

Commissioning Package Documents Review

Prior to package submission to the Accessions Officer, mentors should verify proper completion of all documents. Documents should be placed in the order below:

** Requires mentor signature

- ___ 1. Direct Deposit Form
- ___ 2. **RFA Letter
- ___ 3. DD-214 – if required (Prior Service or NAPS)
- ___ 4. **USNA Waiver Information Sheet
- ___ 5. **Addendum Page – if required
- ___ 6. **Drug Statement
- ___ 7. **Non Traffic Arrest Form
- ___ 8. **Minor Traffic Page
- ___ 9. **MCRC Officer Tattoo Screening Form (mentor signs twice)
- ___ 10. **Tattoo Statement of Understanding (SOU)
- ___ 11. **Service Agreement (NFO needs both Pilot and NFO agreements)
- ___ 12. Birth Certificate
- ___ 13. Social Security Card
- ___ 14. Official ACT or SAT Scores
- ___ 15. **Restrictions on Personal Conduct SOU
- ___ 16. **Drug SOU
- ___ 17. **Fraternization SOU
- ___ 18. **Sexual Assault and Harassment SOU
- ___ 19. **Servicemembers Civil Relief Act SOU
- ___ 20. Privacy Act of 1974
- ___ 21. SGLI and Record of Emergency Data