COMMANDANT OF MIDSHIPMEN INSTRUCTION 1650.8D

From: Commandant of Midshipmen, U.S. Naval Academy

Subj: MIDSHIPMEN RECOGNITION PROGRAM

Encl: (1) Example Information Sheet

1. Purpose. To issue procedures and assign responsibility for the Midshipmen Recognition Program.

2. Cancellation. COMDTMIDNINST 1650.8C.

3. Background. The Midshipmen Recognition Program will recognize outstanding performers from the Brigade of Midshipmen. This will be done on a monthly basis for the Midshipman of the Month (MOTM) in each Battalion and Regiment. It will also occur once a semester for each Regiment to recognize the Midshipmen of the Semester (MOTS). One Midshipman from each class and an additional Squad Leader will be recognized per selection. Evaluations will be made based on the performance of the Midshipmen during the respective semester. The Sergeant Major Chain of Command shall administer the Midshipmen Recognition Program.


   a. All classes.

      (1) Displays excellent effort in academic endeavors and maintains a minimum of a 2.7 Semester Quality Point Rating (QPR) for MOTM and 3.2 for MOTS.

      (2) Not under investigation/found guilty of either a Major Conduct or Honor Offense during the respective month for MOTM or during the semester for MOTS.

      (3) Excels in varsity, club or intramural athletics and is in excellent physical shape with a minimum semester Physical Readiness Test (PRT) score of a B for MOTM and an A for MOTS.
(4) Is a leader among his/her peers by upholding superior standards in a way that encourages other midshipmen to hold themselves to that same standard. Passes weekly uniform and room inspections.

(5) Is involved in extracurricular/Company-level activities.

b. Fourth Class. Has an outstanding grasp of plebe rates and basic military knowledge demonstrated in areas that can include but are not limited to: Professional Knowledge Quizzes, and Midshipmen Qualification Standards (MQS) completion. Maintains a minimum Professional Knowledge Quiz Average of 85. Goes above and beyond their role as a 4/C and serves as a peer leader to fellow 4/C midshipmen.

c. Third Class.

(1) Demonstrates initiative; a motivated self-starter who takes on small leadership roles in or outside the company.

(2) Involved with 4/C professional mentorship.

d. Second Class.

(1) Demonstrates initiative; a motivated self-starter who takes on significant leadership roles in or outside the company.

(2) Involved with 4/C and 3/C professional training and mentorship.

(3) Readily receives tasks delegated from above and executes them with efficiency. Gives critical feedback to 1/C midshipmen to improve or sustain the culture surrounding them.

e. First Class.

(1) Demonstrates initiative; a motivated self-starter who leads from the front and invests into the growth of their subordinates.

(2) Demonstrates the ability to excel as a commissioned officer as reflected in the response to unique leadership challenges faced within his/her billet.
(3) Involved with underclass professional training, coaching, and mentorship.

f. 1/C Squad Leader.

(1) Excels as a Squad Leader, utilizing creative leadership that demonstrates a keen awareness and concern for his/her squad members. Evaluation of his/her performance is based on both average squad and individual-based PRT, Semester QPR, and plebe professional knowledge scores. He/she must also show a positive trend in the overall performance of the squad.

(2) Is a leader of his/her squad members and upholds superior standards in a way that encourages other midshipmen in the squad to hold themselves to that same standard.

(3) Demonstrates the ability to excel as a commissioned officer as reflected in the response to unique leadership challenges faced as a Squad Leader.

(4) Is involved in Company activities and extracurricular activities and brings a sense of camaraderie within the squad through squad-organized activities.

5. Method for Selection for both MOTM and MOTS.

a. Each Platoon Commander will select one midshipman from each class and an additional Squad Leader from his/her Platoon.

b. Company-level Boards will select one midshipman from each class and an additional Squad Leader to represent the Company. Members of the Company-level boards are.

(1) Company Commander.

(2) Company Executive Officer.

(3) Company First Sergeant.

(4) As the names are forwarded up to the Battalion level, information sheets (enclosure (1)) on each nominee will be prepared and given to the Battalion Sergeants Major. These sheets will include the metrics for selection outlined above as well as reasons for the midshipman’s nomination.
c. Battalion-level Boards will select two Midshipmen from each class and two Squad Leaders to represent the Battalion. As part of the selection process, it is up to the discretion of the Battalion-level Board to conduct interviews. Members of the Battalion-level Board are:

(1) Battalion Commander.

(2) Battalion Executive Officer.

(3) Battalion Sergeant Major.

d. Regimental-level Boards will select one midshipmen from each class and one Squad Leader to represent the Regiment. As part of the selection process, it is up to the discretion of the Regimental-level Board to conduct interviews. Members of the Regimental-level Board are:

(1) Regimental Commander.

(2) Regimental Executive Officer.

(3) Regimental Sergeant Major.

(4) Brigade Executive Officer.

6. Scheduling. Battalions are encouraged to have boards for midshipman of the Month as often as they see fit. The due dates for nominations are as follows.

a. Company nominations are due to the Battalion Sergeant Major no later than (NLT) six working days prior to the end of the month.

b. Battalion nominations are due to the Regimental Sergeant Major NLT four working days prior to the end of the month.

c. Regimental selections are due NLT two working days prior to the end of the month.

d. All selections will be released by the Battalion level on the first and second working day of each month.

e. All selections will be released by the Regimental level on the third working day of each month.
7. **Approval.** The names of the Midshipmen of the Semester chosen by the Regimental-level Boards will be forwarded to the Aptitude Officer for approval by the Commandant of Midshipmen.

8. **Rewards.** The MOTM and MOTS will be recognized as follows:

   a. **MOTM for Battalion.** Rewards are authorized at a Battalion level by the Battalion Officer.

   b. **MOTM for Regiment.**

      (1) Selected 1/C and Squad Leader will receive two sleep-ins and two extended End of Liberties.

      (2) Selected 2/C will receive one sleep in and two bankable weekends.

      (3) Selected 3/4/C will receive one sleep in and two class up weekends.

      (4) Other rewards are authorized at a Regimental level by the Senior Battalion Officer.

   a. **MOTS.**

      (1) Selected 1/C and Squad Leader will receive one challenge coin from the Commandant of Midshipmen. They will also be invited to the Commandants Blue Angel viewing party over Graduation week with six guests.

      (2) Selected 2/C will receive an invitation to a Superintendent level Protocol event the following semester.

      (3) Selected 3/4/C will receive an invitation to a Commandant level Protocol event the following semester.

      (4) Selected 2/3/4/C will receive one challenge coin from the Commandant of Midshipmen.

      (5) For midshipmen selected in the second semester, all above rewards are bankable for the next semester.

      (6) Other rewards are authorized at a Regimental level by the Senior Battalion Officer.
9. **Records Management.**

   a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned for the standard subject identification codes (SSIC) 1000 through 13000 series per the records disposition schedules located on the Department of the Navy/Assistant for Administration (DON/AA), Directives and Records Management Division (DRMD) portal page at https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx.

   b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact your local records manager or the DON/AA DRMD program office.

10. **Review and Effective Date.** Per OPNAVINST 5215.17A, the Aptitude Office will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years, unless revised or cancelled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.

   J. P. MCDONOUGH III

Releasability and distribution: This instruction is cleared for public release and is available electronically via the USNA Commandant Web Page, https://www.usna.edu/Commandant/comdtinst.php
EXAMPLE INFORMATION SHEET

Name: ______________________

Class and Company: _______

Semester QPR: _______

PRT Score: _______

Average Pro-Knowledge Quiz Grade (If applicable): MQS completion %: _______

Athletic Involvement: Extracurricular Activities: ______________________________________

______________________________________________________________________________

______________________________________________________________________________

Current Leadership Billets (If applicable): _______________________________________

Personal Recommendation: (Reasons for why this Midshipman has been selected for
Midshipman of the Semester.) _____________________________________________________

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Squad SQPR (If applicable): _______

Squad average PRT score (If applicable): _______