Commissioning Package Documents Review

Prior to package submission to the Accessions Officer, mentors should verify proper completion of all documents. Documents should be placed in the order below:

** Requires mentor signature

____ 1. Direct Deposit Form
____ 2. **RFA Letter
____ 3. DD-214 – if required (Prior Service or NAPS)
____ 4. **USNA Waiver Information Sheet
____ 5. **Addendum Page – if required
____ 6. **Drug Statement
____ 7. **Non Traffic Arrest Form
____ 8. **Minor Traffic Page
____ 9. **MCRC Officer Tattoo Screening Form (mentor signs twice)
____ 10. **Tattoo Statement of Understanding (SOU)
____ 11. **Service Agreement (NFO needs both Pilot and NFO agreements)
____ 12. Birth Certificate
____ 13. Social Security Card
____ 14. Official ACT or SAT Scores
____ 15. **Restrictions on Personal Conduct SOU
____ 16. **Drug SOU
____ 17. **Fraternization SOU
____ 18. **Sexual Assault and Harassment SOU
____ 19. **Servicemembers Civil Relief Act SOU
____ 20. Privacy Act of 1974
____ 21. SGLI and Record of Emergency Data