



DEPARTMENT OF THE NAVY

NAVAL ACADEMY PREPARATORY SCHOOL
440 MEYERKORD AVENUE
NEWPORT, RI 02841-1519

NAPSINST 3143.1
CSD

NAVAL ACADEMY PREPARATORY SCHOOL INSTRUCTION 3143.1

From: Commanding Officer, Naval Academy Preparatory School

Subj: SNOW REMOVAL PLAN

Ref: (a) NAVSTANPTINST 3143.1I

Encl: (1) NAPS Snow Removal Plan
(2) Snow Removal Map and Legend

1. Purpose. To provide guidance for orderly removal of snow from areas under control of the Commanding Officer, Naval Academy Preparatory School (NAPS).

2. Background. NAPS Commanding Officer is responsible for the snow removal from all areas on the NAPS grounds that are not cleared by Commanding Officer, Naval Station (NAVSTA) Newport.

3. Information

a. The NAVSTA Public Affairs Officer will publicize the snow conditions on the NAVSTA Facebook page (www.facebook.com/NAVSTANewport) and notify local TV/radio stations of NAVSTA inclement weather operational changes.

b. Per reference (a), when six to eight inches of snow accumulates, a reasonable expectation is that NAVSTA will be open unless severe weather conditions such as wind or ice increase the severity of driving conditions. When eight to 16 inches of snow accumulates, a reasonable expectation is that NAVSTA will experience a delayed opening or a base closure.

4. Jurisdiction

a. Per reference (a), NAVSTA Fire and Security Departments will assist with stranded motorists and be responsible for the clearing of fire hydrants.

b. Weather information may be obtained by contacting the NAVSTA CDO, by accessing <http://www.nws.noaa.gov>, or watching

local weather forecasts. The NAVSTA CDO will notify NAPS of potential severe weather conditions or when a parking ban is in effect.

c. Per reference (a), NAVSTA will decide and disseminate information pertaining to open, delay, or closure of the base. Their decision shall be made prior to 0500, or as needed throughout the workday. Delayed opening will always be in full hour increments.

6. Action

a. Per reference (a), the NAVSTA CO will specify when a parking ban is in effect on all NAVSTA roads. At this time, tenant commands shall park in consolidated rows in the highest elevation of each lot, for ease of snow removal operations. When the roadway parking ban is in effect, parking will also be banned in the lots west of Knight Road and also, south of Hampshire Drive (in the vicinity of the fitness center), to ensure timely clearing of these lots.

b. NAPS will be responsible for clearing sidewalks other than those parallel to main roads and ensuring snow removal equipment is on hand for clearing sidewalks, steps, and porches. The detailed plan and map is provided in enclosures (1) and (2).

c. Per reference (a), NAPS is listed as a priority TWO in the NAVSTA snow removal plan. The CDO shall coordinate with the NAPS XO if desiring an increased snow removal priority for parking lots due to operational requirements or special events. In the event a need is determined the CDO shall notify NAVSTA Public Works Department at least one week in advance of the time period required.


M. D. DOHERTY

NAPS Snow Removal Plan

1. NAPS areas of responsibilities for snow removal include:

a. Sidewalks other than those parallel to main roads: All sidewalks not parallel to main roads must be cleared of any snow or ice its whole width and length. The NAPS snow blower can be utilized to clear the snow off these sidewalks. (Snow Blower is located in the Ripley Hall Bilge)

b. Clearing porches/entryways and stairwells: All snow or ice must be cleared off porches/entryways to the same width as the doors in the entryway. Snow shovels and ice picks are available in the Ripley Hall Bilge and in the Ripley Hall Quarterdeck closet for use to remove ice or snow.

c. Clearing walking paths for traffic between buildings.

(1) A minimum of three paths will be cleared in the NAPS plaza between Ripley Hall and Perry Hall. The paths are indicated in enclosure (1) and must be as wide as two (2) snow shovel lengths (including handles) or 104 inches.

(2) Paths in front of Perry Hall must extend from the entryways to the parking lot. These paths must be at a minimum as wide as the double glass doors' and be completely cleared of ice or snow.

(3) NAPS is responsible for clearing the sidewalk adjacent to McCool Track. The sidewalk must be clear its whole width as well as its whole length.

NOTE: The measurements and specifications listed in this document are a minimum requirement for days in which *Heavy Snow* (4 inches or more) is expected. For days in which only *Light Snow* (3 inches or less) is expected the minimum requirement will still be dictated by this document but the CDO will determine if more clearing is necessary. Snow Blower must only be used on concrete surfaces such as, sidewalks and paved entryways. Do NOT use snow blowers on the asphalt brick in the NAPS plaza between Ripley Hall and Perry Hall nor on the asphalt bricks in front of Perry Hall.

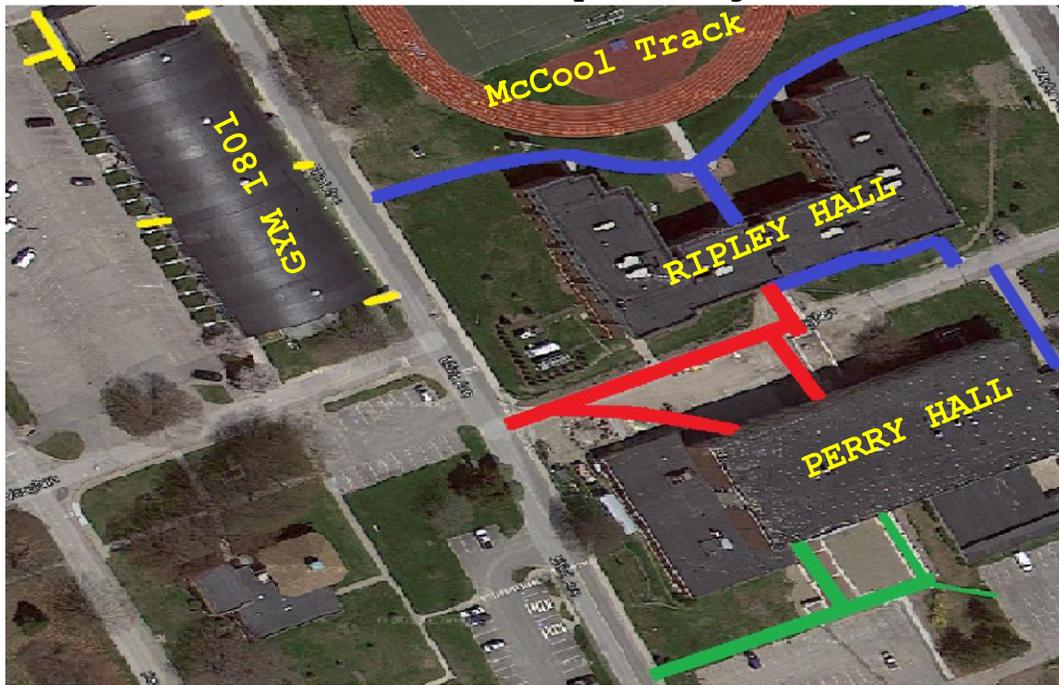
2. Tasking For Snow Removal.

a. Duty Platoon and Restricted Personnel: Duty platoon and restricted personnel shall be the first line of response when

there is an accumulation of snow or ice. Instructed by the CDO, the Duty Platoon should be broken into four Squads and assigned to one of the four different divisions for snow or ice removal; the four different division areas of responsibility are shown in enclosure (2). CDOs should use the time the duty sections are available to work on the removal of ice and snow. Furthermore, the Duty Platoon and Restricted Personnel will spread salt and sand mixture if necessary, only after it has been cleared through the Executive Officer by the CDO.

b. First Lieutenant: The 1st LT division will serve as the second line response with assistance from any available Military Staff to remove snow and ice when the duty platoon or restricted personnel are not available. 1st LT division is also responsible for the upkeep and maintenance of all tools and equipment used for snow or ice removal, as well as keeping enough supply of Salt and Sand mixture.

Snow Removal Map and Legend



Division ONE: Gym 1801 and training room's entryways, sidewalks and stairwells. Gym 302 entryways and the weight room entryways to building 344.



Division TWO: Sidewalks, walkways and entryways in front and back of Ripley Hall



Division THREE: Paths, stairwells and entryways between Ripley and Perry Hall



Division FOUR: Entryways, paths and sidewalks in front of Perry Hall. Ensure small paths are cleared leading to the CO's van and private vehicle as well as to the XO's and CSC's vehicles.