

NASEC 2019

USNA Information and Conference Logistics

<https://www.usna.edu/AcResearch/NASEC/index.php>

The following information is provided as guidance as you prepare to travel to Annapolis to join us for the 9th annual Naval Academy Science and Engineering Conference – NASEC 2019. We look forward to your arrival and your conference participation!

General Information: <https://www.usna.edu/PAO/>

The United States Naval Academy (USNA) is the undergraduate university of the U.S. Navy and U.S. Marine Corps. In addition to being an academic institution, it is a Navy base and a National Historic Registry location. The scenic campus is known as the **Yard**, with contrasts in architecture reflecting the long and colorful history of the Academy. The student body at USNA is known as the **Brigade**, and it consists of ~ 4500 **Midshipmen**. The faculty at USNA is a team of military and civilian instructors numbering ~ 600.

Conference Hotel: The 2019 conference hotel is the Double Tree by Hilton Hotel located at 210 Holiday Court, Annapolis, MD 21401. (410.224.3150) The conference hotel is NOT within walking distance of the Naval Academy, but it is within walking distance of several eateries and shopping. The hotel website:

www.doubletreeannapolis.com

Please note: NASEC attendees will be transported by USNA buses between the conference hotel and the Naval Academy. Personal vehicles will not be permitted on Naval Academy grounds.

Lodging on Sunday and Monday will be pre-arranged with the room expenses paid by the Naval Academy.

Conference Attire: Khakis / slacks with open collared shirts (comparable for women); no shorts or jeans
Recommendation: Bring a sweater and/or jacket and an umbrella (50% precipitation)
Usual November temperatures: Overnight lows of 30-40's and daytime high of 50-60's.

- **INFORMATION & NASEC CHECK-IN:** **10:30 AM to 11:30 AM**
Sunday, 3 November
@ the DoubleTree by Hilton Hotel

Hotel Rooms and Assigned Roommates: Students: Hotel rooms and roommate assignments will be made by USNA and shared with attendees on Sunday. Room keys will be distributed on Sunday afternoon. Visiting faculty will have individual rooms at the hotel.

ROTC Students and Service Academy Cadets: Lodging will be in Bancroft Hall, the USNA dormitory. NASEC Midshipmen Escorts will assist these attendees in getting to/from their assigned rooms and to breakfast in King Hall. ROTC students, International Military students, USAFA Cadets and USMA Cadets will report to the Double Tree by Hilton Hotel on Sunday morning. NASEC Midshipmen Escorts will coordinate getting student luggage from the hotel to Bancroft Hall on Sunday evening.

Check-in and check-out for those with lodging at the hotel: There is no registration desk check-in at the hotel on Sunday AM. Due to the early arrival time, the key cards and **the hotel rooms will not be ready at arrival**. Luggage will be stored by the hotel manager in a secure location until retrieved later in the day/evening.

"Check-out" is paperless. Room key cards **must** be returned to the hotel registration desk when you depart.

Lodging and hotel services: Additional services (pay-per-view, etc.) will **not** be paid for or reimbursed by USNA. The room occupant must use a personal credit card to pay for any add-on room charges.

Continental breakfast at the hotel: A continental breakfast will be provided on Monday and Tuesday mornings to those registered in USNA-contracted hotel rooms. The location of the breakfast each day and the times of service will be posted at the hotel. The times of service are also included on the NASEC 2019 agenda.

Internet access at the hotel: Internet connectivity will be available in the hotel – in the lodging rooms, in the conference assembly rooms, and in the general lobby areas throughout the hotel. Directions to access this service will be provided on Sunday.

Vehicle Parking at the hotel: Visiting student and faculty attendees must self-park in the hotel's parking lot (no cost). Personal vehicles (POVs) are **not** permitted on USNA property.

After check-out on Tuesday AM: The hotel will keep the personal vehicles of those attending NASEC in their parking area until after the conference ends. Busses will depart USNA at the end of the conference to return attendees to the hotel to retrieve POVs and to retrieve luggage. Busses will then depart the hotel to BWI airport for those with departing flights or for those departing on Amtrak out of the BWI train station.

- The earliest the bus will get to the airport is likely to be about 2:30 pm. Drop-off at the train station will likely be after the airport, but the order of drop-off is left to the discretion of the bus driver. Please consider this projected arrival time as you schedule your flight and train departure times.

Luggage: On Tuesday AM, *prior to boarding the buses to USNA:* Please remove your luggage from your hotel room and drop your room key at the registration desk. Rooms must be vacated completely **before** the busses depart the hotel and before the start of the Tuesday AM sessions of NASEC at USNA.

- >> If you have a POV at the hotel: Please secure your luggage in your vehicle.
- >> If you do not have POV: Guidance will be provided on Monday as to where to place your luggage.

NASEC 2019 Badges: Conference badges & lanyards and session information will be distributed on Sunday at the start of the conference.

The badge (with the NASEC lanyard) must be worn & visible at all times while on the Yard.

Midshipmen Store Access: During your time at NASEC 2019, there will be an opportunity for NASEC attendees to shop in the "MidStore" (Navy gear, souvenirs). Your NASEC 2019 badge will be **required** for access to the store and to make purchases. NASEC Midshipmen Escorts can direct you to the MidStore.

Coming on the Yard: As a federal installation, **everyone** coming on the Yard (walking or in a vehicle) is required to have a **valid picture ID** such as a state issued driver's license or a military ID. Foreign nationals must show a valid passport. A U.S Government issued passport is always valid for US citizens.

Map of USNA: A map of USNA is available on the NASEC 2019 website.

Vehicle access to USNA: Driving POVs onto the Yard is **not permitted without prior approval** of USNA. (If you have this approval, you have already been notified by the NASEC conference organizers.)

Pedestrian access to USNA: Enter the Naval Academy via the pedestrian entrance at Gate 1 or at Gate 3.

USNA Buses: USNA buses will run between the conference hotel and the Naval Academy (via Gate 8) according to a schedule listed in the conference agenda. The drop-off & pick-up location at USNA is expected to be at the parking lot in front of Alumni Hall. The NASEC Midshipmen Escorts will guide you to an alternate location if there are variations to this plan. Departure times from the hotel are firm, so please be on the bus!

NASEC 2019 Agenda: <https://www.usna.edu/NASEC/Agenda.php>

Changes and adjustments to the agenda will be updated on-line at this site. An “as of” date notation will be added on the web-posted version so that you will know that you are always looking at the most recent agenda.

Using Laptops at USNA: NASEC 2019 wireless connectivity to a guest network will be via an access-point hub system. More information on connecting to the internet via this system will be provided at the conference.

You are encouraged to bring your laptops and tablets to USNA. Your Internet use will be restricted to the conditions defined by the Academy’s Information Technology Services Division (ITSD) for the guest network.

Personal supplies: Please bring paper appropriate for note-taking and pens with you to NASEC.

Conference Themes for NASEC 2019:

Oceans: Exploration, Conservation and Extreme Events

Forrestal Lecture: Monday evening, 4 November in Alumni Hall
NASEC attendees and the Brigade of Midshipmen
Assigned seating, with the NASEC Midshipmen Escorts.

Points of Interest at USNA:

During your time at NASEC 2019, there may be opportunities for attendees to informally visit other locations on the Yard beyond the designated meeting spaces. Locations which may be of interest are below.

If you are interested in visiting these locations, ask a NASEC Midshipman Escort for information.

> ***Naval Academy Museum in Preble Hall:*** <https://www.usna.edu/Museum/>

Open 9 am - 5 pm on Monday through Saturday and 11 am - 5 pm on Sunday

Second deck of the Museum: *Gallery of Ships*, considered one of the world’s finest collection of warship models from the 17th, 18th and 19th centuries.

> ***Naval Academy Chapel and John Paul Jones Crypt:*** <https://www.usna.edu/Chaplains/index.php>

The Naval Academy Chapel is open for visitors most weekdays, except when the Chapel is being used for weddings, funerals and memorial services, and other special events.

Virtual tours of the Chapel and Crypt: <https://www.usna.edu/Chaplains/virtualTour/index.php>

> ***Armel-Leftwich Visitor Center & Gift Shop at Gate 1:*** <https://www.usnabsd.com/for-visitors/>

Open daily 9 am - 5 pm. The Gift Shop closes at 5 pm.

Frequently Asked Questions (FAQs)

Q: Do I need to prepare any materials beforehand for the Theme Working Groups?

- A: Theme Working Groups will be assigned ahead of time based on your interests indicated on your registration forms. You should have been contacted via e-mail by your breakout group moderator for any read-ahead materials they would like you to read prior to arrival.
- Hardcopies of any read-ahead material will not be distributed / available at NASEC. Please download the materials to your personal laptop and/or bring hardcopies.

Q: Will I have to pay for parking?

- A: Parking POVs at the Double Tree Hotel parking lot is free.
- A: ROTC Cadets/Midshipmen and Foreign Military Personnel residing in Bancroft Hall will be given directions on Sunday as to park POVs on Monday and on Tuesday.

Q: Will I receive reimbursement for my transportation to the Naval Academy?

- A: Sorry, no. There is no reimbursement by USNA for any travel costs the attendee incurs to travel to and from the conference. The Naval Academy will provide limited bus transportation from the BWI Airport and BWI Amtrak station to the Double Tree Hotel. Information on the bus schedule will be provided via email, when the registration form information is sent out.
- A: At the conclusion of the conference, USNA buses will depart the front parking lot of Alumni Hall at approximately 1300. The busses will return to the Double Tree Hotel so NASEC attendees can retrieve luggage stored at the hotel and POVs in the hotel parking lot. The busses will then proceed to BWI Airport and the BWI Amtrak station.
- A: Any private transportation expenses (taxis, Uber, Lyft, etc.) remain the responsibility of the traveler, and these expenses will not be paid for or reimbursed by the Naval Academy.

Q: What do I do if I leave a personal item at Naval Academy or the Hotel?

- A: Contact one of the NASEC Midshipmen Escorts.

Q: I am presenting a poster.

Can I *print* my poster at the Naval Academy? What size does my poster have to be?

- A: Unfortunately, you will **not** be able to print your poster at USNA.
- Poster information:
 - The poster may be no larger than 32" x 40".
 - Presenters must arrive at NASEC with the poster ready to display.
 - An easel and binder clips will be provided by NASEC for display purposes.
 - All posters must prominently include authorship and institution information, and must also feature acknowledgements dependent on the nature of the project.
 - For course projects, the instructor(s) of the course must be acknowledged.
 - For capstone and research projects, the project advisor(s) must be acknowledged.
 - Any other people (TAs, technicians, faculty, etc.) who supported the project in a tangible way should be acknowledged as well.