



DEPARTMENT OF THE NAVY
NAVAL SUPPORT ACTIVITY ANNAPOLIS
58 BENNION ROAD
ANNAPOLIS, MD 21402

01 March 2023

Dear Midshipman Parent Class of 2027,

Congratulations on your sons or daughters acceptance to the United States Naval Academy (USNA). The Naval Support Activity Annapolis (NSAA) provides base operating support services to USNA, including security and access vetting to ensure your sons or daughters are in the safest environment possible.

For pedestrian access to the installation, you may utilize the visitor access center located at Gate 1 of the Naval Academy to walk onto the installation daily during visiting hours between sunrise and 1900. Pedestrians must show a government issued photo ID card or U.S. or foreign passport. Beginning May 3, 2023, U.S. Department of Homeland Security REAL ID Act compliant government photo ID card will be required. Visitors younger than 18 years old are allowed pedestrian access if they are accompanied by an adult with a valid government issued photo ID card, U.S. passport or foreign passport.

For unescorted driving access to the installation, you will need acceptable identification credentials (e.g. Military Active Duty CAC, Military dependent and Military Retiree ID cards, DOD CAC). If you do not have any of the acceptable identification credentials and would like to have driving access you will need to fill out the attached SECNAV 5512.1 form to apply for a Defense Biometrics Identification System (DBIDS) credential. To safeguard your Midshipman, we are required to verify the identity of all personnel receiving a DBIDS pass or card and conduct a background check through the National Crime Information Center (NCIC). The ability to drive on the "Yard" may be of value for parents who reside within a reasonable distance from Annapolis. However, for those outside of the Annapolis area, and will not be driving here regularly; there may be very little reason to go through the effort of gaining vehicle access. During high visitation periods such as Graduation Week and Plebe Parent's Weekend, DBIDS credentials for parents are limited to drop off. Parking on the Yard on those days will not be permitted due to the large volume of traffic.

You are not required to complete the SECNAV 5512.1 form on I-Day. Rather, you may do so anytime during the year. Our regular business hours for DBIDS issuance is Monday – Friday; 0700 – 1430. The form may be completed and hand carried to the Pass and ID office located inside the Visitor Access Center near Gate 1 or mailed back to the address below. Again, the form is only necessary for unescorted driving access if another form of acceptable identification credential is not already possessed.

Pass and ID Office/Security
USNA
BLDG 351/Visitors Access Center
Annapolis, MD 21402

At this time, DBIDS credentials are limited to (2) parents and/or guardians who must be entered into the Midshipman website by your Midshipman. SECNAV 5512.1 forms will be accepted on I-Day, Plebe Parents weekend, or throughout the year during regular business hours (Monday – Friday 0700 – 1430). During Plebe Parents Weekend, DBIDS passes will be ready for pickup for individuals whose 5512.1 forms were received at least two weeks in advance. DBIDS passes will be valid through 15 June 2024. It is highly encouraged to submit the 5512.1 in advance since processing typically takes 10-15 minutes per person and there is often a lengthy wait. However, DBIDS passes WILL NOT be issued prior to Plebe Parents Weekend. Individuals can return any time after 1 Oct 2023 and prior to 15 June 2024 to receive a DBIDS card that is valid for three years; no additional paperwork is required. If you return after 15 June 2024 a new 5512.1 will be required. If your Midshipman is no longer enrolled, your DBIDS pass or credential is no longer valid and must be returned either by mail or walk-in

Please note, the DBIDS photo ID is not vehicle specific; it can be used with either a personal or rental car. However, **it is valid only for the person to whom the card is issued to.** DBIDS pass holders must also present matching photo identification.

Security is a serious issue and I ask your assistance by safeguarding your DBIDS credential. If your DBIDS is lost, please report its loss to the Pass and ID office by calling 410-293-5762. Ensure you include your full name and your Midshipman's full name when reporting a lost or stolen DBIDS credential. If your Midshipman is no longer enrolled, your DBIDS pass or credential is no longer valid and must be returned either by mail or walk-in.

Again, there are times during the year when your DBIDS credential will allow access to the "Yard" for pickup and drop off, but NOT parking. These periods include the periods when the Academy is most visited (e.g. Commissioning Week, etc.).

On behalf of all of us at Naval Support Activity Annapolis and the United States Naval Academy, we welcome you to Annapolis.

H. R. DENIUS III
Captain, U.S. Navy
Commanding Officer