



DEPARTMENT OF THE NAVY  
OFFICE OF THE COMMANDANT OF MIDSHIPMEN  
UNITED STATES NAVAL ACADEMY  
101 BUCHANAN ROAD  
ANNAPOLIS MARYLAND 21402-5100

COMDTMIDNINST 11300.1G  
1<sup>st</sup> LT  
SEP 14 2018

COMMANDANT OF MIDSHIPMEN INSTRUCTION 11300.1G

From: Commandant of Midshipmen, U.S. Naval Academy

Subj: CONSERVATION OF ENERGY

Ref: (a) COMDTMIDNINST 1610.2H

1. Purpose. To promulgate energy conservation procedures.
2. Cancellation. COMDTMIDNINST 11300.1F.
3. Scope and Applicability. This instruction applies to all midshipmen at the United States Naval Academy (USNA) comprising of the Brigade of Midshipmen, Facilities Office, and staff.
4. Background. Effective energy conservation procedures make good sense financially, strategically, and ethically. Efficient utilization of energy saves money, reduces our dependence on foreign supply sources, and promotes good stewardship of our natural resources.
5. Responsibilities
  - a. Commandant Facilities Office:
    - (1) Overall condition of Bancroft Hall energy conservation efforts.
    - (2) Brigade energy conservation awareness through Brigade bulletin notes.
    - (3) Ensuring all showerhead replacements are of low-flow design.
    - (4) The expeditious repair of steam/water valve and piping leaks; the maintenance of effective lagging.
    - (5) The setting and monitoring of thermostats in Bancroft Hall, Luce Hall, King Hall, Mitscher Hall, Uriah P. Levy Center, and Robert Crown Sailing Center.
  - b. Battalion/Company Officers are responsible for enforcing compliance with the provisions listed below.
  - c. Brigade First Lieutenant/Battalion First Lieutenants will communicate the spirit and intent of this instruction.

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d. Company First Lieutenants will act as Unit Energy Conservation Managers.

6. Action. The following guidelines shall be followed to obtain the maximum energy savings possible. Energy conservation is a team effort and requires personal commitment and the full cooperation of all hands.

a. Lights/Electricity

(1) Room lights and electrical appliances will be secured upon a room or when the light/appliance is not specifically required.

(2) Computers must be locked or logged out when not in use. Recommend setting the computer's "Power & sleep" settings so that the computer enters sleep mode, with the monitor turning off, after 10 minutes of idleness.

(3) Incandescent bulbs should be replaced with energy efficient "miser bulbs." Where feasible, incandescent lighting should be replaced with fluorescent lighting.

b. Heating/Cooling

(1) Thermostat settings for buildings will be 65-68 degrees Fahrenheit during the winter season. Heat will remain off until approximately 15 October unless weather conditions dictate an earlier or later date.

(2) The use of hot water bottles, hot water bags, or similar devices to "trick" the air conditioning into operation (i.e., "hot boxing") is strictly prohibited and is a violation of Conduct Offense Code 02.02 of reference (a).

(3) Zero deck fire doors will be kept closed during cold weather.

(4) Exterior doors will not be braced open during cold weather.

(5) Storm windows will be maintained and used whenever heating or cooling is required.

(6) Navy showers are encouraged.

(7) Sweaters/jackets, consistent with current uniform policies, are encouraged as an alternative to using floor heaters.

(8) Heating/cooling discrepancies will be reported immediately to the First Lieutenant for action.

(9) Privately owned room heaters are not allowed. Floor heaters may be issued on a temporary basis to occupants of rooms experiencing severe heating problems. Requests will be submitted to the First Lieutenant via Company and Battalion Officers.

(10) Privately owned air conditioners are not allowed.

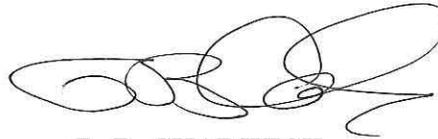
(11) Privately owned fans may be used provided they are in good condition and have fan blades that are completely enclosed in the fan cage. The fan must either have a three-pronged rounding type plug or a double insulated chassis.

## 7. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned for the standard subject identification codes (SSIC) 1000 through 13000 series per the records disposition schedules located on the Department of the Navy/Assistant for Administration (DON/AA), Directives and Records Management Division (DRMD) portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact your local records manager or the DON/AA DRMD program office.

8. Review and Effective Date. Per OPNAVINST 5215.17A, the Facilities Office will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, DoD, SECNAV, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will automatically expire 5 years after effective date unless reissued or canceled prior to the 5-year anniversary date, or an extension has been granted.



R. B. CHADWICK

Distribution:

Nonmids (Electronically)

Brigade (Electronically)