Student Quick Reference Guide

Access Course Recordings

1. Go to the Tegrity site: http://hera-usna.tegrity.com and use your six-digit Alpha number as both username and password (without the “m”) to login.

2. You will see your courses listed under “Course.” Click on the name of the course to enter the course. The Tegrity Class Recordings page appears. The classes recorded and published for this course are listed here. The most recent recordings appear at the top of the list.

The following information appears on the Tegrity Class Recordings page:

- Classes — Recording title given to each class in the list
- Recorded — Date each class was recorded
- Duration — Time it takes (in minutes and seconds) to play the entire recording

3. Click the name of the class you want to view. Thumbnails of the class recordings appear.

4. Click a thumbnail to start the playback. The class recording playback starts at the thumbnail you selected.
View a Class Session

Use the controls at the bottom of the playback window to control your viewing.

5. To view the thumbnails of the class, click the **thumbnail icon**. As you hover over each slide, it appears in the lower left corner of the playback window.