MECHENGRDEPT NOTICE 5400

From: Chairman, Mechanical Engineering Department

Subj: PROMULGATION OF APPOINTMENTS IN MECHANICAL ENGINEERING

Ref: (a) MECHENGRDEPTINST 5400.1
    (b) MECHENGRDEPTINST 1531.16D

1. Purpose.

   a. To announce the appointments of Associate Chair, Executive Assistant, and membership and chairs of standing committees, and special assignments for the spring semester of the academic year 2015-16 within the Mechanical Engineering Department.

2. Background.

   a. Reference (a) promulgates the organizational structure of the Mechanical Engineering Department. In the organization, the department Chairman exercises control of department functions through an Associate Chair, Executive Assistant, a Senior Academic Advisor, various committees, and special assignments.

   b. Appointments of faculty members to collateral duties with the Division of Engineering and Weapons, for the Faculty Senate, and as representatives to intercollegiate sports teams are published elsewhere.

3. Mechanical Engineering Department Appointments.

   a. Appointed Positions.

      (1) Associate Chair
          CDR Stu Blair

      (2) Executive Assistant
          LT Kevin Burnett

      (3) Department Comptroller
          LCDR Lori Goodenough

      (4) Mechanical Engineering Program Director
          Professor Michelle Koul
(5) Mechanical Engineering Senior Academic Advisor
   Associate Professor John Burkhardt
(6) Nuclear Engineering Program Director
   Professor Mark Murray
(7) Nuclear Engineering Senior Academic Advisor
   Professor Mark Murray
(8) General Engineering Program Director
   Professor Rick Link
(9) General Engineering Senior Academic Advisor
   Associate Professor Joel Schubbe

b. Standing Committees Professional

(1) Civilian Faculty Mentor & Teaching Performance Review Committee
   Professor Keith Lindler (Chairman)
   Professor Pat Moran
   Professor Steve Miner
   Professor Len Hamilton

(2) Merit Pay Committee
   Professor Steve Miner (Chairman)
   Professor Pat Moran
   CAPT Matt Carr
   Professor Karen Flack

(3) Midshipman – Faculty Relations Committee
   LT Andrew Mueller (Chairman)
   Assistant Professor Emily Huskins – EME Representative
   Assistant Professor Samar Malek – EME Representative
   CDR Nicole Treeman – ENR Representative
   LT Matt Bornemeier – ENR Representative
   LCDR Jennifer Stimson – EGE Representative
   LT Bryan Beyer – EGE Representative
   LT Andrew Mueller – MEMAC Representative
   LCDR Cristopher Neish – MEMAC Representative
(4) Faculty Affairs Committee

Professor Keith Lindler (Chair)
All Full Professors
CAPT Matt Carr (Senior PMP)

(5) Curriculum Committee

Associate Professor Josh Radice (Chair)
Associate Professor Patrick Caton – Fluids/Thermo Representative
Associate Professor Peter Joyce – Mechanics/Materials Representative
LCDR Ethan Lust – Design Representative
Professor Michelle Koul – EME Program Director
Professor Rick Link – EGE Program Director
Professor Mark Murray – ENR Program Director

(6) Program Assessment Committee

Associate Professor Andrew Smith (Chairman)
LCDR Lori Goodenough – EME Assessment Coordinator
Professor Len Hamilton – EGE Assessment Coordinator
CDR Brad Baker – ENR Assessment Coordinator

c. Assignment Related to Committees.

(1) American Society of Mechanical Engineering (ASME)

Faculty Advisor/Officer Rep: CDR Nicole Treeman

(2) Pi Tau Sigma

Faculty Advisor: Professor Mark Murray
Officer Rep: LCDR Lori Goodenough

(3) Society of Automotive Engineers (SAE)

Faculty Advisor: Professor Len Hamilton

(4) American Nuclear Society (ANS)

Faculty Advisor: Assistant Professor Marshall Millett
Officer Rep: CDR Matt Schell

(5) Design Coordinator

LCDR Ethan Lust
(6) Department Lab Managers within Functional Lab Groups
Professor Ralph Volino (Fluids)
CDR Brad Baker (Materials)
Professor Jim Cowart (Propulsion)
Professor Colin Ratcliffe (Computer Service Branch)
Assistant Professor Marshall Millett (Nucleonics Lab)

(7) Fundamentals of Engineering Exam Coordinator/EM380 Coordinator

    LCDR Crystine Good

(8) Librarian/Educational Materials

    Mr. Marcus Fleming

(9) Department Library Liaison & Conference Room Librarian

    Professor Jim Cowart

(10) Department Safety Training Manager

    LCDR Jase Wisdom

(11) Honor Representative

    Associate Professor Cody Brownell

(12) Security Manager

    LCDR Jase Wisdom

(13) Social Committee

    LCDR Jennifer Stimson (Chair)
    LT Kevin Burnett
    LT Richard Forney
    LT Matt Bornemeier

(14) Summer Intern Program/Bowman Scholar Program

    CDR Linda Craugh

(15) Summer Seminar Coordinator

    LCDR Ethan Lust
(16) Department Graduate Programs Advisor

Associate Professor John Burkhardt – EME
Professor Mark Murray – ENR
Associate Professor Joel Schubbe – EGE

(17) Plebe Parent’s Weekend Display Coordinator

LCDR Crystine Good

(18) Summer EM300 Coordinator

LT Richard Forney

(19) Department Webmaster

Assistant Professor Ron Warzoha

(20) Summer EM232 Coordinator

LCDR Jase Wisdom

(21) Midshipman Research Project Course Coordinator

Professor Marty Cerza

(22) Writing Center Representative

Associate Professor Joel Schubbe

(23) SAPR Representative

Professor Michelle Koul

d. Course Directors.

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<tr>
<th>Courses</th>
<th>Course Directors</th>
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<tbody>
<tr>
<td>EM211 Statics</td>
<td>ASSOC PROF J. BURKHARDT</td>
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<tr>
<td>EM215 Intro to Mechanical Engineering</td>
<td>PROF J. COWART</td>
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<tr>
<td>EM217 Strength of Materials</td>
<td>ASSOC PROF P. JOYCE</td>
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<tr>
<td>EM232 Dynamics</td>
<td>ASSOC PROF J. RADICE</td>
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<tr>
<td>EM300 Principles of Propulsion</td>
<td>CDR S. BLAIR</td>
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<tr>
<td>EM313 Materials Science</td>
<td>ASSOC PROF J. SCHUBBE</td>
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<tr>
<td>EM316 Thermo-Fluid Sciences I</td>
<td>ASSOC PROF C. BROWNELL</td>
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<td>EM317 Thermo-Fluid Sciences II</td>
<td>ASST PROF R. WARZOHA</td>
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<td>EM319 Engineering Thermodynamics</td>
<td>ASSOC PROF P CATON</td>
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<td>EM320 Applied Thermodynamics</td>
<td>PROF R. VOLINO</td>
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<td>EM324 Fluid Dynamics</td>
<td>ASSOC PROF L. LUZNIK</td>
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Faculty members are requested to become familiar with the duties, responsibilities, and authority of their appointments.

a. Faculty members are requested to review reference (a), department organization and the other department instructions in order to promote a more thorough understanding of the department organization and the responsibilities of the individuals who comprise the organization.

Karen A. Flack

Distribution (Electronically)
Division Director
Senior Professor
Mechanical Engineering Faculty