1. Purpose. To establish policy for eligibility and selection of civilian and permanent military faculty for the Admiral Jay L. Johnson Professorship of Leadership and Ethics and to outline the procedures for expending the designated funds.

2. Background. The Admiral Jay L. Johnson Professorship in Leadership and Ethics was established by the General Dynamic Corporation in recognition of former Chief of Naval Operations Admiral Johnson upon his retirement as their company Chief Executive Officer. Per reference (a) gift agreement, the professorship fund is "to be used solely for the retention and support of existing faculty" with the stated objective to "support, recognize, and retain outstanding faculty, ensuring them the resources to remain at the forefront of their fields and lead teaching and research efforts in key areas." Professorship funding may "be used to pay related program expenses as travel, research, conference participation, visiting lecturers, administrative support, etc."

3. Description
   a. The professorship will provide support, recognition, and enhancement of the teaching, research, and scholarly activities of Leadership Education and Development (LEAD) Division faculty (military and civilian) and other U.S. Naval Academy faculty in support of the LEAD Division mission.
   b. The support provided by the Professorship is expected to increase the margin of excellence in LEAD Division's contribution to the U.S. Naval Academy mission to develop leaders to serve the Nation.

4. Eligibility
   a. The Professorship will normally be awarded each Academic Year to one or more permanent military or civilian faculty member(s) whose work exemplifies the highest standards of excellence, dedication to the values and goals of the U.S. Naval Academy, and innovation in teaching or research.
   b. The Professorship may be awarded to temporary or visiting senior military officers or civilians who are serving on the U.S. Naval Academy faculty at the invitation of the Academic Dean and Provost or who have been invited to the Naval Academy to conduct research and scholarly activities by and with the faculty of the LEAD Division.
5. Selection Procedures. Proposals for civilian and permanent military faculty will be submitted annually to allow the selection committee sufficient time to review and make recommendations to the Academic Dean.

a. Proposals should be formatted in accordance with enclosure (1) and include a description of the context and motivation of the research or scholarly project, an explanation of how the project supports the mission of the LEAD Division, a description of the proposed project to include the scope and timeline, an explanation of the tangible products and benefits, an outline of the proposed budget to include travel and any outside faculty or organizations that would be involved or hired, and a plan to assess the successful completion of this project. Proposals should also include the most recent copy of the applicant's curriculum vitae (CV).

b. When evaluating faculty proposals, the Committee will consider:

(1) How the proposed work meets the mission of the U.S. Naval Academy and LEAD Division.

(2) The feasibility of the work based on proposed timelines and available resources.

(3) The ability of the faculty member(s) to complete the work based on a proven track record as evidenced in their CV and their Department Chair endorsement.

c. The Selection Committee will forward the final selection through the LEAD Division Director and the Commandant to the Academic Dean and Provost by 1 March each year. The Academic Dean shall make a final determination in selecting the recipient(s) of the professorship.

6. Selection Committee. At the beginning of each spring semester, the LEAD Division Director will form an ad hoc Selection Committee. The committee will consist of the Senior Professor for LEAD Division, a Senior Professor from another U.S. Naval Academy division, the U.S. Naval Academy Director of Research and Scholarship, and the LEAD Director of Leadership Research. Any designated committee members that intend to submit a proposal for the professorship will recuse themselves from the committee and be replaced by a member of comparable qualification as determined by the LEAD Division Director.

7. Recognition. Presentation of certificate formally recognizing the selectee(s) will be made at the annual Faculty Dedication Ceremony at the end of the Academic Year.

8. Reporting. In accordance with reference (a), the professorship selectee(s) will coordinate with the LEAD Division Director and the Naval Academy Foundation to report progress and achievements made possible by the professorship to General Dynamics and to Admiral Jay L. Johnson.

9. Expending Professorship Funds

a. Per the funding agreement of reference (a), "It will be the responsibility of the Director, LEAD Division, with the approval of the Commandant, to set priorities and plan expenditures."
b. In accordance with reference (b), a quarterly spend plan per enclosure (2) will be submitted by the awardee(s) by the end of March, reviewed by the LEAD Division Director, and forwarded for approval by the Commandant, through the Commandant's Cost Center Financial Manager.

c. To the extent that regulations and policy allow, the Professorship may be used to support or supplement the base labor controls of civilian faculty during the academic year or during the summer intercessional period. The Professorship may also be used to support travel and research activities of military or civilian faculty, as well as provide compensation for research time by military or civilian faculty through the hiring of adjunct teaching faculty.

10. Review Responsibility. Director, LEAD Division will review this instruction annually.

W. D. Byrne, Jr.

Distribution:
Non-Mids (Electronically)
From: Civilian or Permanent Military Faculty Name
To: Admiral Jay Johnson Professorship Selection Committee
Subj: PROPOSAL FOR ADMIRAL JAY L. JOHNSON PROFESSORSHIP

Ref: (a) COMDTMIDNINST 1650.14
     (b) As required

Encl: (1) Curriculum Vita
      (2) As required

1. Background
   a. Describe the context and motivation of this research or scholarly project. Include in your description how your project supports the mission of the Leadership Education and Development (LEAD) Division.

2. Proposal Description
   a. Describe the proposed research or scholarly project, to include the scope and timeline.

3. Products or Deliverables
   a. Describe the tangible products and benefits of this research or scholarly project.

4. Proposed Budget
   a. Outline the proposed budget to support this research or scholarly project.

5. Assessment
   a. Describe the metrics you will use to judge the successful completion of this project.

(Signature)
ADMIRAL JAY L. JOHNSON PROFESSORSHIP SPENDING PLAN TEMPLATE

Fiscal Year: 

Gift Fund Account: 67120D

Account Manager: 

Source of Funds: Naval Academy Foundation

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Signatures below hereby certify that the requirements identified above are necessary and further an official purpose of the Naval Academy for which the donated funds were provided. The Naval Academy cannot accomplish the function as satisfactorily or effectively without the requirements; and they do not violate any restrictions imposed by the donor on the use of the funds.

This form must be approved and signed by the Cost Center Head prior to incurring any obligations.

Submitted: ___________________________ Account Manager ____________ Date

First Endorsement: _____________________ Cost Center ____________ Date
Financial Manager

Second Endorsement: I certify that all requirements and source of funds have been identified.

______________________________ Cost Center Head ____________ Date