

INSTRUCTIONS FOR COMPLETING THE DBIDS PRE-ENROLLMENT PROGRAM

<https://dbids-global-enroll.dmdc.mil/preenrollui/#/landing-page>



1. This form is required to be completed for **ALL** visitors 18 years of age or older at the time of the visit.
2. A separate entry must be made for each person.
3. Specific information provided below regarding how to complete Sponsor information.
4. Upon completion, a 6-digit alpha-numeric code will be provided. This code is **required to be submitted to USNA** via the Visitor Access Questionnaire located in the Permit to Report Packet. Candidates will submit individual entries for all their guests. **This code will expire after 30 days**, so submission to USNA must be completed within 30 days of pre-enrollment.

Step 4: SPONSOR INFORMATION

Sponsor Name	Candidate Name
Site	Naval Support Activity Annapolis, Maryland
Date of Visit	June 23, 2026 – June 26, 2026 All passes will be valid for this period regardless of individual's arrival date
Purpose of Visit	Enter 6-digit Candidate Number here.