



DEPARTMENT OF THE NAVY

COMMANDANT OF MIDSHIPMEN
U.S. NAVAL ACADEMY
101 BUCHANAN ROAD
ANNAPOLIS, MARYLAND 21402-5100

COMDTMIDNINST 1650.13
LEAD
3 Jun 13

COMMANDANT OF MIDSHIPMEN INSTRUCTION 1650.13

Subj: MAJOR RICHARD J. GANNON II, USMC, AWARD

Encl: (1) General Plan of Action and Milestones

1. Purpose. To establish policy concerning the nomination, selection and presentation procedures for the Major Richard J. Gannon II, USMC, award.

2. Background. Major Richard Gannon II, USMC, was a graduate of the LEAD Masters Program in 2000 and the 13th Company Officer at the United States Naval Academy through the summer of 2002. Major Gannon excelled as an educator and developer of leaders, inspiring Midshipmen throughout the Brigade while serving as 13th Company Officer, Officer Representative for the women's cross-country team, instructor for the Marine Junior Officer Practicum Course, and mentor for the *Semper Fi* Club. Major Gannon left the Naval Academy in May 2002 and was assigned to Third Battalion, Seventh Marine Regiment, First Marine Division. He later deployed in support of Operation IRAQI FREEDOM in 2003 and again in 2004. On 18 April 2004, Major Gannon was killed while giving aid to a wounded Marine and was posthumously awarded the Silver Star for his bravery and gallantry in action. The Major Richard J. Gannon II Award, established in 2005, honors the commitment and excellence in leadership, mentorship, and development demonstrated by Major Gannon throughout his career as a Marine Corps officer.

3. Eligibility. The Major Richard J. Gannon II, USMC, Award will be given to a Navy or Marine Corps officer who, after earning a degree through the Naval Academy's LEAD Masters Program and having served one year as a Company Officer, demonstrates excellence in leadership, mentorship, and development of Midshipmen as a Company Officer at the Naval Academy.

4. Method of Nomination and Selection

a. The Director, Leadership Education and Development Division will appoint a coordinator for the Major Richard J. Gannon II, USMC, Award. The coordinator will be responsible to the Director, Leadership Education and Development Division for carrying out the procedures provided in this instruction. A Plan of Action and Milestones (POA&M) is provided as enclosure (1).

b. During the twelfth week of the spring semester, the coordinator will provide to each Battalion Officer a memorandum describing the selection criteria for the Major Richard J. Gannon II, USMC, Award. All aspects of the nomination and selection process shall be held as confidential.

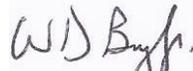
c. Battalion Officers will screen nominees and forward the most competitive nominee to the award coordinator during the sixteenth week of the spring semester. The coordinator will hold the nominations until the selection board is convened.

d. The Major Richard J. Gannon II, USMC, Award Selection Board composition is as follows: Deputy Commandant; Battalion Officers; Director, Leadership Education and Development Division; Chairman, Department of Leadership, Ethics, and Law; two senior civilian faculty members from the Department of Leadership, Ethics, and Law; and, two junior officers from the Department of Leadership, Ethics, and Law (normally the award coordinator plus one other officer). The board will convene when directed by the Deputy Commandant.

e. Each Battalion Officer will brief his or her nominee's record and any other significant contributions and achievements to the board. The junior officers will act as recorders for the board and will be permitted to vote. The board's recommendation will be forwarded to the Commandant of Midshipmen and must be ratified by the Commandant prior to public announcement of the winner.

f. Following public announcement of the winner, a ceremony will be scheduled to properly recognize the achievement of the selected Company Officer in a manner that pays tribute to the memory of Major Richard Gannon II. The Director, Leadership Education and Development Division will officiate the award ceremony, with the award presented by the Commandant of Midshipmen. The award will consist of a Naval Academy wristwatch, provided by the Vice Admiral James B. Stockdale Center for Ethical Leadership; an award certificate; and an engraved plaque.

5. Review Responsibility. The Director, Leadership Education and Development is responsible for annual review of this instruction.



W. D. BYRNE, JR.

Distribution:
All Non-Mids (Electronically)

**MAJOR RICHARD J. GANNON II, USMC, AWARD
PLAN OF ACTION AND MILESTONES (SPRING SEMESTER)**

<u>ACTION</u>	<u>Complete By</u>	<u>Completed</u>
1. Schedule Deputy Commandant for Awards Board with Secretary	Week 9	=====
2. Distribute nomination memo to Battalion Officers	Week 12	=====
3. Remind Battalion Officers that final nominee package is due to the coordinator during week 16	Week 14	=====
4. Collect nominations from Battalion Officers	Week 16	=====
5. Conduct awards board	Week 17	=====
6. Route board results to Commandant for approval	Week 17	=====
7. Notify awardee via memo	Week 18	=====
8. Establish time, location, and uniform of ceremony in conjunction with input from LEAD Division Director, Battalion Officer, Deputy Commandant, and Commandant	-2 months	=====
9. Schedule Commandant, Battalion Officer, LEAD Director, LEAD personnel, family and guests for award	-2 months	=====
10. Notify the Vice Admiral James B. Stockdale Center for Ethical Leadership of awardee and coordinate watch purchase with Budget/Supply	-2 months	=====
11. Coordinate plaque purchase/engraving with Budget/Supply	-2 months	=====
12. Route award citation for signature	-1 month	=====
13. Confirm ceremony details with attendees	-1 week	=====
14. Confirm ceremony logistics	-1 day	=====