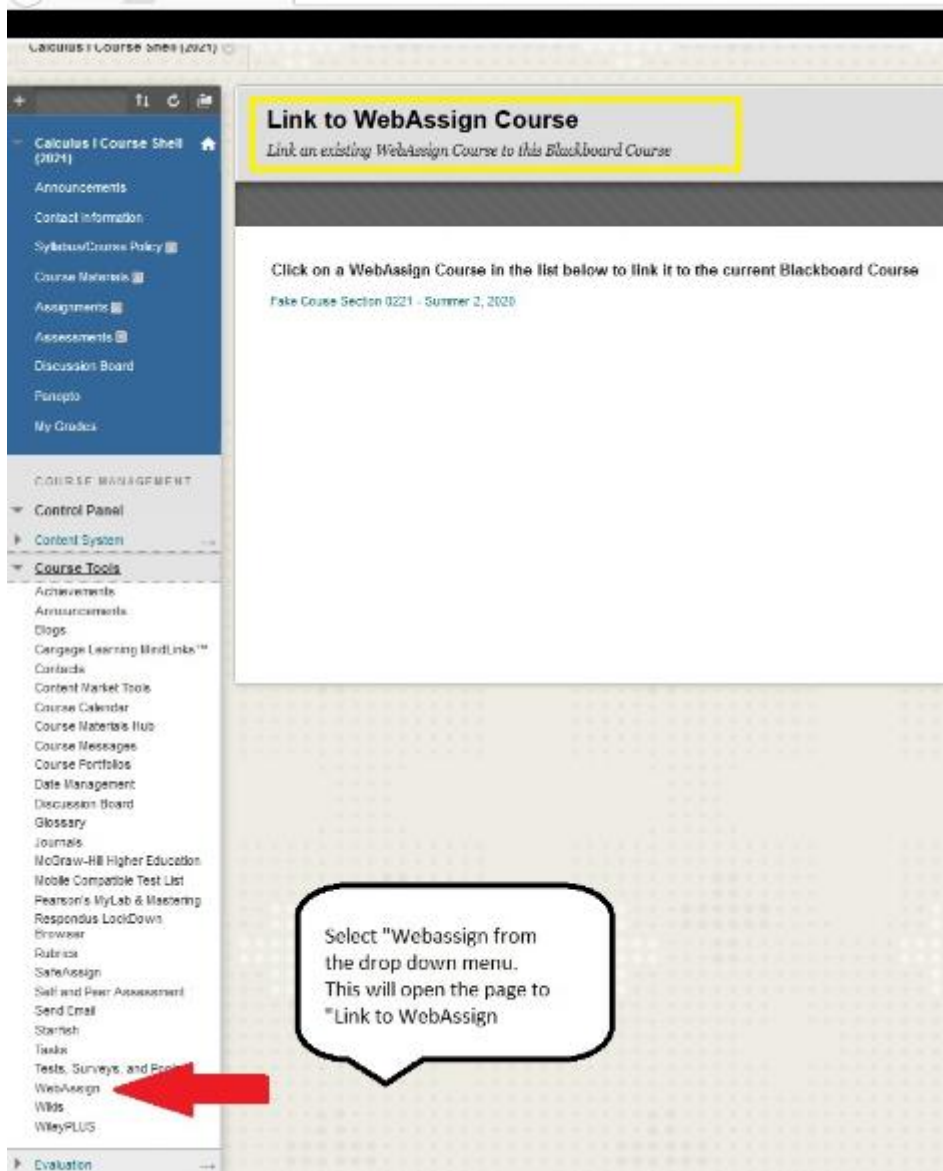
If you are looking for simple, step-by-step instructions on commonly used Blackboard features, please take a look at the [Blackboard Manuals, Guides and Tutorials](#) module located on the [Bb Help](#) tab. Blackboard help

5: Verify your course on the left-hand side of the screen. Then click the Control Panel to expand the menu. Once the control panel is expanded, click Course tools.



The screenshot displays the Blackboard interface for a course. The top navigation bar includes the USNA logo and the text "USNA BLACKBOARD". Below this, there is a section for "Announcements" with a "Create Announcement" button and a message stating "No Announcements found." The left-hand side features a navigation menu with the following items: "Calculus I Course Shell (2021)", "Announcements", "Contact Information", "Syllabus/Course Policy", "Course Materials", "Assignments", "Assessments", "Discussion Board", "Panopto", and "My Grades". Below these is a "COURSE MANAGEMENT" section with a "Control Panel" dropdown menu. The "Control Panel" menu is expanded, showing options: "Content System", "Course Tools", "Evaluation", "Grade Center", "Users and Groups", "Customization", "Packages and Utilities", and "Help". A red arrow points to "Course Tools". Two callout boxes are present: one pointing to "Calculus I Course Shell (2021)" with the text "Verify Correct Course", and another pointing to "Course Tools" with the text "Select 'Course Tools' which will open a drop down."


6: Once the course tools section is expanded, click WebAssign.



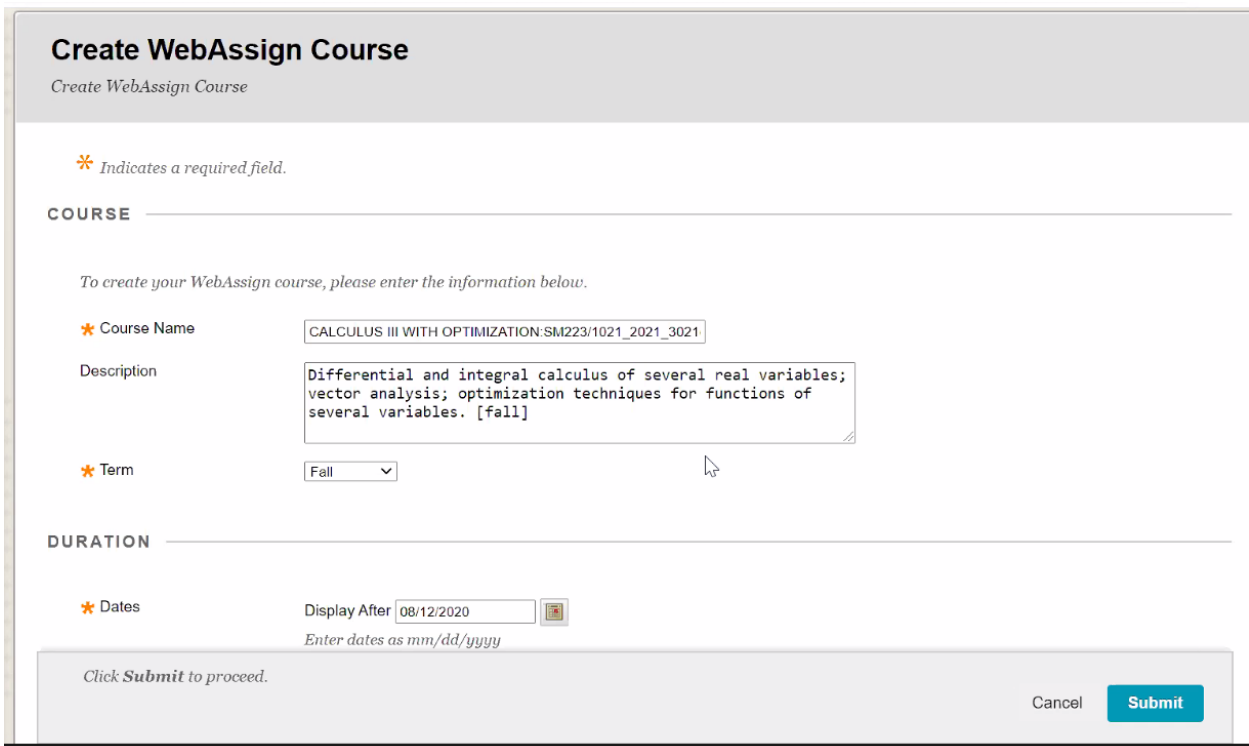
The screenshot shows the Blackboard interface for a course titled "Calculus I Course Shell (2021)". The left-hand navigation menu is expanded to the "Course Tools" section. A yellow box highlights the "Link to WebAssign Course" option at the top of the main content area. A red arrow points to the "WebAssign" option in the "Course Tools" list. A speech bubble contains the text: "Select 'Webassign from the drop down menu. This will open the page to 'Link to WebAssign'".

***If the WebAssign tool isn't shown, see [Show the WebAssign Course Tool](#).

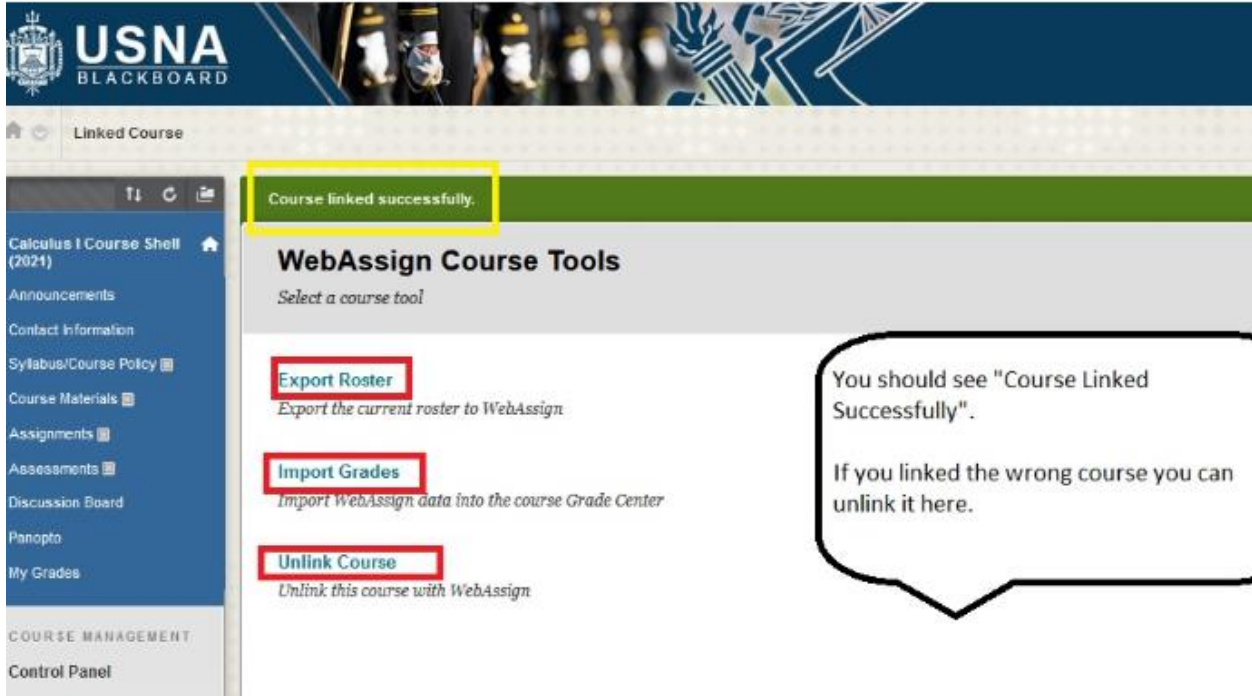
7: Click the WebAssign course section to which you want to link the current Blackboard course



ALERT: If you DO NOT see your course section listed and you see the below screen instead, DO NOT GO FORWARD. This means you are not ready to integrate. Email Tara or Larisa for assistance.



9: Course should now be linked successfully to Blackboard!



The image shows a screenshot of the USNA Blackboard interface. At the top left, there is a header with the USNA logo and the text "USNA BLACKBOARD". Below this, a navigation bar shows "Linked Course". A green banner at the top of the main content area displays the message "Course linked successfully." in white text. Below the banner, the "WebAssign Course Tools" section is visible, with the instruction "Select a course tool". Three options are listed, each with a red rectangular highlight: "Export Roster" (with the subtext "Export the current roster to WebAssign"), "Import Grades" (with the subtext "Import WebAssign data into the course Grade Center"), and "Unlink Course" (with the subtext "Unlink this course with WebAssign"). On the left side, a blue sidebar menu contains various course management options such as "Announcements", "Contact Information", "Syllabus/Course Policy", "Course Materials", "Assignments", "Assessments", "Discussion Board", "Panopto", and "My Grades". At the bottom of the sidebar, under the heading "COURSE MANAGEMENT", the "Control Panel" is listed. On the right side of the main content area, a black speech bubble contains the text: "You should see 'Course Linked Successfully'." and "If you linked the wrong course you can unlink it here."

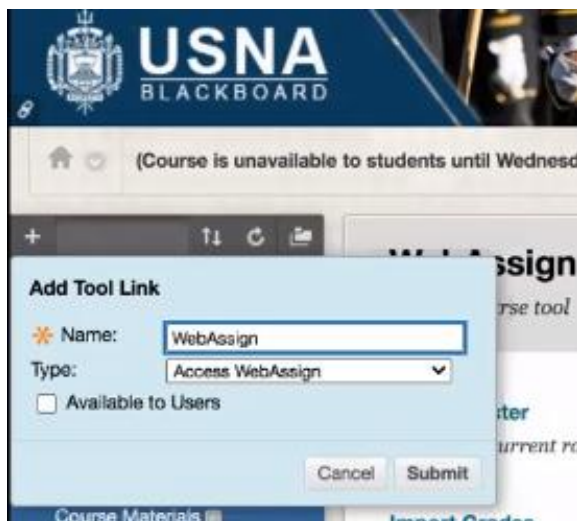
10: To access your WebAssign course in Blackboard (same for students) you will click the WebAssign link in the blue toolbar on the left, below the “My Grades” module.

If you do NOT see this, you will need to add it:

-Click the + icon on the left side of your screen above the blue toolbar.

-Select “Tool Link”.

-Name the link “WebAssign”, check the box for “Available to Users” and then submit. It should now show up below “My Grades” in the blue toolbar on the left. Again, this is where you and your students will access your course.



Additional Resources:

Video Instructions for WA Integration in BB: <https://youtu.be/6xB7sZVSKJs>

(this video shows how to make Webassign visible if in step 6 it was not showing for you)

General WebAssign help for instructors:

https://webassign.net/manual/instructor_guide/introduction.htm