

TEAMWORK RUBRIC

Name: _____ Course: _____ Section: _____ Team: _____ Milestone: _____

Evaluator: _____ Team selected by (check one): Instructor Peers

This rubric is intended to measure the degree to which each team member fulfilled his/her responsibilities in completing the project milestone assignments. Each team member's performance is evaluated in the areas of *Effective Communication, Attitude, Sharing of Assigned Tasks, Assists other Teammates, Performs Assigned Tasks in a Timely Manner,* and *Performs Assigned Tasks in a Quality Manner* using the rubric below.

Your ratings should reflect each individual team member's level of participation, effort, and sense of responsibility, **NOT** his or her academic ability. Your specific rating of your team members *will remain confidential*. **SELECT ONE BOX PER CATEGORY.**

For the ratings below, **Always** should be interpreted as > 95%, **Usually** should be interpreted as ~75%, and **Rarely** as < 20%

CATEGORY						N/A
Communicates effectively with group	Does not communicate with group <input type="checkbox"/>	Communicates with group, but often delayed or not effective. <input type="checkbox"/>	Usually communicates effectively with group. <input type="checkbox"/>	Always communicates effectively with group. <input type="checkbox"/>	Communicates effectively and helps others to do the same. <input type="checkbox"/>	<input type="checkbox"/>
Was responsible for fair share of tasks	Accepted/assigned almost no tasks <input type="checkbox"/>	Accepted/assigned very few tasks <input type="checkbox"/>	Accepted/assigned almost fair share of tasks <input type="checkbox"/>	Accepted/assigned fair share of tasks. <input type="checkbox"/>	Accepted/assigned far more than fair share of tasks <input type="checkbox"/>	<input type="checkbox"/>
Attitude	Rarely displays a positive attitude about the tasks assigned <input type="checkbox"/>	Occasionally displays a positive attitude about assigned tasks <input type="checkbox"/>	Usually has a positive attitude about the tasks assigned <input type="checkbox"/>	Very often displays a positive attitude about assigned tasks <input type="checkbox"/>	Always maintains a positive attitude about assigned tasks <input type="checkbox"/>	<input type="checkbox"/>
Performs Assigned Tasks in a Timely Manner	Always relies on others to do the work. <input type="checkbox"/>	Rarely does assigned work--often needs reminding. <input type="checkbox"/>	Usually does assigned work--rarely needs reminding. <input type="checkbox"/>	Always does assigned work without having to be reminded. <input type="checkbox"/>	Work always completed well before deadline <input type="checkbox"/>	<input type="checkbox"/>
Performs Assigned Tasks in a Quality Manner	Assigned tasks not completed satisfactorily-Always needs rework. <input type="checkbox"/>	Frequent rework of assigned tasks needed. <input type="checkbox"/>	Occasional rework of assigned tasks needed. <input type="checkbox"/>	Tasks are completed correctly – no rework needed. <input type="checkbox"/>	Tasks completed are exemplary – beyond the requirements <input type="checkbox"/>	<input type="checkbox"/>
Assists other Teammates (outside of assigned tasks)	Does not assist other teammates <input type="checkbox"/>	Provides little assistance to other teammates <input type="checkbox"/>	Sometimes assists other teammates <input type="checkbox"/>	Frequently assists other teammates <input type="checkbox"/>	Frequently and extensively helps other teammates <input type="checkbox"/>	<input type="checkbox"/>

Comments are encouraged to justify all exceptionally high ratings (continue on reverse)