



DEPARTMENT OF THE NAVY
OFFICE OF THE COMMANDANT OF MIDSHIPMEN
UNITED STATES NAVAL ACADEMY
101 CALVERT ROAD
ANNAPOLIS MARYLAND 21402-5100

COMDTMIDNINST 5760.1E
OPS
23 Mar 2026

COMANDANT OF MIDSHIPMEN INSTRUCTION 5760.1E

From: Commandant of Midshipmen, U.S. Naval Academy

Subj: CLASS ORGANIZATION

Ref: (a) COMDTMIDNINST 1710.14V
(b) USNAINST 1610.3M

1. Purpose. Defines class organizations and establishes procedures for selection of class Officers.
2. Cancellation. COMDTMIDNINST 5760.1D.
3. Background. Each class at the U.S. Naval Academy (USNA) will create a class organization, referred to as "The Class of [year]." Each class organization will be considered an Extra-Curricular Activity subject to general guidance contained in reference (a). At 1000 on the day each respective class graduates, the class organization will become a non-federal entity (NFE), no longer subject to USNA or other Federal regulations. The Class President is charged with the responsibility of administering the organization. The Class President and their organization will not function as a sounding board for any policies and/or programs concerning military matters and will refrain from becoming involved in matters within the Brigade Striper Organization. Unless specifically directed by the Commandant of Midshipmen, the Class President will not collect, organize, or express general class attitudes on matters concerning the military organization and policies of the USNA.
4. Procedures
 - a. Each class will elect the following Officers: President, Vice President, Secretary, and Treasurer.
 - b. Class participation will be required as prescribed below:
 - (1) Ring and Crest Committee and Ring Dance Committee.
 - c. Class Officers and representatives have a considerable responsibility to their class, to the Brigade, and to the Commandant of Midshipmen. Midshipmen elected to these positions must be chosen from among those whose attitude and performance meet the highest standards of the Brigade per reference (b).

d. The following procedures will govern the election of class Officers for all the classes:

(1) Class Officer Elections will be held prior to Fall semester final exams.

(2) Nominations for Class President, Vice President, Secretary, and Treasurer will be made to the Officer Representative (O-Rep) of the Class by petitions containing the signatures of at least 15 percent of the class. Such petitions must be in the hands of the O-Rep at least ten (10) days prior to the election date.

(3) The O-Rep will submit the list of nominees to the Commandant, along with the nominees' summary sheets, for review and approval. Only those midshipmen whose performance and attitude meet the highest standards of the Brigade will be permitted to run for class office.

(4) Upon the approval of the Commandant, the list of nominees will be published, and if practicable, the candidates will be introduced to the class at a class meeting, and election procedures explained.

(5) An election will be held between the candidates. The candidate receiving the most votes will be declared the winner.

(6) Upon completion of election of class Officers, the O-Rep of each class will forward the results to the Commandant of Midshipmen via the Commandant Operations Officer for approval and publication.

e. All class funds will be spent down to a zero balance prior to graduation.

f. Should removal of a Class President be required for any reason, the Vice President will assume the office of the Class President. A special election by the class will be conducted to elect a new Vice President. Should removal of any other class Officer or representative be required for any reason, a special election by the class will be conducted to fill the vacancy at the earliest opportunity.

5. Duties and Responsibilities

a. The Class Officer Representative

(1) Be designated by the Commandant of Midshipmen.

(2) Assume responsibility for all property and equipment under the cognizance of the class and frequently inspect to verify material condition and appearance.

(3) Ensure adherence to proper election procedures.

(4) Ensure that no legal obligation is incurred and that no invitation is extended or accepted by the class without the written approval of the Commandant of Midshipmen.

(5) Be consulted on all matters regarding the assembly of the class and informed of the subject(s) of the assembly.

b. The Class President

(1) Responsible for the morale and spirit of the class, including any chits, projects, requisitions, or ideas to maintain a high esprit-de-corps.

(2) Responsible for all class social functions working through the designated committee chairman (e.g. Ring Dance Chairman, etc.) or other subsidiary committees which are deemed necessary (e.g. Class picnics, etc.).

(3) Appoints those special committees necessary for the proper functioning of a class organization.

(4) Coordinates committee efforts to make for a more efficient operation of Brigade activities. This coordination is the specific responsibility of the First Class President.

(5) Makes introductions for class lectures and speeches.

(6) Keeps his/her class well informed of the policies and events pertaining to his/her class.

(7) Establishes a workable and effective class organization, which can continue to be used by the class after graduation.

(8) Ensures all correspondence is submitted through the Class O-Rep.

(9) Responsible for the selection of the class's Honorary Graduates through the process in paragraph 6 of this instruction.

c. The Class Vice President

(1) Performs such duties as specified by the Class President.

(2) Assumes the duties of the Class President should he/she, for any reason, be unable to carry on the duties of that office.

d. The Class Secretary

(1) Attends all class Officer meetings, recording all important information.

(2) Writes all formal invitations to the Superintendent, Commandant, or other officers to attend a class-sponsored event.

(3) Assumes any additional responsibilities that are assigned by the Class President or O-Rep.

e. The Class Treasurer

(1) Maintains accurate accounts of all monies entered and spent by the respective class.

(2) Accountable to the Class President on all matters concerning the financial status of the respective class.

(3) Assumes any additional responsibilities that are assigned by the Class President or O-Rep.

6. Honorary Graduates Selection. The Class President is responsible for the selection of the class's Honorary Graduates through the process below.

a. Class President solicits nominations from the entire class for their Honorary Graduates.

b. From the nominations received, the class may only select a maximum of three. Reducing the nominations to three can be done in two ways:

(1) Reduce to the top 10 nominations and send another vote out for the entire class.

(2) Reduce to the top 10 nominations and have the class officers vote.

c. The nominees for the Honorary Graduates must be approved by the Commandant before they are finalized.

(1) Nominations should be submitted to the Commandant no later than the last week of April each year for review and approval.

(2) Once approved, the class may buy a token type gift for the Honorary Graduates from the class fund. Examples include clocks, barometers, plates, etc. with their name and "Honorary Graduate of Class of [year]" on it.

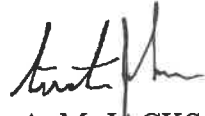
(3) The Class President may deliver short remarks at graduation that includes some points about the Honorary Graduates, with the remarks being no longer than five minutes.

7. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the DON Assistant for Administration, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact your local record custodian or the USNA Records Manager.

8. Review and Effective Date. Per OPNAVINST 5215.17A, the Operations Department will review this instruction annually on the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction.



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Acting

Releasability and distribution: This instruction is cleared for public release and is available electronically via the USNA Commandant Web Page, <https://www.usna.edu/Commandant/comdinst.php>