From: Commandant of Midshipmen, U.S. Naval Academy

Subj: BELL RINGING CEREMONIES

Encl: (1) Fall Bell Ringing Ceremony Script Example
(2) Spring Bell Ringing Ceremony Script Example
(3) Fall Ceremony Layout Example
(4) Spring Ceremony Layout Example

1. Purpose. To provide instructional guidelines for Bell Ringing Ceremonies.

2. Cancellation. COMDTMIDNINST 5400.7E

3. Background. Bell Ringing Ceremonies are a Naval Academy tradition. These ceremonies celebrate victories over Army.

4. Ceremonies. The following are guidelines for the various Bell Ringing Ceremonies:

   a. Following a Varsity Football victory over Army

      (1) Once a victory over Army in football is known, the midshipmen left behind, under the direction of the Officer of the Watch (OOW), will be tasked to ring the ENTERPRISE bell in T-Court once every hour on the hour until 2000 on the Sunday following the game. The bell will be rung the number of times equal to the number of points by which Navy wins.

      (2) Bell Ringing will be secured during religious services from 0900 to 1200 on Sunday.

   b. Fall Season Sports

      (1) When Navy defeats Army in any varsity N* contest during the Fall season, the Brigade conducts a bell ringing ceremony using the Japanese Bell and the ENTERPRISE Bell in T-Court the Monday following the Army/Navy Football Game in lieu of noon meal formation. In the event of inclement weather, the ceremony will be rescheduled for later in the week or second semester.

      (2) Army/Navy Football Victory. At the bell ringing ceremony, the Japanese Bell will be rung the number of times equal to the number of points by which football defeated Army (e.g., Navy wins...
31-28, the bell is rung three times per person). It will be rung by the following people in the order listed:

(a) Football Team Captain(s)

(b) Head Coach

(c) Superintendent

(d) Commandant

(e) Athletic Director

(f) Each football team member (One time each)

(3) All other Fall/Winter/Spring Sports Victories

(a) Each of the following will ring the ENTERPRISE Bell the number of varsity season victories over Army in the following order:

1. All Victorious Team Captains

2. All Victorious Coaches

3. Superintendent

4. Commandant

5. Athletic Director

6. Victorious Team Members

7. Members of the Brigade

(b) The ENTERPRISE Bell will remain open until evening colors that day for all members of the Naval Academy Family to ring.

c. **Winter/Spring Season Sports.** A Winter/Spring bell ringing ceremony will be held to commemorate victories over Army upon completion of the last Army/Navy competition but no later than the week prior to Commissioning Week. The ceremony will include any varsity sport that defeated Army that did not participate in the fall season ceremony.

5. **Action.** All ceremonies will be facilitated by the Midshipmen Activities Officer and coordinated by the Brigade’s Captain of Captains.
a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned for the standard subject identification codes (SSIC) 1000 through 13000 series per the records disposition schedules located on the Department of the Navy/Assistant for Administration (DON/AA), Directives and Records Management Division (DRMD) portal page at https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/Allltems.aspx.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact your local records manager or the DON/AA DRMD program office.

7. Review and Effective Date. Per OPNAVINST 5215.17A, the Midshipman Activities Officer will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years, unless revised or canceled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.

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FALL BELL RINGING CEREMONY SCRIPT EXAMPLE

(D&B Plays Anchors Aweigh)

Good afternoon Brigade, and welcome to the 20XX Fall Bell Ringing Ceremony.

The Academy’s Victory Bells, flanking the steps of Bancroft Hall, are a replica of the Japanese Bell on the left, and the ENTERPRISE Bell on the right. The ENTERPRISE Bell, from the carrier USS ENTERPRISE, was brought to the Academy in 1950. The Japanese Bell is a 600-year-old relic presented in commemoration of Commodore Perry’s voyage of 1853 that opened Japan to commerce. It was given to him by the Regent of the Liu Chu Islands (now called the Ryukyus, which include Okinawa). The ENTERPRISE Bell and the Japanese Bell will be rung today to commemorate the (X) victories over Army this fall.

The following X teams have beaten Army this Fall:

<table>
<thead>
<tr>
<th>List of victorious teams</th>
</tr>
</thead>
</table>

The Teams Captains and Coaches are present and ready to ring the bell.

__________________________

Varsity Football will begin the ceremony by ringing the Japanese Bell the number of times equal to the amount of points by which we defeated Army. This year Navy won by (X) points.

I now invite the following Team Captains to ring the bell (X) times each:

Captains MIDN 1/C XXXXX, MIDN 1/C XXXXX, and MIDN 1/C XXXXX

Next to ring the bell (X) times is the 63rd Superintendent of the U.S. Naval Academy, Vice Admiral Buck, U.S. Navy.

Next to ring the bell (X) times is the 89th Commandant of Midshipmen, Colonel McDonough, U.S. Marine Corps.

Next to ring the bell (X) times is the Athletic Director, Mr. Chet Gladchuck.

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I now invite team members, coaching staff, and Officer Representatives of

**Varsity Football**

to ring the bell one time each.

__________________________

We will now commence the ENTERPRISE Bell ringing ceremony.

__________________________

I now invite the following Team Captains to ring the bell (X) times each:
MIDN 1/C XXXXXXX, XXXXXXXX Captain
MIDN 1/C XXXXXXX, XXXXXXXX Captain
MIDN 1/C XXXXXXX, XXXXXXXX Captain
MIDN 1/C XXXXXXX, XXXXXXXX Captain
MIDN 1/C XXXXXXX, XXXXXXXX Captain
And
MIDN 1/C XXXXXXX, MIDN XXXXXXXX, and MIDN 1/C XXXX, Varsity Football Captains.

Next, I invite the following coaches from the victorious teams to ring the bell (X) times each:

List of victorious coaches

Next to ring the bell (X) times is the Superintendent of the U.S. Naval Academy, Vice Admiral Buck, U.S. Navy.

Next to ring the bell (X) times is the Commandant of Midshipmen, Colonel McDonough, U.S. Marine Corps.

Next to ring the bell (X) times is the Athletic Director, Mr. Chet Gladchuck.

I now invite team members, coaching staff, and Officer Representatives to ring the bell one time each

List of victorious teams

Congratulations to all our victorious teams.

The Drum and Bugle Corps will now lead us in Navy Blue and Gold.

(D&B Plays Navy Blue and Gold, ceremony concludes)

(After Blue and Gold concludes) I invite the members of the Brigade and our Naval Academy Family to ring the bell.
SPRING BELL RINGING CEREMONY SCRIPT EXAMPLE

(D&B Plays Anchors Aweigh)

Good afternoon Brigade, and welcome to the 20XX Spring Bell Ringing Ceremony.

The Academy’s Victory Bells, flanking the steps of Bancroft Hall, are a replica of the Japanese Bell on the left, and the ENTERPRISE Bell on the right. The ENTERPRISE Bell, from the carrier USS ENTERPRISE, was brought to the Academy in 1950. The ENTERPRISE Bell will be rung today to commemorate the \( \times \) victories over Army this year.

The following \( \times \) teams have beaten Army this year:

List of victorious teams

The Teams Captains and Coaches are present and ready to ring the bell.

We will now commence the ENTERPRISE Bell ringing ceremony.

I now invite the following Team Captains to ring the bell \( \times \) times each:

- MIDN 1/C XXXXXXX, XXXXXXXX Captain
- MIDN 1/C XXXXXXX, XXXXXXXX Captain
- MIDN 1/C XXXXXXX, XXXXXXXX Captain
- MIDN 1/C XXXXXXX, XXXXXXXX Captain
- MIDN 1/C XXXXXXX, XXXXXXXX Captain
- MIDN 1/C XXXXXXX, XXXXXXXX Captain
- And
- MIDN 1/C XXXXXXX, and MIDN XXXXXXX, Captains.

Next, I invite the following coaches from the victorious teams to ring the bell \( \times \) times each:

List of victorious coaches

Next to ring the bell \( \times \) times is the 63\(^{rd}\) Superintendent of the U.S. Naval Academy, Vice Admiral Sean Buck, U.S. Navy.

Next to ring the bell \( \times \) times is the 89\(^{th}\) Commandant of Midshipmen, Colonel James P. McDonough, U.S. Marine Corps.

Next to ring the bell \( \times \) times is the Athletic Director, Mr. Chet Gladchuck

I now invite the following team members to ring the bell one time each:

List of victorious teams
Congratulations to all our victorious teams.
The Drum and Bugle Corps will now lead us in Navy Blue and Gold.

(After Blue and Gold concludes) I invite the members of the Brigade and our Naval Academy Family to ring the bell until evening colors.

(Ceremony concludes)
FALL CEREMONY LAYOUT EXAMPLE

Stage 2
Team Coaches
Team Captains

Stage 1

Brigade

Football
Men’s Cross Country
Women’s Cross Country
Men’s Soccer
Supe Dant AD

Capt Green

Drum and Bugle Corps
SPRING CEREMONY LAYOUT EXAMPLE